

Risk Management & Insurance Business Partnership Council Meeting (RMI-BPC) Minutes

Friday, August 31, 2018

9:00 am – 10:30 am

Library 205

ITEM 1. Welcome

Discussion: Chair, Robert Norberg opened the meeting and welcomed members and guests at 9:05 am.

Data Source: N/A

Action: N/A

ITEM 2. Approval of June 26, 2018 Minutes

Discussion: Minutes were not approved from June 26, 2018 meeting due to lack of quorum.

Data Source: N/A

Action: Jenny will send minutes via email to attain electronically votes (e-vote) from members.

ITEM 3. Old Business

Discussion: ***Foundation - Scholarship***

- Jenny gave an update on the status of the scholarship donated by the FAIA.
 - Students will be able to apply for the scholarship this Fall Term. To view details, see link <https://www.palmbeachstate.edu/foundation/student-scholarships/academic-foundation-scholarships.aspx>

Data source: N/A

Action: ***Foundation - Scholarship***

- No action taken.

Discussion: ***Panel Discussion Update***

- Jenny shared the following update:
 - ✓ Event Title – “Panel Discussion - Risk Management & Insurance
 - ✓ Discussion Topic(s) – Come to listen to what they do, how they got there, and advice on how you can get your dream job too!”
 - ✓ Mediator – Robert Norberg
 - ✓ Students registration <http://www.palmbeachstate.edu/forms/registration/Default.aspx?id=1074>
 - ✓ Refreshments sponsored *Independent Insurance Agents of Palm Beach County (IIAPBC)*
 - ✓ Date/time – 6pm – 7:30 pm
 - ✓ Location – Public Safety Training Center (See LW Campus map)
 - ✓ Setup – 4-person panel discussion. Two tables with chairs at the front of the room for the panel speakers to sit with 2-4 microphones. Microphone for the moderator. Wireless microphone for the audience to ask questions to be located in the aisle between the table/chairs. Rows of tables and chairs facing the front, with an opening in the middle, along with extra chairs on the sides of the room. Two 6-ft tables in the back of the room for the food. Table and chair for outside of the room (for the check-in process). Two large garbage bins inside the room to the sides.
 - ✓ Outreach – Flyers, PBSC Calendar, FB, and other social media

✓ Panelists – Aubrey Breneman, Lee Wiglesworth, Nasir Billoo and Lina Jankus

Data source: N/A

Action: ***Panel Discussion Update***

- Jenny will announce the event college wide, social media platforms and other venues.

Discussion: ***Curriculum Update***

- Jenny was able to share the following update:
 - After intensive research, a Risk Management and Insurance College Credit Certificate (CCC) will be embedded to the Business Administration Management-Risk Management and Insurance Concentration AS degree. As part of the initiative to grow the program, this curriculum action will help to target prospective students with AA or AS to register for the RMI CCC and get a job quicker. Also, current students under the Business and Administration AS Degree will be motivated to finish their degree. Furthermore, upon completion and guidelines from the Department of Financial Services, students may obtain up to three Florida Licenses (4-40 Customer Representative, 20-44 Personal Lines, 2-15 Health and Life) without taking the state exams.
- Jenny informed the members that the Curriculum process is lengthy and the CCC will not be implemented until a year for now. Members were concerned about the time frame and requested to find a way to implement this program as soon as possible.

Data source: <https://www.palmbeachstate.edu/curriculum-development/members-and-schedules.aspx>

Action: ***Curriculum Update***

- Jenny will research if there is an emergency way to approve a curriculum action. She will inform them at the next meeting.

Discussion: ***Outreach Efforts***

- Jenny shared the following outreach efforts:
 - Blast email to over 2000 students
 - Social media
 - Classroom visits
 - Information table by the Cafeteria

Data source: N/A

Action: ***Outreach Efforts***

- Jenny Posadas to coordinate with the Recruitment and Dual Enrollment to provide the BPC with a list of high schools, the towns they are in, and the dates of scheduled visits.
- Jenny Posadas will arrange classroom visits, announce events in social media.

Discussion: ***RMI Course***

- Jenny shared an update on the enrollment of the class.
 - Two (2) students were enrolled for the Fall Semester. As part of the initiative to grow the program, a class will only be run with five (5) or more students.
 - Classes are offered daytime and evening time in the Fall Term
 - Classes will be offered online soon.

Data source: N/A

Action: **RMI Course**

- Jenny Posadas will continue promoting the program through the outreach efforts that are established.

ITEM 4. Open Topics

Discussion: **BPC Goals and Objectives for 2018-2019** (Increase Enrollment 2017-2018)

- Members decided to table out this item.

Data Source: N/A

Action: **BPC Goals and Objectives for 2018-2019** (Increase Enrollment 2017-2018)

- Item will be on next meeting's agenda.

ITEM 5. Meeting Evaluation

Discussion: Members were able to fill the surveys and handed out to Jenny.

Data Source: N/A

Action: Jenny will save the surveys

ITEM 6. Next Meeting Date

Discussion: Friday, September 28, 2018 at 9:00 am- 10:30 am at the ETA 101 in Lake Worth Campus.

Data Source: N/A

Action: Jenny will send a calendar invite

ITEM 7. Adjourn

Discussion: Meeting adjourned at 10:35 am.

Data Source: N/A

Action: N/A

ATTENDEES:

VOTING MEMBERS

Robert Norberg – President of Independent Insurance Association of Palm Beach County (IIAPBC)

Brett Friedenborg – LUTCF Financial Services/Agent, Farm Bureau Insurance

Nirio Jorge Rubiera, CEO - Walter Agency

Lina Jankus – Lina Jankus Association Group

BUSINESS AND ADMINISTRATION TEAM:

Jenny L. Posadas – Program Director

Jose Ortiz – Program Director

Lashonda Johnson – Administrative Assistant – Palm Beach State College

GUESTS:

Karen Handy, Student Development Advisor II – Palm Beach State College

Suzanne Prior, Career Development Advisor II – Palm Beach State College

Submitted by: Jenny L. Posadas

Scribe