ITEM 1. Discussion Items

A. SAILS (Connie Tuisku)
   Discussion: Professor Tuisku reported that we have funding to administer the Project SAILS information literacy assessment. Professor Tuisku suggested that we seek about 50 participants from each campus. The participants will come from ENC1102 courses. The assessment will be given in February. The Belle Glade and Lake Worth Campuses already have several classes volunteering.

   Data/data source: NA

   Action: More participation will be sought.

B. ILS Project (Ken Myers)
   Discussion: Professor Myers updated the Cluster on the new ILS and discovery tool implementation. He showed the Cluster that a barebones version of the discovery tool, Encore, is available. He also updated the Cluster on in person trainings provided by Innovative Solutions that will be held on the Lake Worth Campus in late April and early May. He reviewed the options for circulation procedures and talked about some of the features that are available. These features were related to OverDrive, Blackboard, and payment options.

   Data/data source: NA

   Action: Faculty and staff will need to get training on the new ILS and discovery tool as needed.

ITEM 2. Campus Reports

A. Belle Glade (Angelica Cortez)
The Belle Glade Campus is exploring a pilot project to get more students to attend workshops by offering a pizza party for students that attended multiple workshops given by various departments. The Common Reader was successful in the fall and more copies of the book may be needed. There was a discussion on what to do with course reserve books that come with an access code.

**B. Lake Worth (Rob Krull)**

Mr. Krull updated us on the progress of the coming SEFLIN One Card program that will allow SEFLIN library patrons to borrow directly from other participating SEFLIN libraries. Mr. Krull also said he has been in contact with Facilities about potential renovations of the 2nd and 3rd floor of the library building in Lake Worth. Professor McKeal updated the Cluster on the changes to the electronic resources. She reported that we added Lippincott Advisor for nursing and she will notify the Cluster when training is scheduled for the product. Professor Tuisku mentioned that she is interested in continuing the librarian “teach ins” to share teaching practices if there is interest.

**C. Palm Beach Gardens (David Pena)**

Mr. Pena reported on the traffic during extended hours for finals week. He also reported that he is waiting to hear about the budget for next year’s Common Reader. Ken Myers mentioned that it varied between publishers on how long it takes to fill the large orders the Common Reader requires. Professor Cameron report that she was giving a workshop on fake news and shared the resources that she found on the topic.

**D. PBSC/FAU (Rachael Neu)**

Ms. Neu reported that the on call model of reference will be going live this semester. Staff and non-reference librarians shadowed the reference librarians last semester and will be taking over manning the reference desk in the spring and calling on the reference librarians only when in depth research help is needed. They hope this frees up the reference librarians to be stronger liaisons to faculty and other areas like Student Services. Ms. Neu also reported that the Dean of University Libraries is holding a meeting on the fake news issue.

**ITEM 3: Adjournment**

**Attendance:**

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<thead>
<tr>
<th>Robbie Allen</th>
<th>Alyse McKeal</th>
<th>David Pena</th>
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<tr>
<td>Joanne Cameron</td>
<td>Kenneth Myers</td>
<td>Jill Saracino</td>
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<td>Lisa Hogan</td>
<td>Janet Naughton</td>
<td>Susan Setterlund</td>
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<tr>
<td>Robert Krull</td>
<td>Rachael Neu</td>
<td>Connie Tuisku</td>
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Submitted by:
Robbie Allen, Scribe

c. Minutes Distribution List