



PALM BEACH STATE COLLEGE
Afterschool Business Partnership Council
Meeting Minutes
October 01, 2020
10:00 am – 12:00 pm
Via Skype

ITEM 1. Welcome – Christin Martin, Inclusion Specialist – The Arc of Palm Beach County

Discussion: The meeting was called to order by Christin Martin, Chair. Introductions commenced with everyone introducing themselves and the organization they represented. Christin Martin stated that Jowie Mohammed was unable to be in attendance due to a prior training commitment.

Data Source consulted: Not applicable

Action: Not applicable

ITEM 2. Review of Mission Statement

Discussion: Christin Martin read the mission statement as a reminder to all members.

Data Source consulted: PBSC Business Partnership and Program Advisory Councils Handbook

Action: Not applicable

ITEM 3: State/County Policy Updates

3.1: Holly Strawser, Florida Department of Health

Discussion: Holly Strawser reported on the First Aid & CPR class requirements. There are now additional challenges regarding group size and following social distancing guidelines. As far as the classroom component they will accept a virtual classroom component. The Florida Department of Health receives its direction from DCF. There have not been any extensions from DCF pertaining to renewing or completing of First Aid & CPR Certifications. There were exceptions made by DCF regarding their testing. Virtual interaction is being considered as the face to face component. The skills that you would be administering are being used and implemented virtually. Christin Martin mentioned that she took a class a few months ago via zoom with a doll and her camera on.

Luisa Brennan brought up Jowie Mohammed's request of inviting Holly Strawser to provide an overview of what to expect moving forward in the programs. Holly Strawser stated that the Florida Department of Health Inspectors are being careful. There have been changes to field inspections. The inspectors are at times requesting certain documents prior to visits. Inspectors

are wearing masks, washing hands, having staff and directors open doors and cabinets, requesting to meet in a separate room to review the inspection, at times paperwork is being completed in the inspector's cars. The providers goal should be to always remain in 100% compliance, so it reduces inspection time. To help reduce the time for follow up inspection's inspectors may request that photographs be taken and submitted prior to the revisit. Courtney Shippey comments that monthly meetings are still taking place for those that wish to attend. There are many new inspectors in the field being trained. All the routine inspections that were to be held in March were put on hold and they resumed in September. They currently have over 400 inspections due by mid-December.

Cassandra Wilbanks informed that she also teaches the CPR First Aid (HE00106) at the college. The next class is scheduled for Saturday, November 14, 2020. The class is being held from 8:00AM-5:00PM, there is an hour lunchbreak. It is being held face to face per licensing. The classroom it is being held in meets the CDC guidelines social distancing requirements. They are teaching compressions only and no breaths. This course is covered under the Palm Beach State College Scholarship.

Data Source consulted: Not applicable

Action: Not applicable.

➤ **ITEM 4. Partner/Family/ Community Events**

4.1: Dennis Carpenter- The Boys and Girls Club

Discussion: Currently the Boys and Girls Clubs are open and accommodating distance learning at their sights. They did experience some technology struggles however that is the way things are right now due to the pandemic. They are open from 7:30AM-7:00PM and are operating with 30 – 40 students in the program currently. Throughout the Summer they had 60 -70 students. The Boys and Girls Club at home site was working virtual when the clubs re-opened. They instructed several programs remotely such as health, STEM, social and emotional classes, and this is currently ongoing. The instructors are on site leading the students. They are following CDC guidelines. Each student has their own bag of individual supplies. The centers ratio is currently 1/12 in a socially distanced room. Enrollment depends on the center and its size. Facilities are within guidelines. It has been a difficult decision as to who they accept in their programs, they are trying to capture the students that need it the most. They held a staffing recruitment out in the Glades. Dennis has also been driving the bus to assist with transportation. Transportation should be recognized as an issue for programs during this time. Katherine Gopie mentioned that Prime Time Palm Beach County has compiled a running list of practitioners that they can share.

Data source consulted: Not applicable

Action: Not applicable.

