

AGENDA/MINUTES
MTIS Cluster Meeting
10/19/16
1:15 pm
LL102

ITEM 1. Symposium Panels vs. Touch Monitors

Discussion: Group discussed about IT installing a Windows 10 computer at each MTIS unit to test compatibility with Dell touchscreen monitors and updated Symposium software trial version 16.1.

Data/data source: (where appropriate)

Action: Mr. Ford indicated that IT has already delivered and set up a Windows 10 computer at Boca. Willie will have 2 or more professors from his campus test out software functionality with the Windows 10 computer and Dell Touchscreen monitor.

ITEM 2. Classroom Analog to Digital Conversion

Discussion: Holly informed the group regarding her recent conversation with Dr. Yohe regarding the refresh cycle. The group also discussed President Parker's vision about students "having the same experience" at each campus. Budget also was mentioned that due to capital restrictions of \$1000 valued items prevent MTIS to strategically plan for updating classrooms. College priorities at each campus have also prevented MTIS to secure capital funding for enhancing technology projects in the classroom. Ricardo mentioned that Lake Worth submitted a proposal for enhancing a room with collaboration technology but location of room and funding were not approved. Leon is also working on a new digital design model and has placed one unit as a tester. This new design will be spearheaded for Loxahatchee campus. Willie indicated that Boca is currently working on converting a classroom with short throw projectors and elimination of whiteboards in this particular room.

Data/data source: (where appropriate)

Action: Managers will discuss in separate meeting about handling budget issues and other finances for refresh of analog classrooms to digital format. Managers will work with their respective Deans to select and submit new proposal of classroom innovation projects for upcoming year.

ITEM 3. Sharing Equipment and Resources with CRM

Discussion: Group discussed receiving a higher level of requests at both Gardens and Lake Worth regarding equipment and/or equipment and personnel assistance. A side conversation came about regarding current software releases by IT whether each campus had the same versions on Apple and Windows computers.

Data/data source: (where appropriate)

Action: Managers will work with CRM staff by reviewing requests receive and determine whether MTIS units the sufficient resources, personnel, and time to aid with their requests. Managers will work with their teams in determining which software versions are currently deployed at each campus and will work with IT to

submit software upgrades which would enable MTIS college-wide video production team to collaborate on existing/finished editing projects that could be used campus-specific projects.

ITEM 4. Streaming Media in Classrooms

Discussion: Discussion about replacing purchased videos with livestream accounts (such as Netflix, etc.). Other streaming services like FilmsOnDemand and Ultraviolet were mentioned. Ricardo mentioned certain vendors do not allow multiple campus college-wide subscription and want each campus to purchase own license for videos. Other vendors are currently moving towards online subscription only as well as materials being available only to that campus and/or be viewable on-campus only versus on and off campus viewing.

Data/data source: (where appropriate)

Action: Due to contract negotiations with vendors, some have specific guidelines as to being campus specific versus college-wide sharing. Managers will work with their respective staff to compile a current vendor list and review agreements about the possibility of college-wide licensing. Managers will review impact with IT about online subscriptions and how it can be accessible based on contract agreements.

ITEM 5. Collaborative Spaces vs. Traditional Classrooms

Discussion: Holly mentioned about Dr. Yohe's brief discussion regarding technology and classrooms. Holly inquired about how MTIS units are targeting innovation. Willie indicated that purchasing the latest collaboration tools become outdated by the time the equipment is tested, purchased, and implemented in classrooms. He mentioned that WePresent version 1500 that Boca purchased for SLC wireless collaboration room is already old technology and does not work well with wireless streaming from student devices. Further group discussion entailed informing Administrators that technology changes rapidly for it to be 100% effective in the classroom setting due to the fact versions are constantly updated prior to the purchasing and IT process to receive and install equipment. Lake Worth MTIS has begun testing the NovoPro (for collaboration use) and so far, has been a winner in working with a majority of platforms.

Data/data source: (where appropriate)

Action: Managers will work with their respective Deans to recommend specific technology enhancements in capital 2017-18 capital list.

ITEM 6. Ambrose Digital Video Streaming

Discussion: Willie indicated that current vendor is willing to do a one-price negotiation for the college. He also indicated that vendors are moving to an online delivery platform.

Data/data source: (where appropriate)

Action: MTIS to discuss with IT about able to support delivery platforms with controlled access. MTIS managers with staff will review current contracts to see what can be done for online delivery, purchasing livestream licenses, and vendor fees from one campus to college-wide. MTIS managers will need to speak with administration about subscription budgets can be handled for future purchases.

Other:

ITEM. AQAV certification and quality assurance

Discussion: Willie discussed about joining the free membership to AQAV

Data/data source: (where appropriate)

Action: Willie will send information to MTIS managers for review.

ITEM. Classroom Trouble Calls: Problems with new PPT release and Student Response Clickers

Discussion: Jerimiah indicated that the recent push of Microsoft into classrooms had some problems with Student Response Clickers to work in PowerPoint. Group also discussed about future replacements of the current Student Response Clickers which are now out dated. Victor said that the Nursing Program have started using Metoo as an alternative replacement.

Data/data source: (where appropriate)

Action: If problems exist, solution to contact IT to load missing driver. Not all classrooms are having this problem but so far only a few in Lake Worth. Group will also review alternatives to replace current SR clickers but have noted that nearly all have gone cloud based. Managers agreed to review possible alternatives that could be supported once IT completes the Wi-Fi roll college-wide.

ITEM. PTLC Update – Lake Worth

Discussion: Lisa mentioned that Lake Worth has a current 19 PTLC events for fall 2016. The test bank generators have also not working probably and IT has not been able to fix them.

Data/data source: (where appropriate)

Action: Lisa to send another IT support ticket regarding the test generator banks as well as to contact Denise Truese-Schultz.

ITEM. Missing equipment – remotes in classrooms

Discussion: MTIS Boca indicated they are having problems with professors losing Jade remotes in classrooms. Tried to have a system verification in classrooms but that has minimal use/input. MTIS Lake Worth also noted that there have been issues where users take the USB stick that controls the Jade remotes. Both units have had to purchase replacements for lost “equipment” in classrooms.

Data/data source: (where appropriate)

Action: MTIS managers will continue to review lost materials in classrooms.

Attendees:

Ricardo Reyes	Willie Ford	Holly Thompson	Jhanak Thapaliya	Leon Paulk
Karina Santisteban	Dustan Debring	Jerimiah Ayala	Mac McDowell	Lisa MacMullen
Barry Covington	Robb Erwin	Ed Candelers	Victor Lopez	Joshua Michaelson
Jakub Szumelda	Ricardo Jeudy	Mikhail Howell		