

# Supply Chain Management Business Partnership Council Meeting (SMC-BPC) Minutes

Wednesday, May 23, 2018

2:00 pm – 3:30 pm

ETA 101

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## ITEM 1. Welcome

Discussion: Chair, Mark Williams opened the meeting and welcomed members and guests at 2:10 pm.

Data Source: N/A

Action: N/A

## ITEM 2. Approval of Minutes-March 21, 2018 meeting

Discussion: Minutes approved from March 21, 2018 meeting

Data Source: N/A

Action: Motion offered by Rick Murrell, seconded by Michael Banfe

Vote: All in favor. None opposed N/A

## ITEM 3. Old Business

Discussion: **Information Shared Electronically** – Jenny provided information about the Slacks and DropBox applications. Members reviewed the information and decided not to move forward with either application. At this time, members do not see the need for these applications. Michael Banfe suggested GoogleDocs as a future option.

**APICS Certification** – As a correction item on the previous minutes (March 21), Mark mentioned that APICS dropped the words “American Production & Inventory Control Society” over a decade ago because it is a global organization.

**Outreach Efforts** – Jenny shared the following outreach efforts: Panel Discussions, information sessions, blast email to over 2000 students, social media and classroom visits. Members suggested sending mass production emails. Karen suggested visiting or sharing the information with the staff that conducts the *Undecided Program Workshops* and *New Orientation* sessions. Suzanne suggested sharing the information with other associations.

**Program Status** – Jenny shared an update on the enrollment of the class. At that time, two (2) students were enrolled. Associate Dean Allen mentioned that she would run a class with six (6) or more students.

**Meeting Evaluation** – Member filled the evaluation forms.

Data Source: **Information Shared electronically:** <https://slack.com/>

**APICS & ASTL Merged**

[https://www.logisticsmgmt.com/article/apics\\_and\\_astl\\_announce\\_merger\\_plans](https://www.logisticsmgmt.com/article/apics_and_astl_announce_merger_plans)

Action:

**Information Shared Electronically** – No action taken.

**APICS Certification** - Jenny will continue searching for other certifications that will enhance the program.

**Outreach Efforts** - Jenny will set up classroom visits, meeting with the Veterans Office. Jenny will create a flyer that mentions the cost of the program and/or

sponsor by the employer. Members will share this flyer among their network. In addition, Mark will share our flyers with the local APICS Chapter.

**Program Status** – Jenny will continue to promote the program

**Meeting Evaluation** – No action taken.

## ITEM 5. Open Topics

Discussion: **BPC Goals and Objectives for 2018-2019** – Members set up two (2) goals for the upcoming year 1- ) Continue expanding the outreach efforts and 2- ) Refine and expand the curriculum based on feedback.

**Need Adjuncts:** Jenny stated that she needs instructors to teach the Credit and Post-Secondary Adult Vocational Certificate (PSAV) classes. Therefore, she asked the members if any of their employees would like to teach. Members suggested sending a flyer that they can distribute it to their company.

Data Source: N/A

Action: **BPC Goals and Objectives for 2018-2019** – Members will work on these goals for the next academic year.

**Need Adjuncts:** Jenny will create a flyer and will send it to the members.

## ITEM 6. Next Meeting Date

Discussion: Wednesday, July 18, 2018 at 10:00 am-11:30 a.m. It will be at the ETA Building, room 101.

Data Source: N/A

Action: Jenny will send a calendar invite

## ITEM 7. Adjourn

Discussion: Meeting adjourned at 3:30 pm.

Data Source: N/A

Action: N/A

### VOTING MEMBERS:

Mark K. Williams, President – Williams Supply Chain Group, Inc. & APICS South Florida Chapter  
Larry Hotz, Marketing Manager, WDSrx - Woodfield Distribution, LLC  
Rick Murrell, SVP, Managing, Tropical Shipping  
Chris Flaschberger, General Manager, Walgreen Co  
Michael Banfe, Project Engineering Manager, Lockheed Martin

### BUSINESS AND ADMINISTRATION TEAM:

Jenny L. Posadas – Program Director – Palm Beach State College  
Lashonda Johnson – Administrative Assistant – Palm Beach State College

### GUESTS:

Karen Handy, Student Development Advisor II – Palm Beach State College  
Suzanne Prior, Career Development Advisor II – Palm Beach State College

Submitted by: Jenny L. Posadas  
Scribe