

Palm Beach State College
Curriculum Committee Agenda
November 29, 2018 (Revised 11/27/18)

FA - Possible Financial Aid Action Warranted

Welcome

I. Approval of Minutes September 20, 2018 and September FYI Agenda

Discussion: None

Data sources consulted: Minutes

Action:

II. For Your Information

CCE/Avocational Course Dictionary Actions September 11th through November 26th, 2018

New Avocational and CCE Courses	Title	Clock Hours
FFO0151	Minimum Standards FF1 Capstone	26
FFO0152	Minimum Standards FF2 Capstone	24
HEO0277	Instructional Support Throughout the Daily Routine	10
HEO0278	Creating Partnerships Through Coaching and Mentoring	10
HEO0279	Arts Integration in the Preschool Classroom	10
HEO0280	Preparatory ESOL for Early Childhood Educators	21
HRO0194	Effective Communications Skills for Supervisors	6
POO0570	Responding to Cyber Crimes	8
POO0571	Domestic Intervention and Investigations	40
POO0572	Deadly Force in Crowded Situations and Counterambush	16
POO0573	Close Contact Rifle and Low-Light Discretionary	16
TIO0601	OSHA 10-Hour for Construction	10

Revised Avocational and CCE Courses	Title	Changes
HRO0192	Project Management Professional (PMP) ® Certification Exam Preparation	Revise course description.
ORO0210	Water Treatment Operation C Level, Part 1	Remove parenthesis from around (C Level) in course title; Revised course description.
ORO0211	Water Treatment Operation C Level, Part 2	Remove parenthesis from around (C Level) in course title; Revise course description.
ORO0212	Wastewater Treatment Plant Operation C Level, Part 1	Remove parenthesis from around (C Level) in course title; Revise course description.
ORO0213	Wastewater Treatment Plant Operation C Level, Part 2	Remove parenthesis from around (C Level) in course title; Revise course description.
ORO0217	Wastewater Treatment Plant Operation C Level, Part 3	Change course title from <i>Wastewater Treatment Plant Op (C Level), Part 3</i> to <i>Wastewater Treatment Plant Operation C Level, Part 3</i> ; Revise course description.
ORO0218	Water Treatment Operation C Level, Part 3	Remove parenthesis from around (C Level) in course title; Revise course description.

Inactivated Avocational Summer Youth College Courses	Title	Clock Hours
AVO0291	Improv 101	12

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AVO0293	Jr. Care Givers	12
AVO0297	Girls Just Wanna Have Fun	12
AVO0298	Yoga for Young People	12
AVO0301	Microsoft Office Applications Made Easy	12
AVO0312	Summer Holiday Sparkle	12
AVO0314	Creative Doll Making	12
AVO0323	Edible Art	12
AVO0331	Clay Fun	12
AVO0333	Jewelry Art	12
AVO0339	Art from Scrap	12
AVO0347	Beat the Drums	12
AVO0350	Karate for Kids	12
AVO0355	Flag Football	12
AVO0361	Myths, Monsters and Magic	12
AVO0365	Marvelous Marine Biology	12
AVO0370	Mad Lab	12
AVO0378	You Be The Judge	12
AVO0384	Beginning French	12
AVO0391	Chinese and More in Three Weeks	12
AVO0397	A Show of Hands: Sign Language	12
AVO0398	Reptile and Amphibian Friends	12
AVO0401	Wind Up – Monday	6
AVO0402	Wind Up – Tuesday	6
AVO0403	Wind Up – Wednesday	6
AVO0404	Wind Up – Thursday	6
AVO0411	Wind Down – Monday	9
AVO0412	Wind Down – Tuesday	9
AVO0413	Wind Down – Wednesday	9
AVO0414	Wind Down – Thursday	9
AVO0436	Scrapbooking from Scratch	12
AVO0463	Make a Collage	12
AVO0482	Volcanoes	12
AVO0484	Science Fair Fun	12
AVO0487	Dynamic Dinosaurs	12
AVO0503	Espanol Para Todos	12
AVO0513	Writer’s Notebook	12
AVO0516	Hands On – Geometry	12
AVO0517	Math is Everywhere and Everything	12
AVO0524	Chess Champions	12
AVO0525	Pee Wee Ping Pong	12
AVO0529	Pillows, Pillows for Your Room	12
AVO0532	Future Leadership	12
AVO0538	Painting for All Ages	12
AVO0540	Clay Creations	12
AVO0573	Elements of Digital Photography	12
AVO0582	FAB (Female and Beautiful)	12
AVO0583	Jeopardy Brain Bowl	12
AVO0586	Let’s Play Basketball	12
AVO0594	3-2-1 Action	12
AVO0596	Anyone Can Draw Anything (In Colored Pencils)	12
AVO0598	Be a Fashion Designer!	12
AVO0637	Latin Beat/Latin Feet	12
AVO0657	Powerful PowerPoint Presentations	12
AVO0693	Robots!	24

