

# **MEMORANDUM OF UNDERSTANDING**

## **DUAL DEGREE PROGRAM**

**Executed December 9, 2005**

### **I. Partners:**

This Memorandum of Understanding establishes the Dual Degree Program and is made between Florida International University and Palm Beach Community College.

### **II. Purpose:**

The Dual Degree Program is a collaborative effort between Florida International University (FIU) and Palm Beach Community College (PBCC) to facilitate the admission and smooth transition from the PBCC Associate in Arts and/or articulated Associate in Science degree to the FIU Bachelor of Arts or Bachelor of Science degree for a select group of prospective students. Palm Beach County high school students, both from private and public high schools, whose admission request to FIU has not been accommodated due to capacity limitation, will be encouraged to participate in the Dual Degree Program. This program will refer these students to PBCC for admission. Upon completion of the Associate in Arts and/or articulated Associate in Science degree at PBCC, the participants in the Dual Degree Program will be automatically admitted to FIU as transfer students. Please note, acceptance to FIU does not mean automatic acceptance into any restricted or limited access program. Transferring students should be aware that admission requirements for restricted or limited access programs are subject to space availability and program review.

This Dual Degree Program will increase the postsecondary educational opportunities for local residents. The Program will redirect students to PBCC to first complete the Associate Degree and then transfer to FIU for a Baccalaureate degree. This program strongly supports the state's commitment to articulation between local Community Colleges and Universities.

### III. Objectives:

- To provide incentives to encourage Dual Degree candidates to complete their Associate and Baccalaureate degrees within five years.
- To provide Dual Degree candidates opportunities for early assimilation into FIU by participation in special educational programs and extra curricular activities on FIU campuses.
- To manage and track student enrollment between local public postsecondary institutions.

### IV. Terms and Conditions:

- Both institutions will participate in a Dual Degree Orientation program held at FIU for the purpose of supporting participants through the admission, registration, and advisement processes to ensure that their educational goals may be achieved in a timely manner.
- The original admission's application to FIU will remain active for a three year period. Candidates that have completed their Associate degree requirements within this three year period will not be required to reapply to FIU.
- Candidates earning their Associates degree within three years will be guaranteed transition into the upper division at FIU.
- Dual Degree candidates that remain at PBCC beyond year three are welcome to apply to FIU by means of the regular admission process.

### V. Management:

- Upon written consent by the student or parent, both institutions will regularly exchange pertinent information on these students.
- FIU and PBCC will track and monitor participants for three years for advisement purposes.
- FIU will be responsible for generating the initial communication inviting students to participate in the Dual Degree Program.
- To ensure the Admission and academic success of these participants, both institutions agree to develop and maintain a program management and reporting system.

## **VI. Termination/Modification:**

- **This articulated agreement will be reviewed annually with continuation determined in the third year and shall be in effect from the date signed.**
- **This articulated agreement is subject to change or modification by mutual written consent between the parties. Revisions will be made in writing and reviewed by the two respective chief academic officers or their designees.**
- **This articulated agreement may be terminated by either party upon written notice to the other party given at least one year in advance of such termination date. However, it is understood and agreed that any student participating in the Dual Degree Program at PBCC who has specifically been tracked for admission to FIU, will be allowed to complete the program notwithstanding the termination provisions above, as long as the student remains in good academic standing and is within the three year timeframe as specified.**

**Signatures of Responsible Authorities at the Cooperating Institutions**

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**Dennis P. Gallon**                      **Date**  
**College President**

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**Modesto A. Maidique**                      **Date**  
**University President**

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**Sharon A. Sass**                      **Date**  
**Vice President of Academic Affairs**

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**Mark B. Rosenberg**                      **Date**  
**Provost & Executive Vice President**

Signed agreement on file in PBCC Academic Services office.