

**CLUSTER AGENDA**  
**August 20, 2014**  
**10:45 a.m. - noon**  
**Lake Worth Campus**

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- ITEM 1. Over the past two-three years, there has been an increase in the number of instances in academic dishonesty. Because there is not one standard college policy that clearly identifies the student consequence for academic dishonesty, more issues seem to increase in the equitable treatment of students. Therefore, we are requesting that each discipline /program cluster develop one standard policy for the consequence of academic dishonesty. The policy should be approved by the cluster by the October 15 Development Day, for time to have appropriate review by the college General Counsel and inclusion in the 2015-2016 Student Handbook and Catalog.**

Discussion: Cluster was in agreement that we need to take a look at each individual's personal policy and recommended that we decide language at next meeting. We agreed that we should stress a zero tolerance policy and that there should be a hierarchy of what actions at the first offense, second offense, etc.

Language up for review:

1st Offense: The first offense of academic dishonesty should remain between the professor and the student. Any student found having submitted plagiarized work will receive a "F" for the assignment/project.

2nd Offense: Any student found having submitted plagiarized work a second time will be referred to the Associate Dean and then Penny McIssac, Dean of Student Services, where the student's actions would be on record and consequences would follow. Consequences will be determined based on the severity of the offense.

Data/data source: (where appropriate)

Action: Cluster will determine exact language of Academic Dishonesty Policy at Development Day.

- ITEM 2. N/A**

Attendance: Samantha Salzinger, Dharmesh Patel, Vernon Grant, Zenaida Espinosa, Jacques De Beaufort, Sandra Williams, Nazare Feliciano, Kristin Hopkins. Victoria Martin, Lynn Trezise and Sherry Stephens

Absent: Susan Urbanek,

Submitted by:  
Kristin Hopkins

*Kristin Hopkins*  
Cluster Scribe.

c. Minutes Distribution List