

Business Partnership Council Meeting Minutes*Risk Management**February 24, 2017**8:30 am – 10:00 am**Education and Training Center (ETA101)***APPROVED**

ITEM 1. WELCOME

Discussion: Meeting was called to order by Jenny Posadas at 8:40am with a brief welcome from Dean Richie.

Data Source: N/A

Action: N/A

ITEM 2. INTRODUCTION

Discussion: Attendees introduce themselves. Associate Dean (AD) Allen briefly discussed the plan on how to make the Risk Management Program successful. It was mentioned that AD Allen and Jenny will look into how other institution concentration are built.

Data Source: N/A

Action: N/A

ITEM 3. NOMINATIONS – CHAIR AND Vice–CHAIR

Discussion: Associate Dean Allen referenced the BPC Handbook explaining that the council should elect a Chair and Co-Chair. The role of a chair and vice-chair was explained. The College's role in the council is one of support in the areas of doing the minutes, setting up the meeting/room, providing any resources needed, and recommending agenda topics.

Nominations for Chair: Robert Norberg (self-nominated)

Nominations for Vice-Chair: Kelly Straub (Self-nominated)

Motion offered by Kathy Bonner, Seconded by Anna Mulvey.

Vote: All in favor. None opposed.

Data source: Business Partnership Council Handbook.

Action: New Chair, Robert Norberg, and new Vice-Chair, Kelly Straub, will proceed with plans to conduct future Business and Accounting Business Partnership Council meetings in collaboration with Business and Computer Science Department Staff.

ITEM 4. Review Business Partnership Council Handbook

Discussion: Jenny Posadas talked about the role of the BPC council. Some of the items that she highlight were role of the officers, term, and meeting frequency requirement.

Kathy Bonner provided a report identifying the need of workers in the Regional Target Occupation - Insurance Industry. It was mentioned that currently there are 5,979 available insurance sales agents' jobs. Mr. Norberg pointed out that the Insurance Claims processing clerks will continue to grow because huge growth in claims fraud side starting from the Miami - Dade County to Palm Beach County.

Also, Mrs. Bonner mentioned potential funds/scholarship to prospective students based on qualifications. She suggested when explaining to potential students, student first need to registrar with Career Source. Qualified students will be refer to Financial Department at PBSC.

Furthermore, Mrs. Mulvey shared Progressive Insurance Company hired 300 claims adjusters overall in Florida last year, and they are still hiring. In West Palm Beach, there are 13 requisition on the board for Adjusters. She also mentioned that the company will participate at job fair in March.

Data Source: Select Insurance and Financial Occupation Overview Report Provided by Kathy Bonner.

Action: Council members will work together to help the program grow.

ITEM 5. BPC Goals and Objectives for 2017-2018

Discussion: Jenny provided an overview of the outreach efforts that had been conduct, such as, meeting with advisors, classroom visits, updating the website, and information session. Members discussed other ways to promote the program, such as career fair, adding Quick Response Code (QR) on handouts, create short clip videos. In addition, AD Allen invited attendees to attend the Discussion Panel on April 5th. Different executive representatives from Risk Management, Supply Chain, Banking, Entrepreneurship, and IT sectors will participate on this event. Lina Jankus will be the executive representative of the Risk Management area.

Data source: N/A

Action: Due to the lack of enrollment, members agreed to make Enrollment their goal for the 2017-2018 year. Motion offered by Kathy Bonner, Seconded by Robert Norberg.
Vote: All in favor. None opposed.

ITEM 6. Update

Discussion: An overview of the outreach efforts was given by Jenny Posadas. She mentioned the following outreach efforts: classroom visits, meeting with the advisors, information sessions, short videos and updated information on the Business website. Also, it was mentioned the RMI2001 course will start on March 13th. Again, the members offer ideas of the QR codes, career fair, classroom visits and short clip videos.

Data Source: N/A

Action: On the next meeting, the Risk Management Course outline will be provide to the members. Members filled out the Meeting Evaluation forms.

ITEM 7. Next Meeting Date

Discussion: The next meeting will be on Friday April 28th at 9:00a in Room ETA 101.

Action: None

ATTENDEES:

Robert Norberg – President of Independent Insurance Association of Palm Beach County (IIAPBC)
Lina Jankus – Lina Jankus Association Group
Kelli Straub – Jacob Insurance agency
Kathy Bonner – CareerSource Palm Beach County
Anna Mulvey – Progressive Insurance
Kim Allen – Associate Dean
Jenny Posadas – Program Director
Department Chair – Professor Juliett Tracey
Scribe – Lashonda Johnson
Dean Pat Richie – Guest

Submitted by: Lashonda J.
Scribe