



**Developmental English and Reading Cluster  
Meeting Minutes  
August 19, 2016  
10:45am – 12:00pm  
Lake Worth Campus**

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**ITEM 1. Textbooks for ENC0017**

Discussion:

- The cluster selected the Bedford for use in ENC0017 because ENC1101 and ENC1102 professors use the book. But, it has proven too intricate for developmental students, and some cluster members are evaluating alternative texts/materials for the course. Valerie is using a new textbook this term – English Simplified. She will report back to the cluster on Academic Development Day.
- The cluster will have a deeper discussion and formulate a plan at the Academic Development Day meeting in October.
- Lyam will modify lab assignments for Valerie's classes, eliminating the Bedford workshop.

Data source:

Action:

**ITEM 2. Writing Final Exam for ENC0017 and Course-Component Weighting**

Discussion:

- For the ENC0017 course, cluster members will develop a bank of reading selections with writing prompts for the final exam for use by adjuncts.
- Spring Term 2016, cluster members voted unanimously via email that only full time faculty members can weight the course components as they see fit.
- Cluster members will review the weighting for adjunct faculty at our next meeting.

Data/data source: (where appropriate)

Action:

**ITEM 3. Lab Update**

Discussion:

- The SLC Labs have a site license for Townsend Press online reading software.
- Rita's EAP students will be using Townsend as a supplemental resource.

Data/data source: (where appropriate)

Action: N/A

**OTHER.**

<b>Attendance:</b>	Rita Alonso-Sheldon	Valerie Lazzara
	Carleton Chernekoff	Gladys Montalvo
	Maria Garcia-Landry	Lyam Christopher

Submitted by:

Rita Alonso-Sheldon  
Scribe

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