

**Exemption from Training (EFT) Evaluation Instructions and Application for Previously Florida Certified Law Enforcement or Corrections Officers**

In accordance with the requirements defined by the Criminal Justice Standards and Training Commission, CJSTC, if you were previously certified AND employed as a law enforcement or correctional officer in the State of Florida AND; you separated from your last full-time employment as an officer at an agency in Florida less than eight years ago, you may be able to re-activate your certification without having to attend a full basic recruit academy. There are three parts to this process: (1) Completed an Evaluation that establishes eligibility; (2) Demonstrate Proficiency in the high-liability physical skills (defensive tactics, firearms, first aid and vehicle operations) at a CJSTC approved training center; and (3) pass the Florida state Officer Certification Examination (SOCE). You must complete all three parts within eight years of the separation from your last employment as an officer in Florida. **If you exceed this eight year limit, you must attend a full Basic Recruit Training Academy in order to become certified in Florida again.** Each step must be completed before going on to the next.

**Step 1 – Evaluation:** In order for us to evaluate your eligibility you must submit the attached application with reliable information, execute an “Authority to Release Information” (CJSTC Form 58) authorizing us to make any needed inquiries, and pay a non-refundable fee of \$60.00. We will then verify your eligibility. If you qualify, you will receive a Criminal Justice Standards and Training Commission (CJSTC) Form 76 that will allow you to proceed to the next step.

- Incomplete, inaccurate or illegible applications will be rejected.
- Submit your application at least 8 weeks in advance of any Proficiency Demonstration training course you want to attend.
- Both the application and the “Authority For Release of Information” (CJSTC Form 58) must be notarized.
- There is a \$60.00 non-refundable fee. Log into;  
<https://www2.registerblast.com/pbsc/Exam/List>
- **Choose Register Blast, EFT In State to submit the \$60.00 fee.**

**Step 2 – Demonstration of Proficiency:** Once your CJSTC 76 basic recruit training exemption has been activated you must complete the required EFT Proficiency Demonstration training course at a certified training center. You may choose to attend our training course or you can visit the Florida Department of Law Enforcement (FDLE) web site to view a complete list of certified training centers. [www.fdle.state.fl.us](http://www.fdle.state.fl.us). For our course:

- Dress Code: Business casual, we recommend a polo / golf style shirt, long, docker-style trousers/pants. NO t-shirts, jeans/Levis, shorts, cut-offs, flip-flops, sandals, etc.
- Supplies: Florida Basic Recruit Training Text Books Volumes 1 and 2 for either Law Enforcement or Corrections will be provided at registration. You will need to provide your own pens, #2 pencils, and paper.
- Defensive Tactics: Gym shoes with socks, long pants, sweat pants or BDU's, plain t-shirt (no designs). You will be required to demonstrate proficiency on a minimum of 41 techniques for law enforcement and 42 for corrections officers. (CJSTC Form 6 will be provided)

**Advise instructor(s) of any Rx, cuts, wounds, infections, medical issues, etc. Any open wounds must be appropriately covered.**

- Firearms: You must supply your own ear and eye protection, the firearms, web gear and ammunition will be furnished. We recommend that you wear a cap. Normal range attire would be long pants and t-shirt. You will be required to demonstrate proficiency, shoot 2 consecutive

or 3 out of 6 qualifying scores, on the 48 round basic recruit daylight handgun course, the 36 round lowlight handgun course, the 8 round daylight shotgun course, and the handgun discretionary course. (CJSTC Form 4 will be provided, courses of fire attached)

- Vehicle Operations: (*not required for corrections*) Classroom attire (light clothing recommended depending on weather). We suggest that you also bring water (to stay hydrated in the Florida heat), a cap, suntan lotion / sun block (you will be outside with very little shade or cover), and a chair (You will have an opportunity to sit down and rest between driving exercises). You will be required to demonstrate proficiency on a minimum of 11 skills. (CJSTC Form 7 will be provided)
- First Aid: Appropriate classroom dress. (CJSTC Form 6 will be provided)
- Failure to Demonstrate Proficiency: If you are unsuccessful in demonstrating proficiency in any of these areas you will have been deemed to have failed the course. If you fail one or more of the individual courses you will have the following options:
  1. Return and re-take the course(s) you failed in a future Equivalency of Training class and fees.
  2. You may attend the course(s) you failed at one of the other Criminal Justice Standards and Training Commission's certified training schools.

If you fail to demonstrate proficiency at any point within the first aid, defensive tactics, or firearms courses you will have failed to course. You will have the option to continue with the remainder of the course but it will not change the outcome of that course. When you return to attempt the course in the future you will be required to pass all proficiency requirements again.

The vehicle operations course is the exception. By C.J.S.T.C. rules, students must satisfactorily complete the Figure 8 and Threshold Braking before they can proceed to the rest of the course. If the student is unable to show proficiency in either of these tasks they will not be able to proceed further thus failing the course.