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AVO0805	Wired Up!	12
AVO0806	Looney Looming	12
AVO0808	Project Fashion	12
AVO0811	“Fun”damentals for Engineering	12
AVO0816	Crazy Computer Tunes Created by You	12
AVO0824	Guitar Jammin’	12
AVO0830	Pets!	12
AVO0831	Games Galore	12
AVO0836	Computer Games – Play Like a Pro	12
AVO0838	Sculpture 101 (SYC)	12
AVO0843	Dynamic Debating	12
AVO0854	Hip-Hop Fitness	12
AVO0867	Photoshop	12
AVO0896	Photoshop for Beginners: Photo Restoration	6
AVO0940	Chem-istics-ology	12
AVO0942	Alice	12
AVO0948	Young Entrepreneurs	12
AVO0950	Discover Science in Nature	12
AVO0951	World Dances	12
AVO0958	Scratch	12
AVO0960	Volleyball	12
AVO0963	Braids and Nails	12
AVO0965	Magic 101	12
AVO0969	Art Exploration! (12 Hours)	12
AVO0979	Cheerleading 101	12
AVO0980	Dance Choreography	12
AVO0988	Around the World in 6 Weeks	12
AVO0993	Recycled Art	12
YCO0020	Dance Zumba! (SYC)	12
YCO0024	Soccer – Introduction to the World Game	12
YCO0035	G.L.A.M. – Girls learning About Manners	12
YCO0097	Sizzling Steppers	12
YCO0102	Be a Detective	12
YCO0107	Soap, Crafts and More	12
YCO0110	Boot Camp Fitness	12
YCO0116	Origami Art	12
YCO0117	Protect Yourself	12
YCO0120	You’re On Stage	12
YCO0130	Ugly Doll Making	12
YCO0133	Brain Games	12
YCO0134	Edible Science: Labs You Can Eat	12
YCO0136	Space Explorers	12
YCO0137	Fun with Physics	12
YCO0138	What is in My Genes: Genetics 101	12
YCO0139	Two-Dimensional Animation	48
YCO0140	Harry Potter	12
YCO0143	Modern Dance	12
YCO0147	Dreamweaver for Beginners	12
YCO0148	Computer Keyboarding	12
YCO0149	Kickboxing Fitness	12
YCO0151	Poetry and Illustration	12
YCO0154	Youth Entrepreneurship Summer	52
YCO0155	Wind Up 2 Week Camps	10
YCO0156	Wind Down 2 Week Camps	14

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YCO0159	Building Structures	12
YCO0160	CSI Boca	12
YCO0161	Friendship Bracelets	12
YCO0163	Comical Comics	12
YCO0165	Design Your Own Room	12
YCO0166	FUNdamentals of Math	12
YCO0167	Act it Out!	12
YCO0168	Pottery on the Wheel (Beginners)	12
YCO0172	Pottery on the Wheel (Intermediate)	24
YCO0173	Cinematic Masterpiece: Windows Movie Making	12
YCO0174	Stitch a Purse	12
YCO0177	Blow Your own Horn	12
YCO0178	Dollars & Sense	12
YCO0180	Digital Comics	12
YCO0181	Mathematical Games 6 th /7 th /8 th	12
YCO0183	Robotics Camp	48
YCO0184	Intro to Flash Animation	12
YCO0189	Fun with Algebra	12
YCO0190	Simple Physic Machines	12
YCO0191	Painting America The Beautiful	12
YCO0192	Greek Mythology for Kids	12
YCO0194	Robots (Beginner Lego NXT)	24
YCO0195	Sewing Animal and Monster Hats	12
YCO0196	Fractured Fairy Tales	12
YCO0197	Go Green Grow Food	12
YCO0199	Good Guys vs. Bad Guys	12
YCO0201	Summer Youth Art Program Week 1	32
YCO0202	Summer Youth Art Program Week 2	32
YCO0203	Summer Youth Art Program Week 3	32
YCO0204	Summer Youth Art Program Week 4	32
YCO0205	Summer Youth Art Program Week 5	32
YCO0206	Summer Youth Art Program Week 6	32
YCO0207	Summer Youth Art Program Week 7	32
YCO0208	Summer Youth Art Program Week 8	32
YCO0209	Summer Youth Film Week 1 with Ages 8-11	32
YCO0210	Summer Youth Film Week 1 with Ages 12-14	32
YCO0211	Summer Youth Film Week 2 with Ages 8-11	32
YCO0212	Summer Youth Film Week 2 with Ages 12-14	32
YCO0213	Summer Youth Film Week 3 with Ages 8-11	32
YCO0214	Summer Youth Film Week 3 with Ages 12-14	32
YCO0215	Summer Youth Film Week 4 with Ages 8-11	32
YCO0216	Summer Youth Film Week 4 with Ages 12-14	32
YCO0217	Summer Youth Film Week 5 with Ages 8-11	32
YCO0218	Summer Youth Film Week 5 with Ages 12-14	32
YCO0219	Summer Youth Film Week 6 with Ages 8-11	32
YCO0220	Summer Youth Film Week 6 with Ages 12-14	32
YCO0221	Summer Youth Film Week 7 with Ages 8-11	32
YCO0222	Summer Youth Film Week 7 with Ages 12-14	32
YCO0223	Summer Youth Film Week 8 with Ages 8-11	32
YCO0224	Summer Youth Film Week 8 with Ages 12-14	32
YCO0225	Summer Youth Photography Week 1 with Ages 8-11	32
YCO0226	Summer Youth Photography Week 1 with Ages 12-14	32
YCO0227	Summer Youth Photography Week 2 with Ages 8-11	32
YCO0228	Summer Youth Photography Week 2 with Ages 12-14	32

