



Homeless Tuition Fee Exemption Student Instructions

To complete the exemption application process you are required to:

1. Apply for Admissions.
2. Complete the Free Application for Federal Student Aid (FAFSA).
3. Register for classes during the term you are applying for the Homeless Fee Exemption Waiver. It is strongly suggested that you meet with an Academic Advisor to plan a course of study.
4. Complete the Homeless Fee Exemption Eligibility Questionnaire.
5. Bring original documentation on letterhead for proof of homelessness as defined by Florida Statute F.S. 1009.25 (1)(f) from a publicly or privately operated homeless shelter, school district homeless liaison, food/clothing bank, transitional ministry, eviction notice issued by the court, letter from a mental health professional or social worker who has witnessed your homeless status, etc. The letter must include contact information and the date for which services began. If you are not receiving assistance from a publicly or privately operated shelter, etc., then the designated campus advisor or representative from the PBSC Student Counseling Center will interview you.
6. The campus Registrar will receive and retain all original applications and supporting documentation, review the package and make a determination as to eligibility.
7. If you fully withdraw from ALL classes in any term in which the Homeless Tuition Fee Exemption has been awarded, you will not be eligible for future Homeless Tuition Fee Exemptions.
8. You are required to recertify your homeless status every semester through the campus Registrar's office.



PALM BEACH STATE COLLEGE

Homeless Tuition Fee Exemption

Persons who meet the following definition of homeless status are exempt from the payment of tuition and fees, including lab fees, at a school district that provides postsecondary career programs, community colleges or state universities, as per the Florida 2018 Statute F.S. 1009.25 (1)(f).

*A student who lacks a fixed, regular, and adequate nighttime residence or whose primary nighttime residence is a public or private shelter designed to provide temporary residence, a **public or private transitional living program**, or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings. This includes a student who would otherwise meet the requirements of this paragraph, as determined by a college or university.*

I am a: New student Current student Returning student

I certify that I meet the above listed definition of a homeless person and I request a fee exemption for term:

Fall _____ **Spring** _____ **Summer** _____ **Year: 20** _____

Printed Name of Student

Signature of Student

Student ID

Date

For more information: <https://www.palmbeachstate.edu/perc/>

Phone (561) 868 -3905

For internal use only:

Submitted Personal Statement

Letterhead Document

Approved by: _____ Date: _____ Denied by: _____ Date: _____

BELLE GLADE

BOCA RATON

LAKE WORTH

LOXAHATACHEE GROVES

PALM BEACH GARDENS