

Trade and Industry Cluster Meeting Minutes
Trade and Industry
January 4, 2017
1:30 PM
ETA158



ITEM 1. Program Updates:

Discussion:

Kent Hartwig:

Electrical and Securities Program students volunteered for Habitat for Humanity. Electrical students assisted with wiring the house. Securities installed security system and partners donated a year of free monitoring services.

Judy Maxwell:

None for Aeronautical

Lynn Highsmith:

NIMs re-accreditation for machining is underway with the self-study manual. HVAC Excellence: Self-study manual has been received accrediting body and is being reviewed by the accreditation team. We are awaiting a date for site visit. American Welding Society Accredited Testing Facility first year renewal paperwork is complete and manual updated, just waiting for check to be cut to send off to AWS. South Florida Fair PBSC day is Sunday January 15th. If you would like to volunteer please email me.

Gloria McAllister:

Welding process with facilities to renovate the booths are underway. They are hopeful to have 16-20 new booths in the future. Currently, 22 students in program and hoping by summer to run a day program; will be recruiting high school students right after graduation. For Heavy Mechanic, currently in the self-study has and moving towards accreditation in early summer. Thankful for the support of the Lake Worth Automotive and Diesel department and president's cabinet.

Cherrie McKinnon:

We are continuing to raise standards in the cosmetology program.

Alan Bohen:

None

Rick Reeder:

For PSAV programs, drop for non-payment happens tonight. Tomorrow (first day of class) is only day for Add/Drop so program directors need to make sure to contact students on wait list to back fill any available spots to start with full rosters.

Data source: N/A

Action: N/A

ITEM 2. Academic Updates:

Discussion: Rick is on a college wide committee for guided pathways and revisited with cluster the discussion of guided pathways. Stated PSAV/AS programs were good models of what they were due to the ridged pre/co-requisites that steer students towards completion. The committee is attempting to figure out a way to embed advising with structured course sequences for all "meta-majors". All PSAV programs have an 87-99% completion rate and committee wants to mimic this success rate on the AA side.

He announced the committee is looking for instructors to be involved with guided pathways and if interested please shoot him an email. Gloria stated she is involved with industrial management AS degree and stated students can earn a business specialist and business operator certificate prior to the AS degree which would create more completion points for the college. Lynn stated she would now announce this option in info sessions.

Data source: N/A

Action: N/A

ITEM 2. Cluster Vote:

- Requesting that the program name “Security and Automation Systems Technician” be changed to “Security Systems Technician”.
- Requesting the hours for Security and Automation Systems Technician be changed from 960 hours to 1200 hours due to the original state frameworks being daggered which requires a change to the new set of frameworks consisting of 1200 hours.

Discussion: 1. Name change for Security & Automation Systems Technician is for marketing purposes since it can get confusing to some and can is too long. New name will be Security Systems Technician.

Motion: Gloria McAlister

2nd: Ron Widdoss

Unanimous decision to **APPROVE**

2. State of Florida frameworks for Security & Automation Systems program has increased to 1200 hours. This is a vote for the program to be in compliance and align with the DOE frameworks.

Question was asked if financial aid was informed of change and answered yes.

Motion: Cherri McKinnon

2nd: Dan Neff

Unanimous decision to **APPROVE**

Data source: N/A

Action: N/A

OTHER. None

Attendance:

Dan Neff	Michele Richard
Joshua Colvin	Rhonda Griffis
Joshua Magwood	Stephen Spencer
Lynn Highsmith	Cherri McKinnon
Pete Goodman	Ronald Widdoss
Judy Maxwell	Juana Montalban
Susan Fleming	Americo Marciel
Charles Johnson	Mark Beilen
Rick Reeder	

Submitted by:

Lynnmarie Highsmith
Scribe
c. Minutes Distribution List