

PALM BEACH STATE COLLEGE

AMENDED DISTRICT BOARD OF TRUSTEES MEETING

June 14, 2016 – 5:00 p.m.

Multi-Media Board Room (CE 129), Lake Worth, Florida

(Amended as to revisions to items V A3, V B & IX C1 and addition of item IX B7)

- I. **Meeting Call to Order and Pledge of Allegiance by Chairperson**
- II. **Student Comment by Jesse Pulliam**
- III. **Approval of Board Minutes**
 - A. Approve board workshop minutes of May 10, 2016
 - B. Approve board meeting minutes of May 10, 2016
- IV. **Approval of Board Agenda**
 - A. Abstentions by Board Members
 - B. Public Commentsⁱ
- V. **Reports**
 - A. Reports
 1. Chair Report
 2. Trustee Committee Report
 3. President's Report
 - a. Enrollment
 - b. Online Fees
 - c. Textbook Affordability
 - d. Finish in Four
 - e. Performance Funding
 - B. Employee Requested Item (withdrawn)

VI. Approval of Consent Agenda

A. Academic Affairs and Student Services – None

1. Approve the Summer Term 2016 Dual Enrollment Articulation Agreement between Palm Beach State College and Boca Raton Christian School
2. Approve the Summer Term 2016 Dual Enrollment Articulation Agreement between Palm Beach State College and Yeshiva High School
3. Approval of 2016-2017 Catalog Addendum Related to Aeronautical Science AS-CCC Programs effective August 2016

B. Administration and Business Services

1. Approve Renewal of Legal Services Contract - 2016 with Allen, Norton & Blue for the Period of July 1, 2016 thru June 30, 2017
2. Approve Fee Schedule Updates
3. Approve Change Order #1, a final deductive change order to the GMP contract, and authorize the President to sign the Certificate of Final Inspection acknowledging the final inspection and accept completion of Door Replacement at Lewis Center Bldg. LC107, Palm Beach Gardens Campus.
4. Approve Change Order #1, a final deductive change order to the GMP contract, and authorize the President to sign the Certificate of Final Inspection acknowledging the final inspection and accept completion of Remodel Security Office, Building BK105, Boca Raton Campus.
5. Authorize the President to sign the Certificate of Final Inspection acknowledging the final inspection and accept completion of Remodel Security Office, Building CN120, Palm Beach Gardens Campus
6. Accept District Fire, Safety, Casualty and Sanitation Inspection Report for the fiscal year 2015-2016
7. Stock Certificate Transfer Authority

VII. Approval of Items Removed from the Consent Agenda

VIII. Informational Items

A. District Reports

1. Academic Affairs and Student Services

- a. Proposed addition of Graphic Design Support Credit Certificate (CIP 0611080302) effective January 2017 – Dr. Ginger Pedersen
- b. Proposed addition of Biotechnology Laboratory Specialist Credit Certificate (CIP 0341010101) effective January 2017 – Dr. Ginger Pedersen
- c. Proposed addition of Cinematography Credit Certificate (CIP 650060204) and Directing and Producing Credit Certificate (CIP 650060206) effective January 2017 – Dr. Ginger Pedersen

2. Business Administration

- a. The third year minimum 2% salary increase outlined in the Collective Bargaining Agreement between the District Board of Trustees of Palm Beach State College and the United Faculty of Palm Beach State College for the period of July 1, 2014 through June 30, 2017 – Barb Matias
- b. Financial review and analysis for eleven months ending May 31, 2016 – Richard Becker
- c. Pouring Rights Contract Update – David Chojnacki
- d. Priority Listing of Projects for the Capital Improvement Plan (CIP) Report in accordance with the State Department of Education requirements – John Wasukanis
- e. Enterprise Resource Planning (ERP) Update – Dr. Ginger Pedersen

IX. Approval of Action Agenda

A. Academic Affairs and Student Services

- 1. Second Reading – Approve the addition of Environmental Science Technician CCC (6560) and Hazardous Materials Specialist CCC (6561) effective August 2016

2. Second Reading – Approve the conversion of Emergency Services Technician EMT-B-ATD (B217) to Emergency Services Technician EMT-B CCC (6446) effective August 2016
3. Second Reading – Approve the deletion of Five Year Rule Courses effective 2015-2016 Academic Year; related Plumbing Apprenticeship PSAV (5174) Program deletion
4. Second Reading – Approve the addition of Business Administration and Management AS-Risk Management and Insurance Concentration (2039R) effective August 2016
5. Second Reading – Approve the removal of Insurance Customer Support Specialist PSAV (5497) and Real Estate Broker PSAV (5475) effective August 2016
6. Approve the 2016-2018 Dual Enrollment Articulation Agreement (DEAA) for Private Schools in Palm Beach County

B. Administration and Business Services

1. Approve Unexpended Plant Fund 7 budget for the 2016/2017 fiscal year
2. Approve Student Tuition for 2017
3. Approve Five-Year Educational Plant Survey for Submission to Department of Education
4. Approve 2016/2017 Annual Fund 1 Operating Budget
5. Approve Change Order #2 for construction of Building #101, Loxahatchee Groves Campus
6. Approve “B” Road Right-of-Way Deed to the Town of Loxahatchee Groves for Loxahatchee Groves Campus
7. Approve a Utility Easement and Bill of Sale for a lift station and associated underground distribution and collection systems to Palm Beach County Water Utilities Department (PBCWUD) for Loxahatchee Groves Campus

C. Human Resources

1. Approve changes to employee salaries applicable to non-unit personnel and pay rates applicable to adjunct instructors
2. Acceptance of Annual Performance Evaluation for the College President

X. Other Business

XI. Board Members' Comments

XII. Announcements

- A. Note: Board Policy 6Hx-18.1.02 authorizes the President to approve routine business items and administrative appointments that would have appeared on the July Board meeting agenda. These items will be submitted for confirmation at the August Board meeting.
- B. Annual Financial Disclosure Forms must be filed with the Palm Beach County Supervisor of Elections on or before July 1, 2016. Forms should be sent to: Palm Beach County Supervisor of Elections, Post Office Box 22309, West Palm Beach, Florida 33416-2309.
- C. The College will resume its normal five-day work week schedule on Monday, August 15, 2016.
- D. The next regular District Board of Trustees meeting will be held on August 9, 2016, at 5:00 p.m. in the Multi-Media Board Room at Palm Beach State College in Lake Worth.

XIII. Adjournment

ⁱ Palm Beach State College District Board of Trustees welcomes public comments during its regular monthly meetings. Any person or group wishing to make public comments must complete a "Public Comment Card". Procedures for making public comments are as follows:

- 1) Complete comment card including your name, address, telephone number and agenda item number (if appropriate).
- 2) Submit the completed card to the executive administrative assistant to the board (seated on the right side of the dais) following the Approval of the Board Agenda. Anyone wishing to speak must submit a completed card at this time. Comment cards will not be accepted at any other time of the meeting.
- 3) When your name is called, approach the podium with the microphone, and state your name and address for the record.
- 4) Comments are limited to three (3) minutes. This is the opportunity for persons wishing to make public comments regarding an agenda item to speak.

Any person(s) not adhering to the Board's guidelines or who make comments which could be perceived as slanderous or disruptive may be barred from making future comments before the Board.