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YCO0229	Summer Youth Photography Week 3 with Ages 8-11	32
YCO0230	Summer Youth Photography Week 3 with Ages 12-14	32
YCO0231	Summer Youth Photography Week 4 with ages 8-11	32
YCO0232	Summer Youth Photography Week 4 with Ages 12-14	32
YCO0233	Summer Youth Photography Week 5 with Ages 8-11	32
YCO0234	Summer Youth Photography Week 5 with Ages 12-14	32
YCO0235	Summer Youth Photography Week 6 with Ages 8-12	32
YCO0236	Summer Youth Photography Week 6 with Ages 12-14	32
YCO0237	Summer Youth Photography Week 7 with Ages 8-11	32
YCO0238	Summer Youth Photography Week 7 with Ages 12-14	32
YCO0239	Summer Youth Photography Week 8 with Ages 8-11	32
YCO0240	Summer Youth Photography Week 8 with Ages 12-14	32
YCO0241	Summer Youth Theatre Week 1	32
YCO0242	Summer Youth Theatre Week 2	32
YCO0243	Summer Youth Theatre Week 3	32
YCO0244	Summer Youth Theatre Week 4	32
YCO0245	Summer Youth Theatre Week 5	32
YCO0246	Summer Youth Theatre Week 6	32
YCO0247	Summer Youth Theatre Week 7	32
YCO0248	Summer Youth Theatre Week 8	32
YCO0251	Summer Youth Drumline Week 1	32
YCO0252	Summer Youth Drumline Week 2	32
YCO0253	Summer Youth Drumline Week 3	32
YCO0254	Summer Youth Drumline Week 4	32
YCO0255	Summer Youth Drumline Week 5	32
YCO0256	Summer Youth Drumline Week 6	32
YCO0257	Summer Youth Drumline Week 7	32
YCO0258	Summer Youth Drumline Week 8	32
YCO0261	Before/After Camp	3
YCO0262	Before Care Week 2	8
YCO0263	Before Care Week 3	8
YCO0264	Before Care Week 4	8
YCO0265	Before Care Week 5	6
YCO0266	Before Care Week 6	8
YCO0267	Before Care Week 7	8
YCO0268	Before Care Week 8	8
YCO0269	Before Care 8 Weeks	64
YCO0271	Summer Youth Bak Prep Workshop Part 1	32
YCO0272	Summer Youth Bak Prep Workshop Part 2	32
YCO0273	Bak School of the Arts Preparatory Workshop	72
YCO0281	Summer Youth Dreyfoos Prep Workshop Part 1	32
YCO0282	Summer Youth Dreyfoos Prep Workshop Part 2	32
YCO0283	Dreyfoos School of the Arts Preparatory Workshop	72
YCO0291	After Care Week 1	6
YCO0292	After Care Week 2	6
YCO0293	After Care Week 3	6
YCO0294	After Care Week 4	6
YCO0295	After Care Week 5	4.5
YCO0296	After Care Week 6	6
YCO0297	After Care Week 7	6
YCO0298	After Care Week 8	6
YCO0299	After Care 8 Weeks	47
YCO0304	Youth on Campus Summer Program at Belle Glade	128
YCO0311	Summer Youth College Belle Glade Week 1	32

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YCO0312	Summer Youth College Belle Glade Week 2	32
YCO0313	Summer Youth College Belle Glade Week 3	32
YCO0314	Summer Youth College Belle Glade Week 4	32
YCO0400	Summer Youth Camp: R.A.M.P.S.	320
YCO0403	Summer Youth Camp: R.A.M.P.S.4-Week Session	160
YCO0600	Gym Games	12
YCO0602	Henna Art (Beginners)	12
YCO0604	Math Games Grade 3-4	12
YCO0608	SYC Top Model	12
YCO0610	Art Adventures	12
YCO0611	Stop Motion Animation	12
YCO0612	Blingology 101	12
YCO0613	Storm Chasers	12
YCO0614	Digital Storytelling with iPads	12
YCO0615	Hunger Games	12
YCO0616	Passion for Fashion	12
YCO0617	Animal of the World	12
YCO0618	Medieval Times	12
YCO0619	Elegant Egypt	12
YCO0620	Puppets on a String	12
YCO0621	Clowning Around	12
YCO0622	Model U.N.	12
YCO0623	Jazz/Ballet	12
YCO0624	Architecture	12
YCO0625	Archery 101	12
YCO0626	Anatomy for Kids	12
YCO0627	Intro to EV3 Robotics Camp	15
YCO0628	Intermediate to EV3 Robotics Camp	15
YCO0629	Wind Up 1 Week Camp	5
YCO0630	Wind Down 1 Week Camp	5
YCO0631	Robotics 1 Week Conference	24
YCO0632	Computer World	26
YCO0633	Youth Art Academy	15
YCO0634	Maker Camp	15
YCO0635	Summer Youth Camps: Fun Fridays	36
YCO0636	Popular Prezi Presentations	12
YCO0637	Book Trailers	12
YCO0638	Candy Land Factory	12
YCO0639	Craftastic Keepsakes	12
YCO0640	Getting My First Job	12
YCO0641	Chemical Reactions	12
YCO0642	Amazing Discoveries	12
YCO0643	Mermaids and Fairies	12
YCO0644	That's SEW Crafty!	12
YCO0645	Beyond Beauty	12
YCO0646	3-D Collage	12
YCO0647	Wacky Word Play	12
YCO0648	Road Trip – USA!	26
YCO0649	S.T.E.A.M. Through Time	52
YCO0650	Electric Skateboarding 101	12
YCO0651	Wind Down – Friday	6
YCO0652	Wind Up – Friday	6
YCO0653	Computer Programming Basics	12
YCO0654	Adventures in Tibet	12