4.2: Katherine Gopie- Prime Time Palm Beach County

Discussion: Prime Time has been actively helping OST practitioners throughout the pandemic in several ways. On March 13, 2020, the Palm Beach County School district closed, and many practitioners were displaced and out of work. Prime Time implemented an incentive reward program by offering trainings and courses to enhance their skills. They have tried to help continue to keep practitioners stay connected. The pandemic has affected everyone in some form, and it is important to feel that connection in some way that we felt prior to the pandemic. They have Issued \$40,000 worth incentives since moving everything to virtual. There has been a calendar on Prime Times website so parents can utilize the programs that are continuous. They have held virtual Summer camp activities that were live and pre-recorded, mindfulness sessions, and virtual field trips. They were on the news several times regarding the activities that they have offered. They facilitated a virtual space lesson plan that was completed by practitioners and then it was delivered virtually to students to assist with skill building. This was an activity in which practitioners were compensated. Achieve did not require active hours like they normally would have. Prime Time has issued the most scholarships they ever have. They issued scholarships to 45 Completers, 22 Associate degrees and 4 Bachelor's degree scholarships. The Symposium which was re-scheduled was a success with 160 in attendance. They have experienced a huge success in pivoting existing funding while remaining stable. The pandemic has affected everyone on some level and Prime Time is looking to help restore purpose to many displaced practitioners. There have been several losses of practitioners that have been a part of Prime Time, and it has been a sad time for many. Their focus is on supporting practitioners in the best way that they can. Christin Martin thanked Katherine Gopie and she appreciates all the help in pivoting throughout this, the trainings offered have been beneficial. Luisa Brennan also thanked Prime time for helping to keep everyone connected. Katherine Gopie informed that they are still currently helping to keep practitioners connected. They have an ongoing training listed on their website on how to facilitate online learning via zoom and google to help become well versed in both platforms. Its open to everyone. They are still offering CEUs for credential renewals. They also have a running list of practitioners that Prime Time can provide as a support.

Data source consulted: Not applicable

Action: Not applicable.

4.3: Luisa Brennan, Palm Beach State College

Luisa Brennan would like to provide feedback on the programs that are being offered by the college. Enrollment is suffering and students seem to be missing the interactive activities. She expressed that the Spanish population is suffering and that there seems to be a disconnect. She explained that many of the students would come into the office for assistance with registering as a student and with selecting courses. On October 19, 2020 Student Services will be returning to campus. The Colleges main goal is to be there to help facilitate with face to face assistance. The college has launched "Who's Next" which allows a student to make an appointment and enter a virtual waiting room for an Academic Advisor. The college is planning on ways for Advisors to see students. Our department is still waiting on guidance with regards

to how and when we will begin to see students. Luisa Brennan relayed that twelve is the magic number to run a class. She has begun offering less sections so that the classes being offered will run with enough students and less cancellations. Palm Beach State College has been utilizing social media to assist with marketing the programs. Luisa Brennan asked to please let practitioners know about the programs being offered and that they are still instructor led. The college appreciates their support. Katherine Gopie inquired about whether Palm Beach State College is still offering the Childcare First Aid & CPR classes and when it will be offered.

Data source consulted: Not applicable

Action: Not applicable

Item 5. Safety

5.1: Anna Stewart. Drowning Prevention Coalition of Palm Beach County

Discussion: As per Christin Martin COVID-19 was already discussed

Anna Stewart with Drowning Prevention Coalition of Palm Beach County mentioned they are still offering free land-based programs. They have not been actively busy with schools since the pandemic began. She also has a free video on how to escape a sinking vehicle online being offered free. Ana would like to extend this to everyone so that they are remaining water safe and water smart.

Item 6. Professional Development

6.1: Christin Martin. Inclusion Specialist. The Arc

Christin Martin asked members if there were any employment needs in the programs that are currently open.

