ITEM 1: Discussion Items

A. Cluster Minutes: (Robbie Allen)
   Discussion: Chair introduction the option of sending discussion summaries to Scribe for the Cluster Meeting Minutes immediately following the Cluster Meeting. Members agreed to provide a brief summary prior to the Cluster meeting.

B. Assessment Subcommittee Updates: (Robbie Allen)
   Discussion: Some of the wording for the ENC 1102 assessment wording has changed. One additional question was also added. Using two randomized multiple-choice questions for each outcome, there are four outcomes measured. Continuing with ENC 1102 assessment this year. Professor Naughton will be joining the subcommittee. Professor Allen will remain as Chair this year and will train a new Chair to submit statistics.

Data/data source: N/A

Action: Each of the campus libraries will send statistics from the ENC 1102 assessment.
C. **Label of Interdisciplinary: (Robbie Allen)**

Discussion: The library is listed under the category Interdisciplinary. The Cluster voted to change the Cluster label from Interdisciplinary to Library.

Data/data source: N/A

Action: Will request to have library label changed.

D. **On Campus/Off Campus Wording: (Doug Cornwell)**

Discussion tabled

Data/Data source: None

Action: None

E. **Project SAILS Update: (Connie Tuisku)**

Discussion: Professor Tuisku provided a summary report for the spring 2017 ENC 1102 Project SAILS, a standardized information literacy assessment which benchmarks similar colleges throughout the United States and Canada. The report was published in June 2017. Previous SAILS assessments were done in 2005 and spring 2016 at Palm Beach State. A total of 243 students from nine ENC 1102 classes participated in SAILS at the Lake Worth Campus. Of this amount 164 self-identified as freshmen, 56 sophomore and 23 other. The results of the assessment indicated that freshmen performed about the same as other Associates institutions except for the skill sets for Searching and Documenting Sources. Sophomores performed worse than the institution-type benchmark in all eight skill-sets. The Cluster discussed possible reasons for the poorer performance of sophomores in the survey; and the rationale suggests a sample size that was too weak to be conclusive.

Action: Workshops geared to documenting sources; with further discussion at the next Cluster meeting.

Data/Data source: N/A

Action: Workshops geared to documenting sources; with further discussion at the next Cluster meeting.

F. **“Librarians Connect for Student Success” (Jill Saracino)**

Professor Saracino shared the American Library Association (ALA) K-20 Transitions website and asked the Cluster to review. Professor Saracino explained that this emerged from faculty, ELA, and school district input on what students should be learning and able to do to be successful in college. Professor Saracino attended a half conference on this subject at the American Library Association Annual Conference. She also found out recently that the University of Florida is performing a large study on Information Literacy. Professor Saracino informed the Cluster that
as part of a School District of Palm Beach County (SDPBC) Preschool event, she presented on this subject to middle and high school librarians. Professor Saracino “will be working with the district to create a 6-12 information literacy pathway to lead to greater success at the college level.” She shared data from surveying these media specialists. Those using a citation tool used either Noodle Tools or EasyBib with their students. Databases used were World Book and most of the Gale products. Professor Saracino discussed the importance of librarians connecting for student success. Professor Saracino discussed how the English Language Arts (ELA) state standards and the district scope and sequence stated students in grade six should receive instruction on basic bibliographic citations and grades seven through twelve should cover MLA or APA citations. The focused outcomes through this liaison relationship include; helping students know how to format, how to use a citation builder, and how to use databases. Professor Saracino invited volunteers to provide outreach to different SDPBC schools. Professor Allen, Professor McKeal, Professor Neu, Professor Tuisku, and Professor Naughton all volunteered to provide outreach. Professor Saracino will be in contact regarding options. Professor Saracino will be going out to Lake Worth and Suncoast High School to introduce students briefly to our library services. Professor Saracino is working on a Dual Enrollment LibGuide. Each campus does have a Dual Enrollment contact already. Professor Saracino requested that additional suggestions be sent to her on how to support our dual enrollment students.

