

PALM BEACH STATE COLLEGE
Respiratory Care Program
Business Partnership Council Minutes
March 24, 2017

ITEM #1 Introductions and Review of the Minutes

Discussion: Introductions made. There is a new Department Manger at Boca Raton Regional Hospital – Millicent Williams
Minutes from last BPC were not available due to CoARC Site Visit.

Action: Nancy will update the BPC roster and forward to Coleen Farinelli.

ITEM #2 Career Center’s Career Mentor Network

Discussion: Tracy discussed roles of the career center in assisting students in determining career paths and helping with preparing for interviews, etc. Tracey also detailed the Career Mentor Network and asked for volunteers from the BPC and their staff to act as mentors for students interested in careers in Respiratory Care and other professions as well. Additionally, Tracy advised BPC about job postings for graduates. CC will mass email our graduates.

Action: BPC given brochures with information on how to become a volunteer mentor.

ITEM #3 Interview Skills Workshop/Panel Graduation Lunch

Discussion: Nancy reviewed the upcoming workshop and panel discussion and explained that the students will be formally dressed and bringing their resumes. She also mentions the awards/pinning ceremony and luncheon afterward and asked for volunteers.

Action: Sheryle Barrett, Lisa Andrews, Richard Young, Steve Toryak, Lisa Skirvin, Millie Williams, Gary Souza and possibly Ginger Mast are planning to attend

ITEM #4 Program Personnel Survey

Discussion: Nancy reminded the BPC to complete the Program Personnel Survey when the complete the affective evaluations on the students in a couple of more weeks.

Action: Stephanie will send out a reminder for the survey and follow up as needed.

ITEM # 5 Preceptor Training Program April 12, 2017-

Discussion: Stephanie discussed Advanced Preceptor Training program and encouraged BPC to share with their staff the April 12th program. The training will also be offered in fall and parts may potentially be offered on line if appropriate.

Action: Stephanie to resend flyer to hospitals for April 12th date.

ITEM #6 Current Student Update

Discussion: Nancy stated that there are 13 current 2nd year students and Stephanie that there are 16 1st year students. Members of the BPC discussed how students and graduates were doing at the clinical sites.

Action: Nancy will follow up with students with specific issues.

ITEM #7 Accreditation Update

Discussion: Nancy shared our successful re-accreditation with no deficiencies with the BPC and thanked everyone for their involvement in the process and how impressed CoARC was with the community involvement. Further discussion included the possibility of the Bachelor's program in Health Sciences and the BPC offered to write letters of support if needed. BPC also expressed importance of Bachelor's level program for clinical ladder.

Action: None required

ITEM #8 ALA Symposium

Discussion: ALA Symposium cancelled for this year and probably not continue with live CEU's in this area. Their chief concern is with too many online CEU's available.

Action: None required

ITEM #9 Other

Discussion: Sheryle detailed the FSRC Sunshine Seminar and the student involvement with the Sputum Bowl. Palm Beach State Students were in the semi-finals and Florida won the national Sputum Bowl in San Antonio. Sheryle also discussed the impact of all CEU's being attained on line. Steve asked for

input on concurrent therapy and current area policies. Each BPC shared their current staffing needs and reiterated their support in hiring our students.

Action: None required

Scribe: Stephanie Parlamento

Attendees:

Sheryle Barrett
Steve Toryak
Lisa Andrews
Ginger Mast
Nancy Latimer
Stephanie Parlamento
Gary Souza
Richard Young
Lisa Skirvin
Millicent Williams
Tracy Joissen