

**CLUSTER AGENDA**

**March 24, 2016**

**1:30 – 3:30pm**

**Lake Worth Campus**

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**ITEM 1. How can your cluster support textbook affordability? Please provide your top three recommendations. Also, list initiatives underway such as open source textbooks, out of copyright materials, textbook rentals, etc.**

Discussion: 1. We recommend that Palm Beach State College should review the existing policies and contract with the book store as we find the mark up on book and digital materials to be considerable.  
2. We have adopted the same book used for Elementary Spanish I and II for Intermediate Spanish I. In doing this, we have stretched the usage of the book and avoided additional costs for students taking the intermediate class.  
3. We have conducted an exhaustive search for a text book and digital component for Elementary Spanish I and II in an effort to reduce the existing cost to students while continuing to offer high quality instructional resources. We have decided to adopt Puntos de Partida 10<sup>th</sup> edition. The adoption has resulted in a 20-40 dollar reduction in the cost to students (depending on whether they select the printed text or e-text).

Data source: Prices submitted directly from different publishers and the college bookstore.

Action:

**ITEM 2. *FOR CLUSTERS THAT HAVE GENERAL EDUCATION COURSES***

**As a cluster, please discuss the data provided to your chair and answer the questions below. Your cluster discussion should be included in the minutes if you are able to answer the questions today. If sub-committees are formed for follow-up, please enter that information in the minutes and submit any decisions made after today to IRE by April 29, 2016 (send email to Karen Pain at [paink@palmbeachstate.edu](mailto:paink@palmbeachstate.edu)).**

**Questions to answer in cluster or follow-up work by April 29, 2016**

1. How do your current cycle results indicate your assessment instrument is measuring your selected outcome **and** that you have selected a reasonable benchmark?
2. In reflecting on this process and results, what changes might be necessary to the outcomes, instruments, implementation, or benchmarks for any of your courses, in order to move forward in a meaningful way?

Discussion:

Data/data source: (where appropriate)

Action:

**OTHER.**

**Attendance:**

Emmanuel Alvarado  
Wendy Mendez-Hasselman  
Victor Slesinger

Submitted by:

Emmanuel Alvarado

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Scribe

c. Minutes Distribution List