



PALM BEACH STATE COLLEGE
Afterschool Business Partnership Council
Meeting Minutes
November 1, 2012
9:30 am – 11:30 am
Palm Beach State College - CBP 303

ITEM 1. Welcome – Michele Thompson, Leisure Services Department Director, City of Greenacres

Michele Thompson, *Chairperson*, welcomed attendees to the meeting and proceeded with introductions.

Michele reminded everyone of the mission and goals of the Afterschool Business Partnership Council. The two goals, which include formal and informal Afterschool career programs in Palm Beach County, included:

- The Council will identify and make recommendations to those entities in Palm Beach County that have an impact on the field of Afterschool
- Discuss and identify strategies to communicate and promote Afterschool training opportunities and initiatives in Palm beach County among directors and principals.

Data/data source: Not applicable

Action: Not applicable

ITEM 2. PSAV Pathway: Early Care and Afterschool Programs & Quality Enhancement Plan (QEP): Critical Thinking – Kimberly Allen

Discussion: Kim shared with the members a handout (PSAV-Credit Pathway) developed to assist Advisors and students with better understanding training pathways at the College. The handout included the Early Care and Afterschool programs pathway from entry-level training to credit. Kim explained the handout was in steps beginning with Entry-Level Training and ending with the Credit pathway in which students could articulate their certificate training (ECPC, FCCPC, or SAPC) into college credit. Kim mentioned that the partnership with Prime Time Palm Beach County, Inc. helps afterschool students succeed because they offer Afterschool Practitioners career advising, scholarships, and financial incentives. Debra Strange suggested sharing the handout at the next provider meeting because for her, the handout has great visual effect and will be very valuable.

Kim also explained that the College has a Quality Enhancement Plan (QEP) which focuses on critical thinking. The college wants to insure that, in the classroom; we are teaching and encouraging critical thinking. Going forward the College is implementing and offering workshops to adjuncts/faculty, staff and students that will start in the spring.

Kim mentioned that she created, with the help of Communications faculty, a *Writing Rubric* for the certificate programs ECPC/FCCPC/SAPC. Sheila explained that as Interim Associate Dean for Communications, she has been talking to faculty in the English, Literature and Speech Department(s), and writing has been their overall concern. Sheila decided based on faculty input and observation of student's writing overall the years to include the writing rubric as part of the overall grade for the certificate programs. This concern impart is due to the fact that students

entering College Composition 1 are not prepared and have poor writing skills. By embedding the writing rubric into these programs the goal is that by the end of the class the students writing has drastically improved from the start of the term to the end of the term. This is crucial because these programs articulate to college credits. Kim will share with the BP members the results at the next meeting that will take place in March 2013.

Kim and Sheila also gave an update on some changes to the School Age Professional Certificate Observation Tool. The new tool includes National Afterschool Association (NAA) Afterschool Core Competencies; the new tool will roll out in January 2013.

Data/data source: Handout: "PSAV Pathways: Institute of Early Care and Afterschool Programs"

Action: Not applicable

ITEM 3. Human Services: Youth Development, A.S. Degree – Lois Pasapane

Discussion: Lois was unable to attend.

Data/data source: Not Applicable

Action: Kim is going to invite her to the next Business Partnership Council Meeting

ITEM 4. Prime Time Palm beach County, Inc – Katherine Gopie

Discussion: Katherine updated changes made over the summer. Debra Strange and Katherine have been working on career advising and what that intervention would look like. The Children's Services Council has asked that they take a look into the most cost effective way of streamlining the process of advising for Early Care and Afterschool practitioners. A plan has been submitted (not approved yet) to CSC and a decision should be reached by December/January. The highlights from the collaboration included: Group Advising Sessions, Online technology based advising, and web based career advising.

Katherine also discussed the Prime Time November Networking Event which will take place at Pine Jog Environmental Education Center and will focus on Professional Development. A stem initiative has been launched in the past year for Afterschool practitioners that introduce more content based kinds of training. Students also obtained good feedback from SAPC courses. The Event will be held on November 20th at the Environmental Center on Pine Jog at 9am to 12pm.

Katherine discussed the STEM imitative based on feedback from students. There is a need to offer content based training for CEUs through the college. Katherine would like to meet with the Director and Program Director to discuss future CCE course offerings in the area of Afterschool at the college.

Data/data source: Not Applicable

Action: Katherine, Sheila and Kim will meet to discuss future CCE course offerings at the college in the area of Afterschool.

ITEM 5. Child Care Licensing – Murl Casey

Discussion: Murl Casey shared the Legislative changes in the laws regarding Child Abuse and Neglect reporting. The law has been updated and became effective October 1, 2012. Failure to report or to hinder someone from reporting abuse or neglect is now a felony of the third degree and would be a disqualifying offense.

Murl also communicated to the members that a person must apply for renewal of license at least 45 days before expiration so the application must be submitted by November 16. A \$100 fine will be imposed if the application is late.

Murl explained that background screening has been regionalized by DCF. The statewide call center must be contacted for information regarding screenings. DCF has set up a web portal for all providers to obtain background screening results for their employees. For more information on screening changes visit the DCF website.

Data/data source: Handout “Child Abuse & Neglect Reporting Requirements” and an Information sheet about obtaining an account for the web site for screening.

Action: Not Applicable

ITEM 6. Membership Council Recruitment – Kimberly Allen

Discussion: Kim mentioned to the Council Members that the Council is always looking for new council members especially Directors, frontline staff and practitioners. Kim also suggested that front-line afterschool practitioners can contribute immensely to the Council. It’s important to recruit new members to gain fresh ideas from the programs.

Data/data source: (Not Applicable)

Action: Members can submit prospective member names to Kimberly Allen via email at allenk@palmbeachstate.edu.

ITEM 7. Open Discussion – Kimberly Allen

Discussion: Sheila informed the members that a recently published article was included in their meeting materials highlighting a former student in the Afterschool/Youth Development programs, Jowie Mohammed.

Elaine Cittadino, on behalf of Cynthia George, gave an update on the 21st Century CCLC Grant. For FY 12, Cindy wrote a federal grant that was awarded to 5 schools for 300 students (60 per site). She was asked to replicate the grant. Of 20 Florida recipients in FY13, The School District of Palm Beach County Department of Afterschool Programming was awarded two additional grants.

This enables the schools to serve and support another 600 students. The term of the grant is 5 years and awards \$12 M to be used at 15 sites for high needs children K to 5th grade.

Kathy Bolander shared that the out of school budget for middle schools was cut in 2009. Since then there have been no cuts to enhancements provided by PBC Parks and recreations. Kathy commented that Prime Time is looking for more involvement and Olivia Royal oversees this project. Rhonda Rogers can be contacted in regards to the February 27th Miami meeting.

Data/data source: Handout “Q&A Community Conversation: Jowie Mohammed”

Action: Not applicable

ITEM 8. Next Meeting – Kimberly Allen

Discussion: Kimberly suggested the month of March 2013, for the next Business Partnership Council Meeting. Kim asked the Council Members to advise any date(s) that may be conflicts.

Data/data source: (Not applicable)

Action: A date for the next meeting in March will be determined and a save-the-date will emailed to the BP members at a later date.

Attendance:

Kimberly Allen	Kathy Bolander	Murl Casey	Elaine Cittadino	Katherine Gopie
Elaine Mancini	Indina Paz (scribe)	Sheila Scott-Lubin	Ilene Silber	Debra Strange
Michele Thompson				

Guest(s):

Patricia Packard
Chris Tejada

Submitted by: Kimberly Allen

Kimberly Allen,
Sheila Scott-Lubin
Indina Paz, *Scribe*