

PALM BEACH STATE COLLEGE
Respiratory Care Program
Business Partnership Council Minutes
April 1, 2016

ITEM #1 Review and Approval of Minutes

Discussion: Minutes from October 30, 2015 meeting were read

Action: Minutes from October 30, 2015 were read and approved.

ITEM #2 Interview Skill Workshop/Panel Graduation Lunch

Discussion: Nancy described the interview skill workshop and Mark suggested bringing a sample question from their hospital interview process. The following BPC members have agreed to come to the interview panel: Lisa Andrews, Geneva Norene (representing St. Mary's), Geri Bouchard, Mark Kormos, and Gary Souza. Richard Young is also coming.

Action: None required

ITEM #3 Program Personnel Survey

Discussion: Survey is currently opened and BPC encouraged to complete it when they complete the affective evals on the first year students.

Action: Stephanie will send a reminder email to complete the affective evals and survey in the next couple of weeks.

ITEM #4 Employer Evaluations and Feedback

Discussion: Nancy explained the current employer evals are very positive and asked the BPC whether they were currently hiring per diem or only full time. Most facilities still hire per diem recent grads, although some may only offer full-time positions. Discussion about the possibility of offering new grads a lower rate upon hire and then increase the rate once the graduate had completed a year of employment. Clinical ladders to incentivize employees were also mentioned with Wellington and St. Mary's currently using them. Nancy also asked for current staffing needs of each facility.

Action: Soon to be graduates and current graduates will be made aware of hiring needs at the various clinical sites.

ITEM # 5 Preceptor Training Program III Update

Discussion: Stephanie will offer another Preceptor training at the end of September with 6 free CEU's being offered to our preceptors and BPC council members.

Action: Invitation to this event will be sent out in the summer and flyer to post in the departments will be included.

ITEM #6 Current Student Update

Discussion: Nancy and Stephanie updated the BPC that there are currently 11 first year and 14 second year students. Attrition was addressed and ideas on how to retain students discussed. Nancy informed the group that we currently have a student instructor and peer mentors and this had helped with some retention however behavioral issues had surfaced this past year as partial explanation for attrition. A possible solution was offered by Nancy of testing the first year students in the first two weeks of the program as a chance for students to make a decision whether the program was for them prior to the CoArc attrition count date. The possibility of a candidate screening tool, like the one currently used by Broward State College was also discussed.

Action: During the first two weeks of Fall, 2016, the test will be administered the new first year students.

ITEM #7 Readmission Candidates

Discussion: There are currently no readmission candidates.

Action: None required.

ITEM #8 Self-Study and Accreditation Update

Discussion: Nancy educated the BPC on the CoArc accreditation process and stated that the self-study had been submitted. She let the BPC know that they would be called upon to interview with our CoArc representative in fall and asked for a preference of day of the week. All BPC members stated that they would make themselves available as needed and offered great support.

Action: Nancy will let the BPC members know of dates of interviews as soon as she is notified by CoArc.

Item #9 ALA Pulmonary Care Symposium for April 8, 2016-cancelled

Discussion: Nancy let the BPC know that the ALA Pulmonary Care Symposium was cancelled due to changing of leadership, but would be hopefully back on track for next year.

Action: None required.

Item #10 Other

Discussion: The sad news of Bobby Pitcock's passing and service arrangements were discussed. The BPC announced future openings of NICU's, PICU's and freestanding ED's. Nancy mentioned that we have a group of students going to the Sputum Bowl at the FSRC meeting on May 19th and Richard Young was selected as the new Vice Chair for the BPC.

Action: Stephanie and Nancy will be at the Sputum Bowl with the students on May 19th.

Item #11 Next meeting Date and Location

Discussion: Next meeting will be at the PBSC Lewis Center 106 from 11am-1pm on June 30, 2016.

Attendees:

Dr. Nancy Latimer
Mike Latimer
Sheryle Barrett
Lisa Andrews
Mark Kormos
Christopher Jones
Steve Toryak
Geri Bouchard
Gary Souza
Stephanie Parlamento