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YCO0655	Build Your Own 3-D Model	12
YCO0656	Mummies, Magic & More	12
YCO0657	Icing on Your Cake	12
YCO0658	CSI – Climate Science Investigation	12
YCO0659	Be Amazing	12
YCO0660	Computer Animation	52
YCO0661	HeadACH!	12
YCO0662	Robotics Challenge	15
YCO0663	Digital Arts	12
YCO0664	Advanced Pottery	36
YCO0665	Mysteries in History	12
YCO0666	Painting Party – Exploring Acrylic Panting	12
YCO0667	Dance Fashion	12
YCO0668	Drawing Realistic Animals “Fur, Fins & Feathers”	12
YCO0669	Face Painting	12
YCO0670	Figure it Out!	12
YCO0671	Sculpture 102	12
YCO0672	Survival 101	12
YCO0673	Gladiators Unite!	12
YCO0674	You Be the Inventor	12
YCO0675	Under the Sea	12
YCO0676	Wire Sculpture	12
YCO0677	Zen Doodle Art	12
YCO0678	Clay Animation Movies	12
YCO0679	How to Be a Lawyer	12
YCO0680	Ethics: Doing the Right Thing	12
YCO0681	Electronics	12
YCO0682	Logic Puzzles	12
YCO0683	Minecraft	12
YCO0684	Science Around You	12
YCO0685	Wind Up Monday	9
YCO0686	Wind Up Tuesday	9
YCO0687	Wind Up Wednesday	9
YCO0688	Wind Up Thursday	9
YCO0689	Wind Up Friday	9
YCO0690	SYC Magazine	12
YCO0691	Resin Crafts	12
YCO0692	Digital Literacy	12
YCO0693	Keys to Keynote	12
YCO0694	Tissue Paper Creations	12
YCO0695	Tribal Art	12
YCO0696	Mobiles: A STEM Approach	12
YCO0697	Art Frenzy	24
YCO0698	ASYC Guitar Jamming	12
YCO0699	The Rise of Civilizations	12
YCO0700	Picasso, Potter, Perspective and Percussion	12
YCO0701	Plaster Crafts	12
YCO0702	Power House	12
YCO0703	Solar Mechanics	12
YCO0704	Young Engineers	12
YCO0705	Watercolor Creations	12
YCO0706	Cityscape	12
YCO0707	Paint the Town	48
YCO0708	Illustrator	48

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YCO0709	It Figures	48
YCO0710	Kiln It	48
YCO0711	Crime Fighters	48
YCO0712	Photoshop	48
YCO0713	Graphic Design	48
YCO0714	Say Cheese	48
YCO0715	Web Design	48
YCO0716	Strike a Pose	48
YCO0717	Oh the Drama	48
YCO0718	Quiet on the Set	48
YCO0719	Put It in Writing	48
YCO0720	What's Your Emergency	48
YCO0721	What a Character	48
YCO0722	Robotics with Black Rocket	12
YCO0723	Code Breakers	12
YCO0724	Minecraft Designers	12
YCO0725	App Attack!	12
YCO0726	iPad Apps	12
YCO0727	3D Modeling with Maya 2	24
YCO0728	Abstract Painting	24
YCO0729	Contour Line Drawing Studio	24
YCO0730	Creating a Character	48
YCO0731	Creative Writing	24
YCO0732	Devised and Immersive Theatre	48
YCO0733	Digital Photography	24
YCO0734	Experimental Photography	24
YCO0735	Exploring Emotions	48
YCO0736	Figure Drawing Studio	24
YCO0737	Film and TV Production 1	24
YCO0738	Film and TV Production 2	24
YCO0739	Gesture Drawing Studio	24
YCO0740	Website Designer	12
YCO0741	Design and Sell Jewelry	12
YCO0742	Mixed Media Painting Studio	24
YCO0743	Painting with Acrylics Studio	24
YCO0744	Perspective Drawing Studio	24
YCO0745	Photography for Ads	24
YCO0746	Plein Air Drawing Studio	24
YCO0747	Portfolio Prep	48
YCO0748	Portrait Photography	24
YCO0749	Printmaking Studio	24
YCO0750	Scene Study	48
YCO0751	Screen Writing	24
YCO0752	Sculpture Studio	24
YCO0753	Sound Effects for Video 1	24
YCO0754	Sound Effects for Video 2	24
YCO0755	Still Life Drawing Studio	24
YCO0756	Video Production for Social Media 1	24
YCO0757	Video Production for Social Media 2	24
YCO0758	Watercolor Painting Studio	24
YCO0759	Yes! Young Entrepreneurial Students Part 1	12
YCO0760	College Preparatory Writing	12
YCO0761	Ready, Set, Work with Google Apps!	12
YCO0762	Finance for Teens Part 1	12

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YCO0763	FUNdamental Engineering	12
YCO0764	Think Smarter, Not Harder	12
YCO0765	Introduction to College Algebra	12
YCO0766	Make Your First 3D Video Game!	12
YCO0767	Color Guard 101	30
YCO0768	Marching Band Pre-Drill and Leadership Workshop	30

VPAA/DBOT Action

DBOT Approval of New/Revise/Deleted Program: The following program action were approved by PBSC District Board of Trustees.

