Course Description:
This course will provide an intense review and practice of skills necessary for writing effective narratives in police reports. Topics will include mechanics (grammar, punctuation, spelling), organization, fact gathering, interviews, editing and proofreading of reports. Instruction will also be given in writing legally defensible use of force reports.

This is CJSTC Course # 068.

Criminal Justice Institute
(Lake Worth PBSC)
Monday April 27, 2020 through
Tuesday May 12, 2020
M-R: M-T: 6:00pm to 10:00pm:
Incentive or Mandatory
Region XII – No Fee:
Non-Region$200.00

Note: Seats will NOT be held past the start time of the first day of class.
Registration MUST be through your agency training department or coordinator.
Registrations may be emailed on:
Authorization to Attend from Agency Letterhead to:
CJTRAINING@palmbeachstate.edu.
Students MUST wear appropriate clothing while attending courses at the Criminal Justice Institute: i.e. Business Casual or Agency Uniform (NO Shorts, Flip-Flops, Jeans or Tank Tops).

For more information contact: Joseph Tata Jr.
Advanced/Specialized Career Training Coordinator @: 561-868-3868

https://www.palmbeachstate.edu/career-pathways/pathway-