

CLUSTER AGENDA
October 15, 2014
1 PM – HU128
Lake Worth Campus

ITEM 1. FINALIZE LANGUAGE FOR ACADEMIC DISHONESTY

Discussion: Recap of August 20th meeting:

Over the past two-three years, there has been an increase in the number of instances in academic dishonesty. Because there is not one standard college policy that clearly identifies the student consequence for academic dishonesty, more issues seem to increase in the equitable treatment of students. Therefore, we are requesting that each discipline /program cluster develop one standard policy for the consequence of academic dishonesty. The policy should be approved by the cluster by the October 15 Development Day, for time to have appropriate review by the college General Counsel and inclusion in the 2015-2016 Student Handbook and Catalog.

Discussion: Cluster was in agreement that we need to take a look at each individual's personal policy and recommended that we decide language at next meeting. We agreed that we should stress a zero tolerance policy and that there should be a hierarchy of what actions at the first offense, second offense, etc.

Language up for review:

1st Offense: The first offense of academic dishonesty should remain between the professor and the student. Any student found having submitted plagiarized work will receive a "F" for the assignment/project. 2nd Offense: Any student found having submitted plagiarized work a second time will be referred to the Associate Dean and then Penny McIssac, Dean of Student Services, where the student's actions would be on record and consequences would follow. Consequences will be determined based on the severity of the offense.

Nazare Feliciano submitted the following verbiage for consideration: First offense incurs a 0 grade on the assignment. Second offense the student will be sent to the Dean. At such time the student may be expelled from the college with a written record of academic dishonesty.

Action: Cluster voted that the following language be adopted for our policy on academic dishonesty.

First offense of academic dishonesty incurs a 0 grade on the assignment. Second offense of academic dishonesty the student will be sent to the Dean. At such time the student may be expelled from the college with a written record of academic dishonesty.

Academic dishonesty is defined by the definition given on page 33 of the Student Handbook.

<http://www.palmbeachstate.edu/catalog/Documents/StudentHandbook2014-15.pdf>

ITEM 2. Vote for New Cluster Chair and Scribe

Discussion: Nazare Feliciano has submitted her name for consideration as Cluster Chair or Scribe.

Action: Cluster voted Lynn Trezise as the new Cluster Chair and Nazare Feliciano as the Scribe.

ITEM 3. Other business (if necessary)

Discussion: Cluster discussed the need to address and identify what constitutes an appropriate class size for our studio courses or courses with studio content. Members agreed that there are inconsistencies in class size, which affects daily individual desk critiques, group critiques and time allotted per student.

Action: Members of the cluster will individually study and assess their studio courses in regards to class size and how it affects optimal student and professor performance. Cluster will submit a list of courses that are affected by problems of class size. We will make recommendations and work to develop a more comprehensive and consistent policy.

Attendance: Samantha Salzinger, Dharmesh Patel, Vernon Grant, Zenaida Espinosa, Jacques De Beaufort, Sandra Williams, Kristin Hopkins. Victoria Martin, Lynn Trezise, Sherry Stephens, Susan Urbanek

Absent: Nazare Feliciano

Submitted by:
Kristin Hopkins
Kristin Hopkins
Cluster Scribe.

c. Minutes Distribution List