Curriculum Date	Program Action and Effective Date	Program Length	CIP#	DBOT 2nd Read Approval
April 26, 2018	Revised Program – Cisco Entry Network Technician (CCENT) CCC 6542 to Network Infrastructure CCC 6542 Effective January 2019 (20192)	21 credit hours	N/A	September 18, 2018
April 26, 2018	Revised Program - Cisco Certified Network Associate (CCNA) Routing and Switching CCC 6135 to Advanced Network Infrastructure CCC 6135 Effective January 2019 (20192)	36 credit hours	N/A	September 18, 2018
April 26, 2018	Revised Program - Programming CCC 6137 Effective January 2019 (20192)	33 credit hours	0511020200	September 18, 2018
April 26, 2018	Deleted Program -Web Development Specialist CCC 6138 Effective January 2019 (20192)	36 credit hours	N/A	September 18, 2018
April 26, 2018	Deleted Program - Information Technology Administration CCC 6142 Effective January 2019 (20192)	18 credit hours	N/A	September 18, 2018
April 26, 2018	Deleted Program - Java Programming CCC 6144 Effective January 2019 (20192)	21 credit hours	N/A	September 18, 2018
April 26, 2018	Deleted Program - Mobile Application Development CCC 6145 Effective January 2019 (20192)	27 credit hours	N/A	September 18, 2018
April 26, 2018	Deleted Program - Internet Service Technology AS 2122 Effective January 2019 (20192)	60 credit hours	N/A	September 18, 2018

Minutes Correction

3/29/18 II. SPC2511 Argumentation and Debate deactivation due to 5 Year No Enrollment Rule -
With the implementation of guided pathways, it is anticipated that there will be a future need for this course SPC2511.
Therefore, a decision was reached to postpone inactivation at this time. It will be revisited in Spring 2020.

Housekeeping

Educator Preparation Institute (EPI) and Child Care Center Management CCC are now “online available programs” effective term Fall 2018 (20191).

III. Old Business

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Discussion: NA

Data sources consulted: Curriculum Support Documents

Action:

IV. New Business

Credits/Clock Hours

A. Business

Business Administration & Management - Risk Management and Insurance Concentration FA

New Courses

Effective August 2019 (20201)

RMI2XXX (requested RMI2110) Personal Insurance Planning (3 credits, AW grading system, prerequisite RMI2662 with a grade of C or higher, general education learning outcomes, institutional learning outcomes, methods of assessment, course learning outcomes, no special fee) 3

RMI2XXX (requested RMI2662) Introduction to Risk Management and Insurance (3 credits, AW grading system, general education learning outcomes, institutional learning outcomes, methods of assessment, course learning outcomes, no special fees) 3

Deleted Courses

Course #	Course Title	Last Term Offered	Credits
RMI2001	Fundamentals of Risk Management and Insurance	August 2019 (20201)	3
RMI2942L	Fundamentals Insurance Practicum	August 2019 (20201)	3

Revised Program

Effective August 2019 (20201)

Current Business Administration and Management-Risk Management and Insurance Concentration AS2039A			Proposed Business Administration and Management-Risk Management and Insurance Concentration AS2039A		
General Education		Credits: 24	General Education		Credits: 24
ENC1101	College Composition 1	3	ENC1101	College Composition 1	3
ENC1102	College Composition 2	3	ENC1102	College Composition 2	3
	Any MAC prefix course from Mathematics - Area III	3		Any MAC prefix course from Mathematics - Area III	3
MAC2233	Survey of Calculus	3	MAC2233	Survey of Calculus	3
SPC1017	Fundamentals of Speech Communication	3	SPC1017	Fundamentals of Speech Communication	3
STA2023	Statistics	3	STA2023	Statistics	3
ECO2013	Principles of Macroeconomics	3	ECO2013	Principles of Macroeconomics	3
	Any course from Humanities - Area II	3		Any course from Humanities - Area II	3
Required Courses		Credits: 24	Required Courses		Credits: 24
GEB2214	Business Communications	3	GEB2214	Business Communications	3
or			or		
GEB2942C	Business and Computer Science Internship	3	GEB2942C	Business and Computer Science Internship	3
ACG2022	Financial Accounting	4	ACG2022	Financial Accounting	4
ACG2071	Managerial Accounting	3	ACG2071	Managerial Accounting	3
BUL2241	Business Law 1	3	BUL2241	Business Law 1	3
CGS1100	Microcomputer Applications	3	CGS1100	Microcomputer Applications	3
ECO2023	Principles of Microeconomics	3	ECO2023	Principles of Microeconomics	3

