

# PALM BEACH STATE COLLEGE

## DISTRICT BOARD OF TRUSTEES PALM BEACH STATE COLLEGE

**Board Meeting Minutes of February 16, 2016 – 5:00 p.m.  
Dolly Hand Cultural Arts Center, Belle Glade, Florida**

<b>Attendees</b>	<b>Title</b>	<b>Status</b>
<b><i>District Board of Trustees</i></b>		
Wendy S. Link, Esq.	Chairperson	Present (5:29pm arrival)
Charles K. Cross, Jr.	Vice Chairperson	Present
William Berger, Esq.	Trustee	Present
John W. Dowd, III	Trustee	Present
Carolyn L. Williams	Trustee	Present
Jesse Pulliam	Student Trustee	Present
<b><i>Cabinet Members</i></b>		
Ava L. Parker, J.D.	President	Present
Kevin Fernander, Esq.	General Counsel	Present
Dr. Peter Barbatis	VP, Student Services & Enrollment Mgmt.	Present
Richard Becker	VP, Admin. & Business Services	Present
Dr. Ginger Pedersen	VP, Academic Affairs, Interim	Present
Suellen Mann	Executive Director, Foundation	Present
Dr. Grace Truman	Director, College Relations & Marketing	Present
Erin McColskey	Ex. Assist., College Adv. & Communications	Present
Dr. Holly Bennett	Provost, Belle Glade Campus	Present
Dr. Bernadette Russell	Provost, Boca Raton Campus	Present
Dr. Maria Vallejo	Provost, Lake Worth Campus	Present
Dr. Jean Wihbey	Provost, Palm Beach Gardens Campus	Absent

### **Meeting Call to Order and Pledge of Allegiance**

Trustee Cross called the meeting to order at 5:16 p.m., Student Trustee Pulliam led the Pledge of Allegiance.

### **Student Comments**

Comments were delivered by Karina Luna, nursing student.

### **Approval of Board Minutes**

Motion to approve the Board Meeting Minutes of January 14, 2016, as amended.

Moved by: Trustee Williams    Seconded by: Trustee Dowd    **Approved: Unanimous**

Trustee Williams requested a correction be made to item VIII A 1a, 3-Year Program Graduation Rates. The word "aggregated" should read "disaggregated."

Motion to approve the Board Workshop Minutes of February 1, 2016.

Moved by: Trustee Berger    Seconded by: Trustee Williams    **Approved: Unanimous**

### **Approval of Board Agenda**

Motion to approve the agenda.

Moved by: Trustee Dowd    Seconded by: Trustee Berger    **Approved: Unanimous**

There were no abstentions or public comments.

### **Trustee Committee Reports**

Board members had no comments.

### **Legislative Session**

Erin McColskey distributed a comparison of the 2015-16 final budget as compared to the House and Senate budgets as of February 9, 2016, and reported on the State's budget and legislative issues.

Discussion occurred.

### **President's Report**

President Parker delivered a progress report on her 2015-2016 performance goals.

### **Chair Report**

Trustee Link reported on key discussions that occurred during the Board's visit to Washington, DC, for the ACCT Community College National Legislative Summit.

### **Approval of Consent Agenda**

Motion to approve the consent agenda.

Moved by: Trustee Dowd      Seconded by: Trustee Berger      **Approved: Unanimous**

VI B 1: Approve surplus inventory supplemental report from 10/09/15 to 01/12/16, to authorize the sale of items at auction or transfer items to non-profit organizations.

VI B 2: Approve fee schedule updates.

VI B 3: Approve the agreement for engineering services with J.W. Blatt Consulting, Inc., for elevator modernization at buildings, LLRC #113, Lake Worth; administration building #101, Palm Beach Gardens; and classroom CA, building #101, Boca Raton campuses.

VI B 4: Approve Florida Power & Light utility easement at Loxahatchee Groves campus.

### **Informational Items (No action required).**

#### **VIII A 1a: Introduction of New Financial Aid Director**

Dr. Peter Barbatis introduced Eddie Viera, the new Financial Aid Director.

#### **VIII A 1b: Spring Enrollment Update**

Dr. Peter Barbatis delivered a presentation on enrollment for Spring 2016.

Discussion occurred.

- Staff shall provide an update on the PSAV enrollment to the Board in April.

#### **VIII A 1d: Graduation Rates Follow Up**

Dr. Ginger Pedersen distributed completion data handouts and delivered a presentation in response to the Board's request for disaggregated data on the 2010 completion cohort.

Discussion occurred.

- Board requested completion and retention data for PBSC students.

### **VIII A 1c: Veterans Report**

Helen Shub delivered a presentation on the College's student veterans which included enrollment, demographics, retention rates and support initiatives.

Discussion occurred.

- Board asked how long the 2011 GI Bill will be funded and if the College has enrollment statistics for the 10-year period prior to the GI Bill.

### **VIII A 2a: Foundation Update and 2016 Goals**

Suellen Mann delivered a presentation on the Foundation's accomplishments, goals and financial position.

### **VIII A 2b: Planning and Construction Projects Status Report dated 01/27/2016**

John Wasukanis reported that all except one of the design and construction projects are on schedule and within budget. An in-house restroom renovation project on the Belle Glade campus is delayed due to plan revisions.

The College received notice of inclement weather delays, revision cost and time extension request from the contractor for the Loxahatchee Groves project. Architecture will evaluate the delays, added cost and extension request to ensure contract compliance.

Discussion occurred.

### **VIII A 2c: Financial Review and Analysis for Seven Months ending January 2016**

Richard Becker provided an update on the College's 2015/16 budget and 9-year history of electrical usage.

Discussion occurred.

### **VIII A 3a: Campus Report**

Nancy Pennea, Associate Professor, Mathematics, delivered a presentation titled "Innovation in Statistics Education" and reported on students' answers to scenario questions that were intended to help the students develop statistical literacy.

Dr. Holly Bennett delivered a presentation on her vision for the Belle Glade Campus which included, but was not limited to, the following:

- Survey results of the programs students want at the campus
- Current programs
- Weaknesses
- Recommendation for new programs
- Opportunities that will benefit all campuses

Discussion occurred.

### **Approval of Action Agenda**

IX A 1: Motion to approve second reading – proposed addition of Engineering Technology Support Specialist College Credit Certificate (6551) and Rapid Prototyping Specialist College Credit Certificate (6552) effective August 2016.

Moved by: Trustee Dowd    Seconded by: Trustees Cross

**Approved: Unanimous**

Revised: 3/4/2016 9:52 AM

IX B 1: Motion to approve proclamation "March 2016 – Ethics Awareness Month."  
Moved by: Trustee Cross    Seconded by: Trustee Williams    **Approved: Unanimous**

**Board Member Comments**

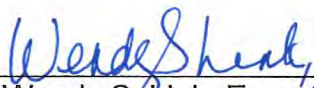
Student Trustee Pulliam inquired about the preparation of a student resolution in support of the Loxahatchee Groves Campus.

Dr. Grace Truman, Erin McColskey and Trustee Pulliam will discuss the concept of a resolution.

**Adjournment**

Motion to adjourn.

Moved by: Trustee Williams    Seconded by: Trustee Cross    **Approved: Unanimous**  
Meeting adjourned at 7:52 p.m.

Attest:   
Wendy S. Link, Esq., Chairperson

  
Ava L. Parker, J.D., President