

**Business Partnership Council Meeting Minutes**

Department of Ophthalmic Medical Technology

October 25, 2018

6:00 – 7:30 p.m.

Bioscience Technology Complex

**Call to Order**

Introduction and Welcome, Mark McKay L.D.O.

Old Business: None

New Business:

**ITEM #1.** Review of Minutes from Last Meeting

Discussion: No Corrections

Action: None

**ITEM #2.** Class of 2020

Discussion: The new class consists of sixteen students

Action: None

**ITEM #3** Review of all minutes from last three meetings

Discussion: Committee members reviewed the past three BPC minutes. They were informed that our plan of action for recruiting is working. During the past spring semester, we held five information sessions at the PGA campus and one at the Lake Worth campus. On the Lake Worth campus, approximately twenty students attended the Information Session. Five of the sixteen students who were admitted into the class of 2020 are from the LW Campus. During this past fall semester, Professor McKay held another Information Session at the LW Campus and is scheduled to hold at least one in the spring session. Additionally, he is trying to arrange an Information Session at the Boca Raton Campus.

Action: Professor McKay will continue to communicate with the Boca Raton Campus about setting up an information session in the spring semester.

**ITEM #4** Certification

Discussion: Committee members discussed the need to have our students take the Certified Ophthalmic Medical Technologist (COMT) Examination. The federal government's Veterans Affairs department, will only hire employees who are at least at the Certified Ophthalmic Assistant level. Dr. Skolnick believes that it is not just the certification that is important but the level of experience a prospective employee has gained. Kathy Seale stated that at her practice employees are strongly encouraged to become certified. Chelsea, Kerri and Ryan believe all students should take the examination immediately upon graduation as this certifies their level of knowledge and skill set. All students of the class of 2018 received funds from IJCAHPO to take the exams.

Action: None

**Attendance:** Dr Skolinick Dr. Martha McKay, Professor M. McKay, Kerri Bryant, Ryan Stanfield, Chelsea Johnson and Kathy Seale.

**Adjournment:** 7:30 pm.

**Submitted by:** Mark McKay