*There are no refunds once the course begins.*

**Step 3 State Officer Certification Examination:** Once you have completed the training in Step 2 (above) you must pass the State Officer Certification Examination (SOCE). FDLE administers the SOCE at different locations and times throughout the state. The training center you attend will assist you with registering for the SOCE or you may obtain test information on the FDLE website. **It is important to remember that you only have one year, as measured from the activation of your CJSTC 76 basic recruit training exemption, to complete the EFT process by passing the SOCE.**



**Criminal Justice Institute**

4200 Congress Avenue, MS-36  
Lake Worth, FL 33461-4796  
561-868-3398 office  
www.plambeachstate.edu/criminaljustice.xml

**Florida Officer Reactivation – Evaluation Application**

Please read the accompanying instructions before you complete this application. You must also attach FDLE Form CJSTC 58 "Authority For Release of Information" and follow instructions to pay the assessment fee.

**(1) Personal information of the person who is applying:**

Last Name: \_\_\_\_\_ Suffix: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_  
Gender: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ College: \_\_\_\_\_ AS/AA \_\_\_\_\_ BS/BA \_\_\_\_\_ MS/MA \_\_\_\_\_ PhD  
Month Day Year  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**(2) Please check one. I am seeking Exemption from Training Status as a:**

Law Enforcement Officer  Correctional Officer

**(3) My qualifying full time employment as a law enforcement or correctional officer, which ended no more than 8 years prior to this application, can be verified at the following agency in Florida:**

Full Agency Name: \_\_\_\_\_  
Agency Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
I was employed from \_\_\_\_\_ to \_\_\_\_\_ Position: \_\_\_\_\_  
Month Day Year Month Day Year

**(4) Applicant's Signature and Acknowledgement**

I, the undersigned, hereby swear or affirm the following:  
(1) All the information I have provided in this application is true and correct. I understand that any omissions or falsification of a material fact will result in rejection of this application, and may prevent my future certification or employment as a law enforcement or correctional officer in Florida

\_\_\_\_\_  
Signature of Applicant

**AFFIDAVIT**

State of \_\_\_\_\_ County of \_\_\_\_\_

Before me personally appeared \_\_\_\_\_ who says that he/she executed the above instrument of his/her own free will and accord, with full knowledge of the purpose therefore.

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My commission expires on \_\_\_\_\_, 20\_\_\_\_. Notary Public

**Handgun Qualification Course of Fire (Daylight)**  
**This is a 48-round course of fire.**

**STAGE 1**

**Smooth Draw from Cover, Standing Position, Multiple Targets, Long Range**

25-yard line; T-1, T-2; six rounds in 30.0 seconds, standing position.

**STAGE 2**

**Multiple Targets—Two-Hand, Kneeling from Cover (Mandatory Reload)**

15-yard line; T-1, T-2; 12 rounds in 30.0 seconds

**STAGE 3**

**Multiple Targets—Two-Hand Point from Tactical Ready**

7-yard line; T-1, T-2; 6 rounds; 4.0 seconds per string

**STAGE 4**

**Multiple Target—Smooth Draw**

7-yard line; T-1, T-2; six rounds; 4.0 seconds per string

**STAGE 5**

**Smooth Draw, Standing**

7-yard line, T-1, six rounds, 3.0 seconds per string

**STAGE 6**

**Two-hand, Standing—from Tactical Ready**

3-yard line, T-2, six rounds, 1.0 second per string

**STAGE 7**

**Hip Shooting**

1-yard line, T-1, six rounds, 3.0 seconds per 2 round string

**39 hits or more required to qualify. Must qualify two consecutive times or three out of a maximum of six attempts.**

**Handgun Qualification Course of Fire (Nighttime)**  
**This is a 36-round course of fire.**

**STAGE 1**

**Night Fire Tactical-Ready Stance**

3-yard line to 5-yard line; T-1; six rounds; 3.0 seconds per string

**STAGE 2**

**Night Fire Shooting Two-Hand, Standing**

3-yard line to 5-yard line; T-1; six rounds; 4.0 seconds per string

**STAGE 3**

**Night Fire Two-Hand, Standing**

3-yard line to 5-yard line; T-1; six rounds; 6.0 seconds per string

**STAGE 4**

**Smooth Draw with Flashlight**

7-yard line; T-2; six rounds; 4.0 seconds per string

**STAGE 5**

**Flashlight**

7-yard line; T-2; six rounds; 5.0 seconds per string

**STAGE 6**

**Two-Hand, Standing Position with Flashlight**

7-yard line; T-2; six rounds; 6.0 seconds

**29 hits or more required to qualify. Must qualify one time out of a maximum of two attempts.**

**Shotgun Qualification Course of Fire (Daylight)**

**STAGE 1**

Before beginning the relays:

1. Make sure the fore-end/slide is forward and the safety is on.
2. On command, load four rounds of ammunition into the magazine tube.

**Shoulder Shooting**

Open position; 15-yard line; T-1, T-2; four rounds of ammunition; three relays of fire; varying time limits; hot line exercise

**STAGE 2**

**Shoulder Shooting**

Behind cover; 15-yard line; T-1, T-2; four rounds of ammunition; three relays of fire; varying time limits; hot line exercise

**7 hits or more required to qualify. Must qualify one time out of a maximum of two attempts.**