

SECOND AMENDED
Palm Beach State College
District Board of Trustees Meeting
November 9, 2015 – 4:30 p.m.
Countess de Hoernle Humanities and Technology Building
Room HT-103 at Palm Beach State College in Boca Raton, Florida
(Amended to change the start time of the meeting from 5:00 p.m. to 4:30 p.m.)

- I. Meeting Call to Order and Pledge of Allegiance by Chairperson**
- II. Faculty Comment – Model Legislature Program by Terry Randolph**
- III. Approval of Board Minutes**
 - A. Approve Board Meeting Minutes of October 12, 2015.
- IV. Approval of Board Agenda**
 - A. Abstentions by Board Members
 - B. Public Commentsⁱ
- V. Reports**
 - A. Chair Report
 - B. Trustee Committee Reports
 - C. President’s Report
- VI. Approval of Consent Agenda**
 - A. Academic Affairs and Student Services – None
 - B. Administration and Business Services
 - 1. Approve Fee Update Report.
 - 2. Approve Surplus Inventory Supplemental Report from 07/11/15 to 10/08/15, to Authorize the Sale of Items at Auction or Transfer Items to Non-Profit Organizations.
 - 3. Accept Missing Property Report for September, 2015.
 - 4. Approve the Agreement for Engineering Services with Johnson, Levinson, Ragan, Davila, Inc. for Replacement of Three (3) Air Handling Units at Eissey Theatre, Palm Beach Gardens Campus.
- VII. Approval of Items Removed from the Consent Agenda**

VIII. Informational Items

- A. District Reports
 - 1. Academic Affairs
 - a. Quality Enhancement Plan 2014-15 Annual Update – David Wells
 - 2. Student Services
 - a. Title V “Pathways to Success” Hispanic Serving Institution Grant Academic Advising Software – Mollie Rhodes
 - 3. Business Administration
 - a. Planning and Construction Projects Status Report and Dennis P. Gallon Campus Report dated 10/26/2015 – John Wasukanis
 - b. Financial Review and Analysis for Four Months Ending 10/31/2015 – Richard Becker
 - c. ERP Update – Ginger Pedersen
 - 4. Campus Report
 - a. Boca Raton – Small Business Development Center Presentation

IX. Approval of Action Agenda

- A. Academic Affairs and Student Services
 - 1. Approve Closure of Aeronautical Science AS Degree Program.
- B. Administration and Business Services
 - 1. Approve First Amendment to the Development Cooperation Agreement Palm Beach State College entered into with Atlantic Lands Investments, LLC, on February 12, 2012.

X. Other Business

XI. Board Members’ Comments

XII. Announcements

- A. Board Policy 6Hx-18-1.02 authorizes the President to approve routine business items and administrative appointments that would have

appeared on the December Board meeting agenda. These items will be submitted for confirmation at the January Board meeting.

- B. The College will be closed in observance of the Thanksgiving Holiday on November 26 – 27, 2015. There are no classes scheduled to begin at 5:00 p.m. or later on the Wednesday prior to Thanksgiving Day. However, any class already in progress at 5:00 p.m. on that Wednesday should be completed. There are no classes scheduled for the Saturday or Sunday immediately following the Thanksgiving break.
- C. Commencement Exercises will be held on December 18, 2015, at the Palm Beach County Convention Center, Exhibit Hall, 650 Okeechobee Boulevard, West Palm Beach, Florida. The ceremony for the Bachelor's, Associate in Science, Associate in Applied Science Degrees and Certificate Programs will be held at 9:30 a.m. The ceremony for the Associate in Arts Degree Program will be held at 2:00 p.m.
- D. The College will be closed for Semester Break from December 19, 2015 – January 3, 2016. The College will re-open on January 4, 2016. To accommodate student registration during the winter break, the Student Services Offices on the Lake Worth Campus will be open 9:00 am – 6:00 pm Monday, December 21, Tuesday, December 22, Monday, December 29 and Tuesday, December 30. Campus representatives from admissions/registration, academic advisement, disability services, and financial aid will be available to assist students. In addition, an Enrollment Call Center will also be available to students for telephone calls and live online chat on the same dates and times.
- E. The next regular District Board of Trustees meeting will be held on Thursday, January 14, 2016 at 5:00 p.m. in the Multi-Media Board Room at Palm Beach State College in Lake Worth.

XIII. Adjournment

ⁱ Palm Beach State College District Board of Trustees welcomes public comments during its regular monthly meetings. Any person or group wishing to make public comments must complete a "Public Comment Card". Procedures for making public comments are as follows:

- 1) Complete comment card including your name, address, telephone number and agenda item number (if appropriate).
- 2) Submit the completed card to the executive administrative assistant to the board (seated on the right side of the dais) following the Approval of the Board Agenda. Anyone wishing to speak must submit a completed card at this time. Comment cards will not be accepted at any other time of the meeting.
- 3) When your name is called, approach the podium with the microphone, and state your name and address for the record.
- 4) Comments are limited to three (3) minutes. This is the opportunity for persons wishing to make public comments regarding an agenda item to speak.

Any person(s) not adhering to the Board's guidelines or who make comments which could be perceived as slanderous or disruptive may be barred from making future comments before the Board.