

**MATHEMATICS CLUSTER MINUTES**  
**Wednesday, August 20, 2014**  
**10:45 – 12:00 p.m.**  
**Lake Worth Campus**

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**ITEM 1. Welcome back**

**Introduction of new faculty.**

**ITEM 2. Academic Dishonesty (Eugenia Cox)**

**Discussion**

- Ideas for giving tests and things to look out for were discussed which included:
  - Students should have nothing on their desks during a test
  - Nothing except a calculator should be used as a calculator (e.g. no phones, Ipads, etc.)
  - Online tests should be taken in the Testing Center.
  - Students sometimes hide formulas in the lid of their calculator. Students should be required to leave the lid connected under the calculator.
  - The first time a student is caught cheating, they should receive a 0 on the assignment and if caught a second time, they should receive grade F for the semester grade in the course.

**Action**

- None

**ITEM 3 MAT 1033 (face-to-face) and MAT 1033 L (hybrid) Worksheets (Zal Abbondanza)**

**Discussion:**

- All MAT1033 lectures are face-to-face or online. All MAT1033 Labs are hybrid or on-line.
- MAT1033 homework for each Section have been shortened but all concepts from Spring 2014 are covered.
- Hybrid labs now have just 6 assignments on MyMathLab that serve as Practice Tests.
- Boca campus will be linking lectures and labs for Spring 2015.

**Action:**

- Zalmond will email Pat's modified worksheets to cluster with answers.
- Zalmond will resend diagnostic test to cluster with answers.
- Rose will resend syllabi for MAT1033 and MAT1033 LAB to cluster.
- Rose will resend worksheets for online lab to cluster.
- Scott will send online lab worksheets to April Harris to be uploaded to Blackboard.

**ITEM 3. MAT 1033 and MAT 1033 L online Pearson Training (Rose Wilson)**

**Discussion:**

- Training will be conducted on each campus this week.

**Action:**

Rose will send cluster a 5-minute video made by Pearson that helps students learn how to register for MyMathLab. Instructors should make the video available to students.

**ITEM 4. Math Awareness Week (Barbara Sharp)**

**Discussion**

- Taking a possible year off of MAW was discussed as an option but rejected by the cluster.
- Proposal to hold MAW for one day on each campus was also discussed and rejected.
- MAW will now be coordinated on each campus by a committee.
- Spring 2015 Committees:
  - **Lake Worth:** Thomasson (Chair), Lopez, Gordon
  - **Boca Raton:** Knysh (Chair), Rodgers, Rodrigues, Finamore, Abbondanza (Mentor)
  - **Palm Beach Gardens:** Piccolino (Chair), Rosenthal, Sullivan, Burkett, Librun
  - **Belle Glade:** Siassi (Chair), Pennea, John Pearson
- MAW 2015 will be held the first week in April (March 30 – April 2)
- National theme is online.
- Database which includes presentations with dates and descriptions is also online.

**Action:**

- None

**ITEM 5. Textbook Update (Witny Librun)**

**Discussion**

- A one-year extension was given on all expiring textbooks.
- Committees for new textbooks have already been formed (see March 2014 notes). Chairs will try to get extensions for one more year for each textbook. Committees will decide on a new text for only those courses for which an extension cannot be obtained.

**Action**

- Chair will contact publishers to try to get extensions.

**ITEM 6. Course Redesign for College Algebra (Ana Porro)**

**Discussion**

- Ana has not returned from surgery but is currently working on the redesign for College Algebra.

**Action**

- None

## **ITEM 7. Core to Credit Alignment Grant (Gail Burkett)**

### **Discussion**

- Committee met with High School faculty to discuss math concepts that students are missing when they enter the college classroom. It was determined that all concepts were covered in the high school curriculum but may not have been covered in the junior or senior year.
- Gail gave the cluster copies of a College Readiness Checklist that was given to high school teachers to help them make sure that all essential math concepts are covered.
- Gail also gave the cluster two skills assessments that will be used in the Palm Beach County School District. The cluster discussed using these assessments during the first week of lab as a review tool to start the semester.
- As discussed in the March cluster meeting, Gail was working on the creation of a non-STEM alternative to the Intermediate Algebra course MAT1990 Exploring Mathematics. The idea was presented to the Dean's Council but was rejected.

### **Action**

- None

**In Attendance:** Wilson, Basant, Gordon, Rodrigues, Finamore, Henderson, Burkett, Abbondanza, Sinischalchi, Lukacs, Manesh, Siassi, Talebi, Toohey, Tomaszewski, Pennea, Ivanova, Librun, Rosenthal, Piccolino, Lopez, Thomasson, Domnitch, Sharp, Knysh, Pick, Boulware, Sullivan, Bush, Langston, Berthiaume, Cox  
Gingras, Moore

Cluster Chair: Dr. Eugenia Cox  
Scribe: Scott Berthiaume