



CLUSTER AGENDA
March 26, 2015
1:30 am – 3:30 pm
Lake Worth Campus

ITEM 1. Welcome

Discussion: Cluster was welcomed back by Acting Chair Marcie Pachter.

Data/data source: n/a

Action: n/a

ITEM 2. Approval of minutes from January 5th, 2015 meeting.

Discussion: None

Data/data source: 1/5/2014 Minutes presented via e-mail.

Action: The cluster approved the minutes by acclamation.

ITEM 3. Cluster Leadership

Discussion: Following Cluster precedent a new Chair and Scribe were selected for the next academic year 2016 (1) and 2016(2).

Data/data source: n/a

Action: Lori Crane moved that Marcie Pachter become Cluster Chair and Steve Frishman for Cluster Scribe following our time-honored rotation. The nominees graciously accepted. The motion was seconded by Kim Kamuca and passed unanimously,

ITEM 4. Cengage Update

Discussion: Cluster welcomed Diana Sulewski from Cengage. Diana updated the Cluster on the latest online resources and explained how these resources can be integrated into Blackboard to create robust and engaging online communication courses.

Data/data source: n/a

ITEM 5. College Item – Assessment Cycle

Discussion: Cluster thoroughly reviewed and discussed the data collected in the fall of 2014 for our selected embedded assessment of the SPC 1017 learning outcome related to communication anxiety (Demonstrate how to effectively manage communication anxiety). We (1) recommend a competency benchmark for the selected SPC 1017 outcome and (2) our plan for administering the fall 2014 assessment again in fall 2015.

Data/data source: General Education Embedded Assessment Results, collected and reported in fall 2014 by faculty/adjuncts, compiled by IRE; assessment instruments as selected by faculty; General Education Embedded Assessment Spring 2015 Updates, IRE data on learning outcome.

Action: A motion was made by Steve Frishman and seconded by Lori Crane to recommend a competency standard as - 70% of SPC 1017 students will score a 3 (average) or higher on the learning outcome for communication anxiety. The motion also states that in order to maintain consistency and reliability of the data no changes will be made to how we administer the assessment at this time. Changes to our process will be examined during the next assessment period.

ITEM 5. College Item – General Education Outcomes & Cluster Outcomes

Data Source: n/a

Action: Laurie Crane will seek clarification from Dean Scott-Lubin regarding the purpose and scope of linking courses to General Education Outcomes as the college has requested.

ITEM 6. Speech Contest– General Education Outcomes & Cluster Outcomes

Data Source: n/a

Action: Marcie Pachter informed the cluster that Dean of Academic Affairs, Irving Berkowitz, Associate Dean, Susan Caldwell and Vice President of Student Services & Enrollment Management, Peter Barbatis have generously offered to serve as Judges for the QEP Speech Contest. Marcie also informed members that Cengage offered to sponsor cash prizes for student finalist.

Lori Crane moved that a total of \$225 cluster funds be used to match Cengage awards to 1st, 2nd, & 3rd place students and a total of \$225 be used to award \$25 cash gift to the remaining 9 contestants and \$50 total be used to purchase nominal appreciation gifts for the Judges. Kim Kamuca seconded the motion. The motion passed with two nays.

OTHER. Cluster members expressed appreciation and thanks to Victor Gent for his magnanimous service and leadership as Chair for 2014/15.
Cluster congratulated Sharon Martin on being awarded sabbatical for fall 2015
Cluster congratulated Megan Tomei Jameson and welcomed Baby Dalton as a non-voting honorary member.
Adjournment. Michelle Biferie, motioned, Kim Kamuca seconded. All voted in favor at 3:30 pm.

Attendance:

Marcie Pachter (Acting Chair)
Steve Frishman (Acting Scribe),
Lori Crane,
Michelle Biferie,
David Childers,
Sharon Martin,
Kim Kamuca

Guests: Diana Sulewski/Cengage

Absent: Leonie Escoffery, Victor Gent,
David Rossman, Megan Tomei

Submitted by:

Steve Frishman, Scribe

c. Minutes Distribution List