

## Interview Model

### Model Description, Guidelines, and Checklist

<p><b>Description:</b> This model allows students to conduct an interview(s) as part of an Honors project. Students taking the Leadership Development (SLS2261) course may use this model to study leaders from the campus or community by spending time observing and interviewing the leader and then reporting the results of those efforts in a final written paper.</p>
<p><b>Suggestions:</b> Students can interview those considered an expert in a specific area and incorporate the interview into a written paper. A student taking the Leadership course will "Shadow a Leader." The student will pick a leader in her / his field of interest and obtain written permission to work with the leader. The student will spend at least five hours observing the leader during his / her working day, taking notes on what took place and how the leader handled the various challenges he / she faced. The student will also interview the leader, asking questions about the leader's philosophy of leadership and how the philosophy was applied to what the student had observed.</p>
<p><b>Resources:</b> The main resource will be the interview itself and may include the student's observation of the person interviewed. Students should use primary sources whenever possible. Other sources may include academic journals, books, articles (from major publications and newspapers), and appropriate Internet sites. Student taking the Leadership course will use materials taken from the Phi Theta Kappa "Leadership Development" textbook as well as numerous other books on the subject.</p>
<p><b>Documentation:</b> The student will maintain notes of his / her interview and observations. This model must be correctly formatted and documented using the APA or MLA style. The style will be indicated by the directing professor.</p>
<p><b>Guidelines:</b> The subject of the interview must be considered an "expert" in the field of which he/she is speaking. For those taking the "Leadership Development" course, the time spent observing the leader must be sufficient for the student to gain a clear sense of how the leader functions in varying settings. The interview must be thorough enough to provide the student with a strong sense of the leader's philosophy of leadership and his / her perspectives on several aspects of being a leader. The final paper should reflect the contents of both the observation and the interview and how the experience of shadowing the leader related to course materials. The written paper must be 2,000 to 5,000 words with <b>five</b> (5) sources cited and included in 'Works Cited' or 'References' page. The five sources do not include encyclopedias or dictionaries, although these sources may be used in addition to the five. The paper must be well written with proper grammar, spelling, and punctuation. In addition, the interview subject must sign an "Interview Consent Form" (<a href="http://www.palmbeachstate.edu/honors/Documents/interviewconsent.pdf">http://www.palmbeachstate.edu/honors/Documents/interviewconsent.pdf</a>) which should be submitted with the final project. The student will present the project orally to the class. It will be the responsibility of the student and the directing professor to assure that these guidelines have been met before the paper is submitted to the Honors office.</p>

### Checklist for Interview Model:

- ✓ The subject interviewed is an expert in the field; exceptions to this must be cleared by the Honors College;
- ✓ Submitted materials are at least 2000 words;
- ✓ The signed "Interview Consent Form" has been included with the project;
- ✓ At least five scholarly secondary sources have been consulted and listed in the References (in lieu of textual citations, the student may submit an Annotated Bibliography of the works consulted);
- ✓ The sources are correctly formatted in either MLA or APA style.