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GEB1011	Introduction to Business	3	GEB1011	Introduction to Business	3
GEB2941	Business Capstone	2	GEB2941	Business Capstone	2
Professional Core Courses		Credits: 12	Professional Core Courses		Credits: 12
RMI2004	Fundamentals of Risk Management and Insurance	3	RMI2XXX	Personal Insurance Planning	3
RMI2942L	Fundamentals Insurance Practicum	3	RMI2XXX	Introduction to Risk Management and Insurance	3
RMI2212	Personal and Business Property Insurance	3	RMI2212	Personal and Business Property Insurance	3
RMI2701	Agency Management and Selling Techniques	3	RMI2701	Agency Management and Selling Techniques	3
Total Program Credits: 60			Total Program Credits: 60		

New Program

Effective August 2019 (20201)

Proposed Risk Management and Insurance Operations CCC 6XXX CIP 0552020108		
Required Courses		Credit Hours: 18
RMI2662	Introduction to Risk Management & Insurance	3
RMI2110	Personal Insurance Planning	3
RMI2212	Personal and Business Property Insurance	3
RMI2701	Agency Management and Selling Techniques	3
GEB2214	Business Communication	3
BUL2241	Business Law	3
Total Program Credits 18		

Justification: According to the Good Works Fund, the insurance talent gap is vast and growing due to the number of workers aging out of the industry. Insurance workers that are 55 or older has increased by 74 percent in the last ten years, and almost 500,000 professionals out of 2.25 million will retire from the insurance industry by the end of 2018. As a result, the insurance agencies are suffering; older workers are retiring even as the industry is growing, and qualified workers are increasingly difficult to find, and intra-industry poaching is rampant. The Florida Department of Economic Opportunity 2014-2022 Statewide forecast report states that the average annual opening is 7,406 for Claims Adjusters, Examiners, Investigators, Customer Service Representatives, Insurance Sales Agents, and Insurance Underwriters. One of the top 100 Florida occupations that is gaining traction statewide is Customer Service Reps with a forecast of 71, 847 job openings. Insurance Sales Agents are predicting 16, 395 job openings (17.3 % growth over eight (8) years. As of July 1, 2015, the Workforce Bill was implemented to help with this gap, students who graduate with an AA or AS degree with nine (9) credit hours of insurance instruction approved by Division Financial Services receive three entry-level licenses (4-40 and a 20-44, and 2-15) without taking the state exam. Furthermore, the Occupation Report from EMSI from the Miami-Fort Lauderdale-West Palm beach Region shows data that there are 43,944 jobs which is 6% above the national average. Also, it is expected that an increase of 7.7% of jobs will occur for the next five years. It is expected that by the year 2023 there will be 47,346 jobs. The table below shows the difference of the south Florida region and nationwide as only a 0.6%. There were 86,518 total job postings from January 2017 to August 2018 with the starting percentile earnings of \$20.48, the median earnings of \$30.41, and the highest percentile earnings of \$47.68. As part of the initiative to grow the program, A Risk Management and Insurance College Credit Certificate (CCC) was proposed to be embedded in the Business Administration Management-Risk Management and Insurance Concentration AS degree by the Business Partnership Council. This curriculum action will help to target prospective students with AA or AS to register for the RMI CCC and get a job quicker. Also, current students under the Business and Administration AS Degree will be motivated to finish their degree. Furthermore, upon completion and guidelines from the Department of Financial Services, graduates may obtain up to three Florida Licenses (4-40 Customer Representative, 20-44 Personal Lines, 2-15 Health and Life) without taking the state exams.

Discussion:

Data sources consulted: Curriculum Support Documents

Palm Beach State College
Curriculum Committee Agenda
November 29, 2018 (Revised 11/27/18)

Action:

B. Health Science

1. Health Information Management

New Courses

Effective August 2019 (20201)

HIM1XXXX (requested HIM1215C) Healthcare Statistics and Research Methods (3 credits, 2 lecture contact hours, 2 lab contact hours, AW grading system, prerequisite STA2023, co-requisite HIM1000C both with a grade of C or higher, general education learning outcomes, institutional learning outcomes, methods of assessment, course learning outcomes, no special fee) 3

HIM2XXXX Leadership for Health Professionals (2 credits, 1 lecture contact hour, 2 lab contact hours, AW grading system, prerequisites HIM1210C, HIM1012C with a grade of C or higher, general education learning outcomes, institutional learning outcomes, methods of assessment, course learning outcomes, no special fee) 2

Revised Courses

Effective August 2019 (20201)

HIM2810L Advanced Coding Practicum (course title change to Advanced Coding Lab, program limit code 2529 & 6528, remove medical accident and liability/medical accident insurance, special fee \$45.30) 1

HIM2826L Health Information Skills Lab (change from 1 credit (80 lab contact hours) to 2 credits (160 lab contact hours), program limit code 2529) 2

Revised Program

Effective August 2019 (20201)

