

Business Partnership Council Meeting Minutes

Human Services
[November 6, 2013]
[3:30 p.m.]
[SS101]

Attendance: Professor Suzanne Duff, Department Chair of Human Services; Millie Ramos, Community Partnership Group, Program Coordinator (Mentoring Program), Highland Elementary; Katherine Gopie, Director of Professional Development, Primetime Palm Beach County; Catherine Bochte, Student Assistant.

ITEM [1]. Discussion: Re: Internship hours (Katherine), field work (online classes).

Millie would like to meet with us (She is looking for interns/mentors).

Professor Duff inquired about future meeting times (When is the best time to meet?). Katherine said afternoon meeting times were good for her. Millie said mornings were a better fit for her (that her afternoons often involve mentoring program).

Millie mentioned that volunteers and students could perhaps find future employment in the field (networking) through their program (referrals, see professionalism).

Katherine (Primetime) noted that there had been a grant that was exhausted; but a new fiscal year is beginning, and hopes that scholarship funds will be renewed.

Professor Duff mentioned reminding students of commitment of mentoring-- for example, within course curriculum; and being realistic with students regarding their personalities and success within their chosen field(s).

Millie: "Mentoring is not just volunteering, it's matchmaking."

ITEM [2]. Discussion: Setting Goals

Professor Duff mentioned that there is now a Psychology/Human Services Club.

Millie (through her outreach program) suggested a pizza and ice cream party event to meet students that may want to be mentors. Millie said she could come here.

Some specific goals: 1) Increasing members of our committee and 2) Creating workshops for our students that address some issues that have recently come up.

Some ideas for future workshops were discussed

1. **Professionalism** (Katharine mentioned inviting their career advisor—Lisa Morrow).
2. **Personalities—not transferring one's own issues onto others.**
3. Developing note-taking/progress report, written communication skills.
4. Ethical professionalism for mentors, esp. regarding cancellations (Millie).
5. Developing good business communication skills and compromise within the workplace, and communication between cultures (diversity) (Millie). **Cultural competence.**
6. Academic Advising.

Professor Duff mentioned that new partnership members will need to get college approval from the Provost prior to joining.

Professor Duff suggested that for the spring partnership meeting:

We could develop and run scenarios by students to use as examples for future workshops (and consult with other professors for ideas, as well). Goal: Graduating students should be able to make a great reputation for themselves in their field. 😊

Extra credit for workshops (Professor Duff)...

Action: See goals, ideas for future events.

ITEM [3]. Discussion: Increasing membership through events (see Item 2, Setting Goals).

Bring more people in (Professor Duff), bring folks in from different programs, Millie (Parent/Child Center (?)) said to look at their web site for ideas of more people to include (the web address is on her card,— and to reach out to her director; re: licensing for interns, etc., information listed below):

Possible data source to consult:

Mentoring at Highland @ Highland Elementary

500 Highland Ave., Lake Worth, FL 33460

561-202-0557

Tina McNutt, Program Director (tmcnutt@gocpg.org)

Action: Follow up with idea from Millie (web site) and Katherine (career advisor, etc.).

MEETING ADJOURNED

Submitted by: _____

Catherine Bochte (Student Aid to Social Science Department), Scribe