



## **CLUSTER MEETING MINUTES**

**English for Academic Purposes**

**1-4-2016**

**9:00-12:00**

**BA303**

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### **ITEM 1. In order to support the four Performance Funding measures, the EAP cluster will:**

Discussion:

- Continue to request that all EAP courses be allowed to run every semester, regardless of student enrollment. EAP courses are leveled, so if one level is canceled, those students cannot progress in their studies, and /or they disappear. (Not all students can drive to Lake Worth to take EAP.)
- EAP professors will coordinate with credit English professors so that referrals to EAP based on diagnostic writing samples from credit English become common and seamless. EAP faculty will talk to credit English clusters and Introduction to the College Experience clusters on each campus at the beginning of the fall and spring semesters to coordinate ways to identify EAP students in their classes.
- The cluster has begun to promote EAP better. Flyers/brochures have been created given to credit English instructors, advising, and student activities departments.
- The college desperately needs a placement writing sample. The current placement test, LOEP-Levels of English Proficiency, is doing a much better job placing non-native English language students in English language courses. The Accuplacer is currently available, and professors will request that current 1584 and 1684 courses take the writing placement test over the next few weeks in order to begin gathering data. Also, the EAP faculty will ask the grant writing office to identify organizations that would support faculty-read writing samples at the beginning of the fall and spring semesters.

Data/data source: LOEP placement test results July through September 2015 from the testing center.

Action: See above

### **ITEM 2. Transition from non-credit English as a second language courses (LGO) to EAP.**

Discussion: The EAP cluster has reviewed the course outcomes for the highest level non-credit ESL course (LGO115) as well as the current textbook being used there.

Data/data source: Students are placing below the EAP 0300 level courses based on testing center data LOEP scores.

Action: EAP cluster is currently reviewing the courses and gathering data from students to support a recommendation.

**ITEM 3. Susan Bierster has requested that the cluster create an EAP Task Force.**

Discussion: The cluster is creating a list of potential participants such as:

Ginger Pederson, Amy McDonald, Francklin LaBorde, Associate Deans from all campuses, EAP case advisors including Joanna Campos, Danielle Alvarez, Dede Dyer, Price Jean, and Karen Handy, Advising Managers from all campuses, all EAP cluster members, and Sandi Barrett from LGO.

Data/data source: Low EAP enrollment

Action: This list will be forwarded to Susan Bierster, who will create the Task Force.

**ITEM 4: The recommended issues for the Task Force should include the following:**

Discussion: Cluster recommends the following topics be included in the Task Force agenda.

Task Force:

Writing sample strategies

Board approved policies for EAP testing and placement including advising guidelines

EAP Cluster:

Create a list of EAP student indicators for both advising and ENC1101 professors

Research other EAP consortium colleges to find pathways for testing and placement directives

Enforce prep course guidelines on grading (0300 and 0400 levels)

Discrepancy within the LOEP placement in Listening and Speaking levels 0300 and above (students are testing in to 0300 L/S but higher in reading and writing)

Data/data source: Low EAP enrollment

Action: These items will be passed to Susan Bierster.

**Attendance:**

Aylim de Chazal

Mike Sfiropoulos

Mary Bailey

Florence Bennett

Mayetta Lee

Submitted by:

Mary Bailey  
[name], Scribe

c. Minutes Distribution List