Current Health Information Technology AS 2529			Proposed Health Information Technology AS 2529		
General Education		Credits: 23	General Education		Credits: 20
BSC2086	Anatomy and Physiology 2	3	BSC2086	Anatomy and Physiology 2	3
BSC2086L	Anatomy and Physiology 2 Lab	1	BSC2086L	Anatomy and Physiology 2 Lab	1
PSY2012	General Psychology	3	PSY2012	General Psychology	3
SPC1017	Fundamentals of Speech Communication	3			
	Any course from Humanities - Area II	3		Any course from Humanities - Area II	3
ENC1101	College Composition 1	3	ENC1101	College Composition 1	3
STA2023	Statistics	3	STA2023	Statistics	3
BSC2085	Anatomy and Physiology 1	3	BSC2085	Anatomy and Physiology 1	3
BSC2085L	Anatomy and Physiology 1 Lab	1	BSC2085L	Anatomy and Physiology 1 Lab	1
Required Courses		Credits: 47	Required Courses		Credits: 50
CGS1100	Microcomputer Applications		CGS1100	Microcomputer Applications	
	-or-			-or-	
HIM1610C	Office Applications for Health Professionals	3	HIM1610C	Office Applications for Health Professionals	3
MAN2024	Principles of Management	3	HSC2531	Medical Terminology	3
HSC2531	Medical Terminology	3	HIM1000C	Introduction to Health Information Management	3
HIM1000C	Introduction to Health Information Management	3	HIM1433C	Pathophysiology for Health Information Management	2
HIM1433C	Pathophysiology for Health Information Management	2	HIM1442C	Pharmacology for Health Information Management	2

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HIM1442C	Pharmacology for Health Information Management	2	HIM1282C	Fundamentals of Medical Coding	3
HIM1282C	Fundamentals of Medical Coding	3	HIM1210C	Health Information System	3
HIM1210C	Health Information System	3	HIM2222C	Applied Inpatient Coding	3
HIM2222C	Applied Inpatient Coding	3	HIM2272C	Medical Reimbursement and Revenue	3
HIM2272C	Medical Reimbursement and Revenue	3	HIM1XXXC	Healthcare Statistics and Research Methods	3
HIM2510C	Healthcare Data Analysis	3	HIM2510C	Healthcare Data Analysis	3
HIM1012C	Health Information Law, Ethics, and Compliance	3	HIM1012C	Health Information Law, Ethics, and Compliance	3
HIM2253C	Applied Outpatient Coding	3	HIM2253C	Applied Outpatient Coding	3
HIM2651C	Applied Health Informatics	3	HIM2651C	Applied Health Informatics	3
HIM2304C	Health Information Department Management	3	HIM2XXXC	Leadership in Health Professionals	2
HIM1800C	Health Information Professional Practice	2	HIM2304C	Health Information Department Management	3
HIM2810L	Advanced Coding Practicum	1	HIM1800C	Health Information Professional Practice	2
HIM2826L	Health Information Skills Lab	4	HIM2810L	Advanced Coding Lab	1
			HIM2826L	Health Information Skills Lab	2
Total Program Credits: 70			Total Program Credits: 70		

Current Health Informatics Specialist CCC 6531			Proposed Health Informatics Specialist CCC 6531		
Required Courses		Credits: 24	Required Courses		Credits: 24
STA2023	Statistics	3	STA2023	Statistics	3
CGS1100	Microcomputer Applications		CGS1100	Microcomputer Applications	
	-or-			-or-	
HIM1610C	Office Applications for Health Professions	3	HIM1610C	Office Applications for Health Professions	3
HSC2534	Medical Terminology	3	HIM1000C	Introduction to Health Information Management	3
HIM1000C	Introduction to Health Information Management	3	HIM1XXXC	Healthcare Statistics and Research Methods	3
HIM1012C	Health Information Law, Ethics, and Compliance	3	HIM1012C	Health Information Law, Ethics, and Compliance	3
HIM1210C	Health Information System	3	HIM1210C	Health Information System	3
HIM2510C	Healthcare Data Analysis	3	HIM2510C	Healthcare Data Analysis	3
HIM2651C	Applied Health Informatics	3	HIM2651C	Applied Health Informatics	3
Total Program Credits: 24			Total Program Credits: 24		
Students will be required to enroll in and pass the following prerequisite courses to complete this certificate: HIM2652C or CGS1100 for HIM1000C, and STA2023 for HIM2510C.			Students will be required to enroll in and pass the following prerequisite courses to complete this certificate: HIM2652C or CGS1100 for HIM1000C, and STA2023 for HIM2510C.		

Current Medical Information Coder/Biller CCC 6528		Proposed Medical Information Coder/Biller CCC 6528	
Required Courses	Credits: 37	Required Courses	Credits: 37