Data source consulted: Not applicable

Action: Not applicable

Item 7. Open Discussion

Luisa Brennan stated to council that at previous meetings it had been requested that someone from the faith-based sector attend as a guest. We have two different youth activity leaders that we will be sending their information for members to review in the minutes and possibly select someone as a guest speaker. Luisa stated that if council would like a change to be made for the agenda set up to inform her.

Katherine Gopie suggested Proverb Newsome from Urban Youth Impact and Christin Martin agreed. Christin asked if there were any other requests for guest speakers.

Katherine Gopie also made mention of possibly inviting their Social and Emotional Learning Specialist as a guest speaker. She feels that she would be beneficial in leading us through some

practices that can be useful to us and our youth. Prime Time currently has a seven-day health challenge posted on their website, it is free to all that will benefit from it. Social and emotional is a huge component in our lives and simple strategies that we often forget can help us.

Katherine Gopie stated that anyone in need of a practitioners to please contact Prime Time. Luisa Brennan requested that Katherine share a flyer so that it could be shared on PBSC social media.

Dennis Carpenter shared that the Boys and Girls Club has been hosting family virtual sessions. He will be reaching out to Anna Stewart regarding drowning prevention. They have been presenting different topics that will provide useful information to the parents that they serve. Dennis also reported that they will be increasing the number of devices that the centers have because virtual is here to stay. It cannot replace human interaction but right now virtual is a big component.

Katherine Gopie shared information regarding the Virtual Teen Advisory Council Middle School Program and that they currently have a licensed mental health therapist working with students. They are being taught healthy coping strategies. Students have become caretakers, and as siblings they have been stepping up to help at home to help their families. There is also a program called "We Dine Together" which is an ongoing anti- bullying program that sits under the "Be Strong Organization" led by Denis Estime. For more information contact Prime Times Youth Specialist Anton Spalding at 561-600- 9554.

Cassandra Wilbanks shared that there will be free Trunk or Treat drive through event at Devos-Blum YMCA in Boynton. She also shared that Children's Services Council will be offering a monthly support group for early childhood educators from 11:00AM – 1:00PM.

Christin Martin shared that if anyone is looking for upcoming training, she is currently developing a training, which is still in the works and should be ready by mid-October. There are two trainings which will be held online. Luisa Brennan requested when the training is complete to share it with PBSC so that it could be shared on social media platforms. The City of Greenacres is will also be hosting a Greenmarket.

Debra Strange shared that her department has been helping students that are Seek and Achieve scholarship recipients by extending the seek deadlines so students had more time. Their goal is to help support them and keep them on their pathway. They offered Seek forgiveness for the Spring and Summer Term, there is a scheduled meeting on Monday to see if this will continue. By doing this students were still able to take trainings and courses while on academic suspension. They also looked at Achieve students that were recipients to provide extra money. Students were very grateful for the services that have been provided. It has showed in the outreach and numbers. Debra Strange thanked Prime Time and looks forward to coordinating with Katherine Gopie.

Luisa Brennan introduced Susy Martinez-White as the Early Childhood and K-12 new Interim Director. Susy is looking forward to networking and working together.

Luisa Brennan requested any events or flyers to please share so that the college can promote them on the department's social media platforms.

Next meeting dates to survey for will be February 11, 2021 or February 18, 2021. Thursdays

work best for everyone. 10:00 AM – 12:00PM

Guest Speakers will be set up prior.

Please fill out the evaluation that will be sent out with the Meeting Minutes.

Data source consulted: Not applicable

Action: Not applicable

8: Event Flyers

Please continue to send all event flyers to be posted on the PBSC ECE Facebook page.

Next Meeting: TBD Place: TBD

Attendance:

Members

Christin Martin	Dennis Carpenter	Katherine Gopie	Courtney Shippey	
Rene Connors	Kathy Bolander	Holly Strawser	Nicole Tarsia	

Guest(s):

Luisa Brennan	Debra Luongo	Susy Martinez-White	Elisa Moro	Debra Strange	Anna Stewart
Cassandra Wilbanks					

Submitted by: Luisa Brennan

Debra Luongo, Scribe

