PALM BEACH STATE COLLEGE

CLUSTER MINUTES
March 24, 2016
1:30pm to 3:30pm
DH 105, Lake Worth Campus

ITEM 1. **How can your cluster support textbook affordability? Please provide your top three recommendations. Also, list initiatives underway such as open source textbooks, out of copyright materials, textbook rentals, etc.**

Discussion: The cluster discussed the preference of students for textbook rentals and scholarship given for textbook codes to students in financial need. The promotion of college-wide scholarship programs for students was addressed. Professor Ciucci has piloted this practice this academic year with approximately10% of the students receiving codes and has observed an improved connection to student completion.

Action: The following recommendations were outlined by the health cluster
1) Provide complimentary textbook codes from publishers to students in financial need.
2) Negotiating the lowest price on textbooks with publishers.
3) Using a modified (edited) textbook with a reduced cost.
4) Development of an open access free textbook

All of these recommendations are currently have been practiced or are in the process of being further developed by the health cluster.

ITEM 2. *FOR CLUSTERS THAT HAVE GENERAL EDUCATION COURSES*

As a cluster, please discuss the data provided to your chair and answer the questions below. Your cluster discussion should be included in the minutes if you are able to answer the questions today. If sub-committees are formed for follow-up, please enter that information in the minutes and submit any decisions made after today to IRE by April 29, 2016 (send email to Karen Pain at paink@palmbeachstate.edu).

Questions to answer in cluster or follow-up work by April 29, 2016
1. How do your current cycle results indicate your assessment instrument is measuring your selected outcome **and** that you have selected a reasonable benchmark?
2. In reflecting on this process and results, what changes might be necessary to the outcomes, instruments, implementation, or benchmarks for any of your courses, in order to move forward in a meaningful way?

Discussion: 1. The cluster agreed that the assessment instrument was appropriate, but there was a need to revise the current rubric to reflect feedback from faculty to improve student success. The benchmark identified was achieved and needed to be increased.

2. Upon reflection, revised rubrics will be created for HSC 2100 and HSC 1101 assessments. The cluster discussed increasing the HSC 2100 course benchmark for minimal competency to 75% will achieve 90% or higher. The recommended benchmark for competency is 85% will achieve 80% or higher will remain the same. In HSC 1101course the recommended benchmark for minimal competency will increase to 75% will achieve 90% or higher. The recommended benchmark for competency of 85% will achieve a 70% or higher will remain the same.

Data/data source: General Education Assessment

Action: The health cluster has recommended an increase in the recommended minimal competency benchmarks and rubrics for both assessments will be reviewed and improved upon.

ITEM 3.   Textbook Scholarship access codes

Discussion: Professor Ciucci and Professor Haney updated the cluster about how they negotiated with the textbook publisher complimentary access codes to students based on financial need.

Data/data source: Professor Haney and Professor Ciucci

Action: The Health Cluster can identify any students that are appropriate for this program and contact the publisher representative for code acquisition.

ITEM 4.   General Education Review Preparation

Discussion: Professor Ciucci gave an update of the status of the general education review.

Data/data source: Professor Ciucci

Action: The health cluster is preparing for the review of the general education curriculum which will take place during academic year 2016/2017. The health cluster has reviewed the outcomes and have determined they are in alignment with the state general education outcomes as well as the PBSC general education outcomes and the Natural Science outcomes and will be proposing Community Health for inclusion in General Education Natural Science Area 3. The health cluster remains an integral part of the general education curriculum, is an invaluable addition to the course offerings in general education for students, and is a preeminent gateway course supporting the success of our students. Our enrollment continues to remain strong and out FTE on all campuses is high.

ITEM 5.   Adding courses to Gen Ed proposal discussion

Discussion: The health cluster identified that HSC 2204 has an appropriate course to be included in the General Education offerings

Action: The cluster unanimously agreed that Community Health should be included in the General Education category.

ITEM 6. **Rubric revision for our Gordon Rule/Gen Ed Assessment Project**

Discussion: The health cluster reflected on feedback and benchmarks achieved on the general education assessment rubrics for both HSC 2100 and HSC 1101. The cluster is pleased with student achievement, but agreed necessary changes were needed to the rubric to increase student success.

Action: Professor Ciucci will modify the current rubric for HSC 2100. Professor Myslivecek and Professor Boone will revise the rubric for HSC 1101. Upon completion of the rubric revisions, faculty will receive the amended rubrics for comment.

ITEM 7. **Community-Based Learning Course Info**

Discussion: Professor Taylor and Professor Ciucci informed the cluster of the details of this new one credit elective course (SLW 1105L). This course was created to enhance social civic engagement, career exploration and promote leadership through project based learning. Professor Taylor and Professor Haney presented about the opportunities available during Development Day.

Data/data source: Professor Haney, Professor Ciucci, and Professor Taylor

Action: Health faculty can explore the incorporation of this course with their current courses. In addition, Professor Ciucci and Professor Taylor will be offering a PTLC event April 20th for those interested in learning more about the process.

ITEM 8. **Online Peer Mentorship Program Info**

Discussion: Professor Ciucci updated the cluster about the mentorship program and it's launching in the Fall, 2016 academic year.

Data/data source: Professor Ciucci

Action: Faculty can enlist as Mentors and Mentees if they are interested in participating in the new and valuable program.

ITEM 9. **TRACYTalks**

Discussion: Professor Ciucci introduced her new learning instrument and has offered the rubric to health faculty for implementation in their courses.

Data/data source: Professor Ciucci

Action: Professor Ciucci will provide the pertinent material for implementation in the health course.

ITEM 10. **HSC 2531 Medical Terminology Changing Edition of Textbook**

Discussion: Professor Haney identified that the Medical Terminology course is up for a textbook update. There is an adaptive learning platform for the 11th edition but it is not ready for BB integration as of yet. It should be available for the fall semester. Other textbook

options were discussed, but there was a general agreement by Professor Haney and Dr. Rajcoomar that the current textbook was the most appropriate.

Data/data source: Professor Haney

Action: Cluster agreed to adopt the 11th edition of the textbook for the fall.

ITEM 11.   Voting for Health Cluster Chair and Scribe

Discussion: A cluster chair and scribe were nominated for the upcoming academic year.

Action: Kanathy Haney was nominated to be the Cluster Chair and Kristy Taylor was nominated to Scribe for the 2016-2017 Academic year.

OTHER.   Professor Gailey announced that we would be retiring on August 10th after a distinguished career at Palm Beach State College. He was commended for his service at the college and will be missed by his colleagues. Happy retirement, Randy!

Attendance:

  Kanathy Haney, Chair
  Brian Findley
  Paula Myslivecek
  Tracy Ciucci
  Randy Gailey
  Bob Rajcoomar
  Bob Van Der velde
  Jeanne Boone
  Trish Froehlich
  Judith Sharlin
  Kristy Taylor
  Mindy Yale

Submitted by:

Paula Myslivecek

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Scribe

c. Minutes Distribution
List