



## **Associate Dean's Bachelor of Applied Science Business Partnership Council Meeting**

**November 4, 2016**

**8:30 A.M.**

**CBP 101**

### **ITEM 1. Opening Remarks & Strategic Planning Update – Dr. Kaplan**

Discussion:

Dr. Kaplan welcomed attendees allowing each person to introduce themselves and make opening remarks. She mentioned the fact that while the enrollment at Palm Beach State College has dropped 2%, the Bachelor's degree programs are growing at a rate of 7% overall. She shared that the programs have come a long way. The Bachelor's program started with 100 students in 2011 and now the program has 2000 students.

### **ITEM 2. ACBSP Site Visit Update – Dr. Capers & Dr. Gladney**

Discussion:

Dr. Gladney discussed the ACBSP site visit and offered budgeting recommendations to the Associate Degree Programs. The site evaluation team along with the ACBSP staff will be sending a letter containing site visit impressions and opportunities for improvement that we have to respond to. Our response to the letter along with their report will be submitted to the ACBSP Board of Directors who will respond and send any concerns by December 1<sup>st</sup>. By the end of December we should know what their decision will be and if improvements need to be made we should complete no later than April 17.

Some of the concerns that the site committee had was:

- Confusion on Strategic Plan - they wanted more clarity around the Business Programs to be accredited.
- They suggested that we consider including Economics and International Business courses
- They suggested that we implement an Intrusive Advising Model
- They suggested that we lower teaching loads
- They proposed an end of program testing regime that could be used as a benchmark.

### **ITEM 3. Sigma Beta Delta Induction Ceremony/Internship Update – Dr. Wilson**

Discussion:

Dr. Wilson informed us that 12 students will be inducted into the honor society who carry a 3.5 GPA or higher. Inducted students come from both the Supervision & Information Management Programs. Once the ACBSP accreditation is complete we will be moving to change from Sigma Beta Delta to Delta Mu Delta which is a larger honors society program with more resources.

Presently there are 9 interns at various locations and Dr. Wilson extended an invitation for Business Partnership Council (BPC) members to attend any of the Capstone presentations. Alison Thalacker addressed the Advisory Board on her experience working as an intern for Ambrosia Treatment Facility this semester. She has been working with trauma patients as well as persons with addictions and is creating a booklet to help document the process of becoming a technician as well as a test that all prospective techs would have to take and pass to become a

technician at the facility. Ms. Thalacker explained that she decided to become an intern to get the experience of working in the field and when asked if she has an opportunity to stay at the present facility she responded that she did indeed, but that most people working in the centers are recovering addicts and identified with the patients and she felt they have an advantage to working with the patients.

The BAS Program is looking to limit the number of electives so that more students will have internship opportunities. Questions from BPC members included whether internships need to fit into the semester, level of schooling required, number of hours per week, and if it could possibly be called a practicum and the answers were yes to all questions with Dr. Wilson explaining that all interns work 15 hours a week onsite at the internship location over 16 weeks.

**ITEM 4. Program Expansion Update (Boca Raton & Palm Beach Gardens) - Dr. Gladney**

Discussion:

The program expansion pilots on the other campuses will be completing their first fall sessions and the department will be doing a survey to gauge next steps. The decision to run more classes has not been made. A BPC member stated that it should be made clear to students that these classes do not represent a full program offered on these campuses so that student expectations would be properly set.

**ITEM 5. Curriculum Review Update – Dr. Gladney**

Discussion:

Dr Gladney provided a status update on the curriculum review work. All program concentration specific classes will be initially reviewed by the end of the year. We have begun looking at the role of core classes. The curriculum review process looks at what employers are expecting our graduates to be able to do in the workplace and validating that our programs meet that expectation. Dr Gladney gave several examples of insights and lessons learned from the work already completed. There was some mention of hosting another Tech Tank event to showcase marketplace skill needs for our graduates. An action item will be to review that last video that was created for this event.

**OTHER.**

Discussion:

Invites and schedules will be sent out to BPCM to attend the Capstone Presentations

**Attendance:**

|                   |                  |                  |
|-------------------|------------------|------------------|
| Allen, Kimberly   | Gossman, Dave    | Pizzo, Deana     |
| Baker, Phil       | Haley, Gordon    | Rampersad, Kenny |
| Bonner, Katherine | Kaplan, Anita    | Sewell, John     |
| Chesal, Lenny     | Low, Jonathan    | Tiggle, Michele  |
| Clowes, Meena     | McClain, Machica | Wilson, Tom      |
| Gainer, Laura     | Nolan, Vincent   | Capers, Tom      |
|                   | Peebles, Gerald  |                  |

Sonja Woodard, Scribe

cc: Minutes Distribution List