

Business Partnership Council Meeting Minutes

Risk Management & Insurance

February 23, 2018

9:00 am – 10:30 am

Library (LL) 205



ITEM 1. Welcome

Discussion: Chair, Robert Norberg opened the meeting and welcomed members and guests at 9:10 am.

Data Source: N/A

Action: N/A

ITEM 2. Approval of January 19, 2018 Minutes

Discussion: Minutes approved from January 19, 2018 meeting.

Data Source: N/A

Action: Motion offered by Anna Mulvey, seconded by Nirio Rubiera

Vote: All in favor. None opposed.

ITEM 3. Recap of RMI Panel Discussion

Discussion: Mr. Robert gave an update on the outcome of the Panel Discussion. He mentioned that the event was a success. There were over 50 attendees and 35 students. In addition, he mentioned the panelists did a great job encouraging the students to get involved in the Insurance field. Mr. Robert suggested that even when the program takes off there should still be Panel Discussion events to get more involvement for the program. The advisors Karen and Suzanne shared their feedback that it was a positive event. Ms. Karen shared the challenges within the program, which she has mentioned to Jenny before. Jenny suggested setting up a panel discussion on yearly basis and members agreed with the suggestions. In addition, Ms. Margaret mentioned that AFLAC would be sponsoring again.

Data source: N/A

Action: Upcoming meeting, members will discuss possible dates for the next Panel Discussion.

ITEM 4. Update on the Florida Association of Insurance Agents (FAIA) – Good Works Fund Scholarship Funding

Discussion: Mr. Robert announced that FAIA has given \$5,000 to the RMI students. There was a discussion on possible ways to utilize the money. As a result, members agreed to use the money for enrollment. Therefore, students enrolled in Insurance or Risk Management related courses would be able to register for the first class at no cost.

Data source: N/A

Action: Jenny will meet with Mrs. Thomas regarding marketing material that reflect the funds.

ITEM 5. Future Internship Program Opportunities

Discussion: Mr. Robert shared possible opportunities for internships among local Insurance agencies. Members discussed the importance, benefits, and implementations of internships. In addition, PBSC advisors mentioned that Career Center is conducting Job & Internship on March 20.

Data source: N/A
Action: Jenny will contact Mr. Robert regarding the list of agencies offering internship opportunities.

ITEM 6. Updates

Discussion:

❖ **Curriculum**

Jenny informed the members that she is still working with Associate Dean Kim Allen to find an effective way to modify/update the program. She mentioned that there are possibly a couple ways to update the curriculum – make the RMI classes “electives” or add a College Credit Certificate under the *Business Administration and Management Associate Degree*.

❖ **Outreach Efforts**

Jenny gave an update on the outreach efforts. She mentioned that she attended the Advisor’s meeting on February 16. There were at least 60 advisors from all five campuses. In addition, she stated that would meet with College Relations and Marketing (CRM) to find ways to do more marketing.

❖ **RMI2001 – Fundamentals of Risk Management & Insurance Status**

Jenny shared the status of the class and there was one (1) student enrolled.

Data Source: N/A

Action: Jenny will be meeting with Associate Dean Allen to propose the best way to update the curriculum.
Jenny will meet with CRM to discuss ways to promote the program.
Jenny will cancel the class due to low enrollment.

ITEM 7. Open Topics

❖ **Non-Active members**

Three members have not been active in the past meetings or activities. As a result, members would like to get an update on those members by next meeting.

Data Source: N/A

Action: Jenny will contact the non-active members and will give an update on the next meeting.

ITEM 8. Next Meeting Date

Discussion: Members proposed on Friday, April 6, 2018 from 9am – 10:30am.

Data Source: N/A

Action: Jenny will send an email to members and a calendar invite.

ITEM 9. Meeting Evaluation

Discussion: Mrs. Nikole provided new evaluation forms and members filled the forms.

Data Source: N/A

Action: Jenny will receive copies via email and will saved them.

ITEM 10. Adjourn

Discussion: Meeting adjourned at 10:25 am.
Data Source: N/A
Action: N/A

ATTENDEES:

Robert Norberg – President of Independent Insurance Association of Palm Beach County (IIAPBC)
Anna Mulvey, Progressive Insurance
Kelli Straub – Jacobs Insurance Agency
Nirio Jorge Rubiera, CEO - Walter Agency
Margaret Pearson, Independent Agent Representing AFLAC (*Attended via conference call*)
Jenny L. Posadas – Program Director – Palm Beach State College
Lashonda Johnson – Administrative Assistant – Palm Beach State College

Guests:

Karen Handy – Student Development Advisor II
Nikole C. Konieczny – Corporate and Continue Education Program Director CCE
Suzanne Prior – Career Development Advisor II
Ana M. Thomas - Foundation Development Director

Submitted by: Lashonda Johnson & Jenny L. Posadas
Scribe