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BSC2085	Anatomy and Physiology 1	3	BSC2085	Anatomy and Physiology 1	3
BSC2085L	Anatomy and Physiology 1 Lab	1	BSC2085L	Anatomy and Physiology 1 Lab	1
BSC2086	Anatomy and Physiology 2	3	BSC2086	Anatomy and Physiology 2	3
BSC2086L	Anatomy and Physiology 2 Lab	1	BSC2086L	Anatomy and Physiology 2 Lab	1
CGS1100	Microcomputer Applications		CGS1100	Microcomputer Applications	
	-or-			-or-	
HIM1610C	Office Applications for Health Professionals	3	HIM1610C	Office Applications for Health Professionals	3
HSC2531	Medical Terminology	3	HSC2531	Medical Terminology	3
HIM1000C	Introduction to Health Information Management	3	HIM1000C	Introduction to Health Information Management	3
HIM1433C	Pathophysiology for Health Information	2	HIM1433C	Pathophysiology for Health Information	2
HIM1442C	Pharmacology for Health Information	2	HIM1442C	Pharmacology for Health Information	2
HIM1282C	Fundamentals of Medical Coding	3	HIM1282C	Fundamentals of Medical Coding	3
HIM2222C	Applied Inpatient Coding	3	HIM2222C	Applied Inpatient Coding	3
HIM2272C	Medical Reimbursement and Revenue	3	HIM2272C	Medical Reimbursement and Revenue	3
HIM2253C	Applied Outpatient Coding	3	HIM2253C	Applied Outpatient Coding	3
HIM2810L	Advanced Coding Practicum	1	HIM2810L	Advanced Coding Lab	1
HIM1012C	Health Information Law, Ethics, and Compliance	3	HIM1012C	Health Information Law, Ethics, and Compliance	3
Total Program Credits: 37			Total Program Credits: 37		

Justification: This revision is to align with the national curriculum and state of Florida frameworks for the Health Information Management programs. Review of national certification data has indicated the students need deeper coverage of quality and statistical concepts. Therefore, HIM2510C Healthcare Data Analysis will be split into 2 separate courses. One covering Healthcare Statistics and the other Health Data Analytics. Leadership competencies have also been expanded. Regarding the CCC's, this change is to provide better coverage of state competencies and to align with changes in the HIT AS degree.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

2. Patient Care Assistant

Revised Courses

Effective May 2019 (20193)

HCP0300 Home Health Aide (change clock hours from 50 to 75, remove general education learning outcomes, change institutional learning outcomes, methods of assessment, course learning outcomes) 75

HCP0620 Patient Care Assistant (change clock hours from 75 to 50, remove general learning outcomes, change institutional learning outcomes, methods of assessment, course learning outcomes) 50

Revised Program

Effective May 2019 (20193)

Current Patient Care Assistant PSAV 5233		Proposed Patient Care Assistant PSAV 5233t	
Required Courses	Clock Hours: 290	Required Courses	Clock Hours: 290
Group A		Group A	

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HSC0003	Health Care Concepts	78	HSC0003	Health Care Concepts	78
HSC0003L	Health Care Concepts Lab	12	HSC0003L	Health Care Concepts Lab	12
HCP0120	Nursing Assistant	75	HCP0120	Nursing Assistant	75
	Group B			Group B	
HCP0300	Home Health Aide	50	HCP0300	Home Health Aide	75
	Group C			Group C	
HCP0620	Patient Care Assistant	75	HCP0620	Patient Care Assistant	50
Total Program Clock Hours: 290			Total Program Clock Hours: 290		

Justification: Requesting the adjustment of hours between the Home Health Aide and Patient Care Assistant courses. These adjustments are necessary to satisfy Home Health Aide completion hours, as outlined by the Florida Department of Education; to ensure that students, who might not be able to qualify for Certified Nursing Assistant licensure or course completion, will still be able to benefit from a Home Health Aide Certification, and possibly gain employment in the healthcare industry.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

V. Curriculum Committee Business

A. Election of Committee Vice Chair for 2018-2019 Academic Year

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

VI. Motion to Dismiss

Discussion: NA

Action:

Curriculum Development Session immediately following adjournment.

The Curriculum Agendas and Minutes are at <http://www.palmbeachstate.edu/curriculum-development>.

The Curriculum Committee meetings will be held in ETA 101 in Lake Worth and will be available for members and presenters in the reserved conference rooms at the other college locations. (Belle Glade TEC220, Boca Raton AD 406, Lake Worth ETA 101, Loxahatchee LGA 216, and Palm Beach Gardens AD 207)

Attendance	Faculty and Instructors
	Cynthia Alexandre, Mathematics – CHAIR 3rd Year LW
	Emmanuel Alvarado, Spanish – 2nd Year PBG
	Tina Collins, Nursing – 1st Year LW
	Robin D’Agati, Accounting – 2nd Year LW
	Timothy Finamore, Math – 2nd Year BR

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	Paul Friedman, Public Safety - 1st Year LW
	Sabrina Greenwell, Social Science – 1st Year LW
	Marcy Katz, English/LIT – 1st Year LW
	Eligio Marquez, Trade & Industry – 1st Year LW
	Daniel Neff, Trade & Industry – 2nd Year LW
	Trineshia Sellars, Chemistry – 2nd Year LW
	Juliett Tracey, Business – 1st Year LW
	Administrative Members
	Dr. Velmarie Albertini, Dean Curriculum District (Non-voting)
	Mike Sfiroopoulos, Interim Academic Associate Dean LW
	Michelle Williams, Campus Registrar BG & Lox
	Teresa Armas, Financial Aid Associate Director
	Peter Biegel, Interim Campus Registrar
	Kathleen Karran-Mccoy, Interim Dean Student Development
	Geri Spain, Academic Services (Non-voting)

Presenters:

Guests:

Degree Type	Program Action			Course Action		
	New	Rev	Delete	New	Rev	Delete
BAS/BS						
AA						
AS						
ATC						
ATD						
CCC						
College Prep						
PSAV						
TOTAL						