Data/Data source: N/A

Action: Will be providing further outreach to the School District of Palm Beach County and working on this pathway with SDPBC

G. SEFLIN OneCard: (Rob Krull)

Palm Beach County Library Services kicked off SEFLIN OneCard program on August 1. Mark Hia created a SEFLIN OneCard LibGuide. At present, the guide addresses Lake Worth campus but can be updated to include all campuses. At LW we are having SEFLIN OneCard users get a PantherCard. Palm Beach Gardens is not having them do so. Angelica Cortez would like to participate and especially sees this as helpful for future the Health Sciences students. Mr. Krull provided link and reviewed the LibGuide. Mr. Krull explained that SEFLIN has an extensive page, too. Five books is the max for borrowing from PBSC. In order to login to SEFLIN OneCard, it requires the same user name and password as SEFLIN training. The school district is a participant. Mr. Krull concluded by explaining that the PBSC Library gives out the cards here.

Data/Data Source: N/A

Action: Begin giving out SEFLIN OneCards.

Item 2: Campus Reports
A. **Belle Glade and Loxahatchee Groves (Angelica Cortez)**

The Belle Glade campus obtained a Circulation desk. Also, obtained approval for mobile bookshelves. There are still a couple of vacancies, one for a Library Assistant 1 in Belle Glade and a faculty Librarian for Belle Glade. Also in Belle Glade: Received book pods and will be getting more in the next few weeks to replace the larger ones.

For Loxahatchee: Calculators have also been received and a locked cabinet was approved and has arrived. A temporary part-time librarian was just approved and is starting on the 22nd of the month. The part-time position will work 27.5 hours and is to include teaching and programming responsibilities. Lox. Groves will also be getting some kindles and some laptops. The library still consists of one room and includes the Student Learning Center Lab. Interlibrary Loan should be available for students soon, due to programming issues on the state side, it is in progress. (as of now it is working on our site.) The mail station number is 64. The website for Lox. Groves is up. Already there are more students there than in Belle Glade. Ms. Cortez worked on a survey with IRE to collect real data on the impact of libraries and the usage of libraries but has not yet received Link. Ms. Cortez will send out survey and will promote in her classes when she teaches. There are plans to make sure everyone swipes in through Panther Trail, as part of the statistics gathered. Ms. Cortez is interested in exploring the connection between library usage, retention, GPA, and graduation.

B. **Lake Worth (Rob Krull)**

Colleen Shaffer retired from the library. The library replaced her Library Technician 2 position with Terry Hirsbrunner, who was formerly a Lib Tech 1. Other internal promotions include that Nora Homan has moved to a Lib Tech 1 from Library Assistant (as of Sept 1). Mr. Krull will be hiring for a full-time Library Assistant 2 position that is currently vacant. Seven people have been identified for this position. Mr. Krull has put in a request for several students for new service position on 1st floor after MTIS moved. Ruth Ruffino is serving in a supportive role to obtain Federal Work Study Students. Dr. Berkowitz and Mr. Krull met with IT managers to request management of the space.

C. **PBSC/FAU (Rachael Neu)**

New Service Desk: The former Wimberly Library Reference Desk has been removed, and a new Service Desk has been installed in the library lobby. Scholarly Communications: Library Liaisons are working with the library’s Director of Scholarly Communications to facilitate programs and training related to Copyright, Fair Use, Research Impact & Assessment, etc. New Assistant Dean: Jeff Sundquist is our new Assistant Dean for Research & Collections. Credo Information Literacy: After obtaining it through a Tech Fee grant and working with Credo through a number of kinks, these tutorials have been embedded into Canvas at FAU. PBSC Advisory Committee: Rachael Neu will serve on the PBSC Instructional Technology Advisory Committee.

D. **Palm Beach Gardens (David Pena)**

The Gardens Library now has mobile hotspots from Verizon and the library is still figuring out how they work. The head of Circulation, Amanda Chick will be working on these to figure out what the demand is. The Common reader ready to distribute. A flyer has been created which
Mr. Pena will send out the announcement to the Library Directors. Mr. Pena informed that speaker, Adam Ellick, a NY times correspondent, will be speaking. The speech, “A Million Malalas” will take place on the Lake Worth Campus on October 17 and will be streamed online to the other campuses. The Common Reader Committee will be meeting in September and will be getting a new book chosen for next year’s Common Reader.

ITEM 3: Adjournment

Attendance:

Robbie Allen
Ruth Andrews
Joanne Cameron
Angelica Cortez
Lisa Hogan
Robert Krull
Alyse McKeal
Kenneth Myers
Janet Naughton
Rachael Neu
David Pena
Jill Saracino
Susan Setterlund
Connie Tuisku

Submitted by:

Alyse McKeal, Scribe

c. Minutes Distribution List