

# PALM BEACH STATE COLLEGE

## CLUSTER MINUTES

March 24, 2016

1:30 – 3:30pm

Lake Worth Campus

---

**ITEM 1.      How can your cluster support textbook affordability? Please provide your top three recommendations. Also, list initiatives underway such as open source textbooks, out of copyright materials, textbook rentals, etc.**

Discussion:    1. Lib guides  
                    2. Loose leaf version of text specifically made for PBSC and reduced (negotiated) in price.  
                    3. Dr. Fawcett created an anthology. The original book was \$208.00 and the anthology will be \$80.00 so a savings of \$128.00.  
                    4. Requiring only the access code that has an etext  
                    5. Working with publisher representative for scholarships or hardship cases.  
                    6. Text rentals

Data source:

Action:        We had some concerns that the bookstore required the rental texts to be returned before final exam week.

**ITEM 2.      *FOR CLUSTERS THAT HAVE GENERAL EDUCATION COURSES***

**As a cluster, please discuss the data provided to your chair and answer the questions below. Your cluster discussion should be included in the minutes if you are able to answer the questions today. If sub-committees are formed for follow-up, please enter that information in the minutes and submit any decisions made after today to IRE by April 29, 2016 (send email to Karen Pain at [paink@palmbeachstate.edu](mailto:paink@palmbeachstate.edu)).**

**Questions to answer in cluster or follow-up work by April 29, 2016**

1. How do your current cycle results indicate your assessment instrument is measuring your selected outcome **and** that you have selected a reasonable benchmark?
2. In reflecting on this process and results, what changes might be necessary to the outcomes, instruments, implementation, or benchmarks for any of your courses, in order to move forward in a meaningful way?

**ITEM 3.      Colleen Fawcett reviewed the textbooks used in the 4 courses for our Child Care Center management certificate**

Discussion: Dr. Fawcett gave us a detailed handout (attached) of the textbooks she reviewed. She recommended adopting a more affordable text.

Data/data source: (where appropriate)

Action: Cassandra Wilbanks moved to adopt the text and Eliana Murkherjee seconded the motion with a unanimous vote of yes.

**ITEM 4.** Vote on reducing Early Childhood Education AS degree program to 60 credits

Discussion: The AS degree must be reduced to 60 credits in effect fall 2017. Colleen Fawcett recommended removing the MUL 1010, Music Appreciation, requirement.

Data/data source: (where appropriate)

Action: Susan Caldwell approved, Sabrina Greenwell seconded, with unanimous approval.

**ITEM 5.** **Jennifer Johnson** The *Teacher Certification Program* is now called the *Educator Preparation Institute*

- EPI Course Textbooks
  - 1) EPI0001 Classroom Management

Discussion: Revise to use Marzano text the district uses, Harlacher, J. (2015) Forward Marzano, R Designing Effective Classroom Management. Marzano Research.

Data/data source: (where appropriate)

Action: Colleen Fawcett voted to approve and Susan Caldwell seconded with unanimous approval.

**OTHER.** **Sabrina Greenwell sent out an electronic vote for approval of Colleen Fawcett's anthology. It was approved by Susan Caldwell, Cassandra Wilbanks, Eliana Murkherjee, Colleen Fawcett, Debra Trigoboff, Lucia Adrian**

Attendance: Trigoboff, Debra, Greenwell, Sabrina, Fawcett, Colleen, Wilbanks, Cassandra G Mukherjee, Eliana, Caldwell, Susan M ,Adrian, Lucia A

Submitted by: Sabrina Greenwell

---

Scribe

c. Minutes Distribution List