



**Accounting Cluster
Meeting Minutes
August 19, 2016
10:45am – 12:00pm
Lake Worth Campus**

ITEM 1. Program Learning Outcomes

Discussion: Professor D'Agati discussed the results of the on-going Program Learning Assessment process. As of May 2016, the results for the 2015-2016 academic year were entered into the college assessment program. The accounting program has five learning outcomes. The program met the targets for all learning outcomes except for one: "Analyze financial information to evaluate and make decisions regarding the internal operations of a company."

Professor D'Agati stated that this outcome was measured in her Cost Accounting class during the Spring 2016 semester. The outcome was measured with a problem on Test 1 (the student was asked to determine Economic Order Quantity, Ordering Costs and Carrying Costs). The target for this outcome was that all students would achieve an average of 75% on the problem. The results were that the students earned an average of 56% on the problem.

Data source: Professor D'Agati's course documentation

Action: The Cluster decided that this outcome would be targeted for improvement. Some suggestions for improvement were to devote more time to the topic in class and provide more problems to practice. It was also suggested that since Cost Accounting is only offered once per year that Professor D'Agati look at an aggregate average over the past few years and add that information to the narrative.

ITEM 2. A/S Accounting Curriculum Changes

Discussion: Professor D'Agati discussed an error in the paperwork filed last year with the curriculum committee regarding the changes in the AS degree to 60 credits. The cluster voted to add two one credit SLS classes to the degree and the paperwork was presented as:

Select one of the following course options:		
SLS1302	Career Information and Decision Making	(1)
	-or-	
SLS1303	Job Search	(1)
	-or-	
SLS1501	Introduction to the College Experience	3
Total Program Credits: 60		

It should have been:

Select one of the following course options:		
SLS1302	Career Information and Decision Making	(1)
	and	
SLS1303	Job Search	(1)
	-or-	
SLS1501	Introduction to the College Experience	3
Total Program Credits: 60		

Data/data source: PBSC Catalog, Kathy Gamble, and Professor D'Agati

Action: The Cluster voted unanimously to process the correction with the curriculum committee.

ITEM 3. College Credit Certificate Curriculum Changes

Discussion: At the prior cluster meeting, the cluster voted to add the SLS prefix to the list of electives for the College Credit Certificate (CCC) since SLS classes were added to the AS degree program. In discussions with the Curriculum Coordinator another issue was noted: there is a new college policy that states that any CCC cannot include any class that is not also in the AS degree. So this means:

- 1) When the SLS prefix is added to the list of approved electives in the CCC the cluster will also need to remove the MAR, MKA and PLA prefixes since there are no classes with those prefixes in the AS degree.
- 2) The cluster needs to remove/replace MTB 1103 (Business Mathematics) since it is not included in the AS degree.

Data/data source: Curriculum Coordinator, Professor Robin D'Agati

Action:

After discussion the cluster voted unanimously to:

- 1) Remove the MAR, MKA and PLA prefixes from the approved elective list and add the SLS prefix
- 2) Replace MTB 1103 with CGS 1513

Attendance:	Glenn Pate	Gracelyn Stuart
	Emmanuel Danso	Jonathan Pernick
	Robin D'Agati	

Submitted by:

Glenn Pate

Scribe

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