



CLUSTER AGENDA

March 24, 2016

1:30 – 3:30pm

Lake Worth Campus

ITEM 1. How can your cluster support textbook affordability? Please provide your top three recommendations. Also, list initiatives underway such as open source textbooks, out of copyright materials, textbook rentals, etc.

Discussion: Cluster suggested the following ideas: do not customize text (reduce cost, increase chance of resale), put material online, create a Lib Guide or own textbook for the course, continue with same edition longer, and do not use ancillary/supplementary technical materials (if they increase the cost of the textbook).

Data source: N/A

Action: None needed

ITEM 2. *FOR CLUSTERS THAT HAVE GENERAL EDUCATION COURSES*

As a cluster, please discuss the data provided to your chair and answer the questions below. Your cluster discussion should be included in the minutes if you are able to answer the questions today. If sub-committees are formed for follow-up, please enter that information in the minutes and submit any decisions made after today to IRE by April 29, 2016 (send email to Karen Pain at paink@palmbeachstate.edu).

Questions to answer in cluster or follow-up work by April 29, 2016

1. How do your current cycle results indicate your assessment instrument is measuring your selected outcome **and** that you have selected a reasonable benchmark?
2. In reflecting on this process and results, what changes might be necessary to the outcomes, instruments, implementation, or benchmarks for any of your courses, in order to move forward in a meaningful way?

Discussion: N/A

Data/data source: (where appropriate) N/A

Action: None needed

ITEM 3. SLS 2505 Critical Thinking (Magdala Ray)

Discussion: Magdala was asked by Provost Wihbey to discuss the possibility of creating SLS 2505 Critical Thinking to expand the course offerings for dual enrollment students from Jupiter High School (and all other students). This course is offered at other colleges (Daytona Beach offers it as a general education course). Concerns regarding the need for an additional three credit elective were discussed. The cluster thought it might be better to reinstate SLS 1505 Critical Thinking- a one credit course previously offered at PBSC. Having additional one credit options would also help students who need only one credit to complete their AA degrees.

Data source: Daytona Beach course description

Action: Magdala will complete the paperwork needed for Curriculum Committee

ITEM 4. SLS Table for Open House on 3/30 (Sandy DeMauro)

Discussion: Sandy asked for suggestions regarding what to give to prospective students and their parents at the March 30 Open House. The cluster suggested an information sheet about SLS course offerings highlighting their benefits for students and a raffle (to give away an SLS textbook provided by the publisher). Someone also suggested having a Q&A activity to promote engagement and bring people over to the table.

Data source: N/A

Action: Sandy will choose from the ideas above in preparation for the event.

ITEM 5. Cluster Chair for 2016-2017

Discussion: Jeannette Sullivan and Marc Davis were both nominated for Cluster Chair. After discussion about each faculty member's other commitments, it was decided that Jeannette will serve as Cluster Chair for 2016-2017. This is not, however, because she has fewer commitments, but rather that she was willing to participate in this collaborative effort.

Data source: N/A

Action: Associate Dean Bierster will be notified.

ITEM 6. POWER 3rd edition

Discussion: There is now a third edition of the SLS 1501 textbook. 2016-2017 is the third year of the textbook adoption cycle. Additionally, there will be three new faculty members joining the cluster in 2016-2017(due to faculty resignations and/or

retirement). A decision needs to be made regarding what to do for 2016-2017 and beyond. There are four options:

- 1) Adopt the third edition for 2016-2017 and begin the textbook selection process in that same year
- 2) Adopt the third edition for 2016-2017 and extend the textbook adoption period for one additional year (to give new faculty a chance to settle in and use the book). The textbook selection process would then occur in 2017-2018.
- 3) Keep using the 2nd edition for 2016-2017 and begin the textbook selection process in that same year (IF the Connect and LearnSmart technologies are not impacted).
- 4) Keep using the 2nd edition for 2016-2017 and extend the adoption period for one additional year.

Data source: N/A

Action: Sophia will contact the publishing representative (Rachel Ashe) to find out whether we can extend the textbook period, whether we can continue to use the second edition, and what impact (if any) keeping the second edition has on the technology tools. Once this information is gathered, she will send an email to faculty and request an electronic vote.

Update: Sophia spoke with Rachel Ashe and Mark Murray who assured us that there won't be any issues with the technology if we stay with the second edition. The publishing representatives also agreed to allow us to use the 2nd edition for the next two years, if we so desire. Cluster members were provided with this information and then asked to vote on which option they prefer. The members voted to keep using POWER 2nd edition for the 2016-2017 and 2017-2018 academic years. The selection process for the next textbook cycle will occur during the 2017-2018 school year.

ITEM 7. Updates on Discussions from January Meeting

- **Jupiter HS (Magdala)**
- **Online course (Sandy)**
- **Creating a textbook (Sophia)**
- **Filming class sessions (Manny)**
- **Assignment for Learning Outcome #2 (Jyrece & Sophia)**

Discussion: **Jupiter HS:** Magdala informed the cluster that an 8 week SLS 1501 is in the works for JHS students to take this summer.

Online course: Sandy had submitted paperwork for a stipend to work on the online course and was asked to wait until changes to E-Learning are completed (related to President Parker's changes with Provosts and creation of new VPs). Sandy, Magdala, and Sophia will continue to work on their hybrid courses utilizing the resources of the Instructional Design staff.

Creating a textbook: Sophia reported that no one expressed an interest in creating a book at this time. This option can be revisited in the future.

Filming class sessions: Jeannette emailed Manny Larenas regarding filming a brief video on resilience.

Assignment for Learning Outcome #2: Jyrece McClendon and Sophia Munro shared two assignments with the cluster. One assignment involved watching the Career Center video, answering questions, and then completing the O'Net Interest Profiler (which can be done before a class goes to the Career Center or before the class session on Careers). The other assignment allows students to do career research using the various online resources found on the Career Center's web page (which can be done at the Career Center or at home). When students successfully complete these two assignments, they will have demonstrated the skills associated with Learning Outcome #2: Explore and research career options. Faculty have the option of requiring students to do additional career related assignments (a paper, presentation, resume, etc.), if they desire.

Data source: Minutes from January 4 cluster meeting

Action: Sophia will send copies of the two assignments to cluster members for review and approval prior to uploading them to the SLS 1501 Faculty Repository in Blackboard.

OTHER.

Attendance:

Freddie Bennett

Sandra Demauro

Joyce Kevetos

Pamela Mason-Egan

Jyrece McClendon

Sophia Munro, CC

Magdala Ray

Vanger Simmons

Jeannette Sullivan

Absent:

Marc Davis

Monica Hamlin

Manny Larenas

Submitted by: Sophia Munro, Scribe