

**AMENDED
DISTRICT BOARD OF TRUSTEES
PALM BEACH STATE COLLEGE
Board Meeting Minutes of January 14, 2016 – 5:00 p.m.
Multi-Media Boardroom (CE 129), Lake Worth, Florida
(Amended to correct item VIII A 1a)**

Attendees	Title	Status
<i>District Board of Trustees</i>		
Wendy S. Link, Esq.	Chairperson	Present
Charles K. Cross, Jr.	Vice Chairperson	Present
William Berger, Esq.	Trustee	Present (5:06pm arrival)
John W. Dowd, III	Trustee	Absent
Carolyn L. Williams	Trustee	Present (5:09pm arrival)
Jesse Pulliam	Student Trustee	Present
<i>Cabinet Members</i>		
Ava L. Parker, J.D.	President	Present
Kevin Fernander, Esq.	General Counsel	Present
Peter Barbatis	VP, Student Services & Enrollment Mgmt.	Absent
Richard Becker	VP, Admin. & Business Services	Present
Ginger Pedersen	VP, Academic Affairs, Interim	Present
Suellen Mann	Executive Director, Foundation	Present (5:20pm arrival)
Grace Truman	Director, College Relations & Marketing	Present
Erin McColskey	Ex. Assist., College Adv. & Communications	Present (5:43pm arrival)
Holly Bennett	Provost, Belle Glade Campus	Present
Bernadette Russell	Provost, Boca Raton Campus	Present
Maria Vallejo	Provost, Lake Worth Campus	Present
Jean Wihbey	Provost, Palm Beach Gardens Campus	Present (7:00pm departure)

Meeting Call to Order and Pledge of Allegiance

Trustee Link called the meeting to order at 5:04 p.m., Jesse Pulliam led the Pledge of Allegiance.

Student Comments

Phi Theta Kappa members, Carlos Leon, Wendsweney Joseph, Bailey Sanchez and Jessica Louis-Jeune, delivered a presentation highlighting their society's C4 (Community College Completion Corps) initiatives in support of the Governor's "Ready, Set, Work" Challenge.

Approval of Board Minutes

Motion to approve the Board Meeting Minutes of November 9, 2015.

Moved by: Trustee Williams Seconded by: Trustee Berger **Approved: Unanimous**

Approval of Board Agenda

Motion to approve the agenda.

Moved by: Trustee Berger Seconded by: Trustee Cross **Approved: Unanimous**

Chair Report

Trustee Link delivered a brief report on the legislative issues the Board discussed at the Palm Beach County Day event in Tallahassee.

President's Report

President Parker delivered a brief report which included, but was not limited to, the following staff presentations:

- 2015 Climate Survey Results by Dr. Donald Taylor.
- Recognition of Ray Coulter for achieving AFC Awards and Tabatha McDonald for receiving a Region V Unsung Hero Award.

Approval of Consent Agenda

Motion to approve the consent agenda.

Moved by: Trustee Berger

Seconded by: Trustee Cross

Approved: Unanimous

VI B 1: Approve Fee Update Report.

VI B 2: Approve Change Order #1, a final deduct change order to the GMP contract, and authorize the President to sign the Certificate of Final Inspection acknowledging the final inspection and accept completion of Eissey Campus Theatre Building Canopy, Palm Beach Gardens.

Informational Items (No action required).

VIII A 1a: 3-Year Program Graduation Rates

Dr. Ginger Pedersen delivered a presentation on the Fall 2010 cohort 3-year graduation rate in comparison to other Florida colleges.

- Trustee Williams asked if the 60+% of the cohort were aggregated disaggregated, what would those student profiles look like. For example, how many students are still enrolled, how many left/graduated, and what is the demographic makeup.

Dr. Pedersen will follow up with the data.

- Trustee Pulliam distributed completion/grade statistics for course MAT1033C for reporting year 2014-2015 and provided comments. Discussion occurred.

VIII A 1b: Proposed Addition of Engineering Technology Support Specialist CCC (6551) and Rapid Prototyping Specialist CCC (6552) Effective August 2016

Dr. Ginger Pedersen explained how the students and College would benefit from the addition of these programs.

VIII A 2a: Executive Summary of Human Resource Actions

Board had no questions or comments.

VIII A 2b: Planning and Construction Projects Status Report dated 12/17/2015

Richard Becker reported that all planning and construction projects are on schedule and budget. James Storms delivered a presentation on the status of the Loxahatchee Groves Campus construction project.

President Parker asked that staff keep the Board informed of the status of the budget for the project.

VIII A 2c: Financial Review and Analysis for Three Months ending December 2015.

Richard Becker delivered a presentation on the revenue per FTE and Consumer Price Index reports and concluded that the College is operating on a 50% less spending power per FTE than it had 15 years ago.

Discussion occurred.

President Parker and Mr. Becker will work on informing the Governor of how the College is trying to operate on a reduced spending power.

VIII A 3a thru 3d: Campus Reports

Each Provost delivered a presentation on Career Services and University Transfer Assistance and addressed the Board's questions.

Trustee Williams suggested the use of a template for campus reports so that commonalities and differences among the campuses can be easily identified.

Approval of Action Agenda

IX A 1: Approve Hobsons Contract – Starfish Academic Advising Software, Title V.

Moved by: Trustee Cross Seconded by: Trustees Williams **Approved: Unanimous**
Brief discussion occurred.

IX B 1: Approve 2014/2015 Annual Financial Report (AFR).

Moved by: Trustee Williams Seconded by: Trustee Cross **Approved: Unanimous**

IX C 1: Approve 2015/2016 Fund 1 Operating Budget Adjusting Amendment.

Moved by: Trustee Williams Seconded by: Trustee Berger **Approved: Unanimous**

IX D 1: Approve 2015/2016 Unexpended Plant Fund 7 Adjusting Amendment.

Moved by: Trustee Williams Seconded by: Trustees Berger **Approved: Unanimous**

IX D 1: Approve the Resolution of the Board's Acceptance of the Governor's "Ready, Set, Work" Challenge.


Moved by: Trustee Berger Seconded by: Trustees Cross **Approved: Unanimous**

Adjournment

Motion to adjourn.

Moved by: Trustee Berger Seconded by: Trustee Cross **Approved: Unanimous**

Meeting adjourned at 7:18 PM.

Attest: 
Wendy S. Link, Esq., Chairperson


Ava L. Parker, J.D., President