

Exemption from Training (EFT) Evaluation Instructions and Application for Out-of-State or Federal Certified Law Enforcement or Correction Officers

Law Enforcement or correctional officers from another state, a federal agency or an inactive Florida officer **may** be able to obtain Florida certification without attending a full basic recruit academy in Florida **if** they: (1) Successfully complete an EFT Evaluation proving they attended basic training in specific subjects and were employed full time as an officer for at least 1 full year that ended not more than 8 years ago. (2) Attend a Proficiency Demonstration training course in high-liability physical skills. (3) Pass the Florida State Officer Certification Examination (SOCE). You must complete each step before going on to the next. If you successfully complete all three steps; you may be certified as an officer in Florida.

Step 1 Exemption from Training (EFT) Evaluation: You must complete this step and receive an approved CJSTC 76 form before you can proceed to Step 2. In order for us to evaluate your training and employment, you must follow these instructions:

- a. Submit a complete, accurate, and legible application sent to the address at the top of this page. It must be notarized. All requested dates must be complete, including day. (Just month and year are not sufficient)
- b. You must submit the application and enclosures at least **8 weeks in advance** of any EFT Proficiency Demonstration training course you wish to attend. This allows time for verifications. (We cannot be responsible for the lack of response on the part of those we request information)
- c. There is a \$250.00 non-refundable fee. Log into;
<https://www2.registerblast.com/pbsc/Exam/List>
- d. **Choose Register Blast, EFT Out-of-State to submit the \$250.00 fee.**
- e. Authorization to Release Information (CJSTC 58) form. It must also be notarized.
- f. If you are currently dual certified and want to be dual certified in Florida then you must submit an application, Authorization to Release Information and money order for each discipline

Law Enforcement Comparable Training

- Legal
- Interactions in a Diverse Community
- Interviewing and Report Writing
- Patrol (including fundamentals, calls for service and critical incidents)
- Criminal Investigations (including crime scene and courtroom)
- Traffic Stops
- Traffic Crash Investigations
- Vehicle Operations
- First Aid or Equivalent
- Firearms
- Defensive Tactics

Correctional Comparable Training

- Legal
- Communications
- Officer Safety
- Facility and Equipment
- Intake and Release
- Supervising in a Correctional Facility
- Supervising Special Population
- Responding to Incidents and Emergencies
- Firearms
- Defensive Tactics
- First Aid or Equivalent

- g. Qualifying employment must be verifiable by your personnel office as **full-time** (40 hours per week). The **full-time employment** requirement must be satisfied by either working for a single agency for one full year (not including academy time), or for a cumulative 12 months at no more than 2 agencies within an 18-month period. Employments that typically **do not** qualify are seasonal, part-time, reserve, auxiliary, volunteer, or military vessel-boarding teams. If you were reserve military police, you may apply if your DD-214 long form verifies you were activated/deployed for at least 12 full months within an 18-month period. **There cannot be more than an 8-year gap from the end of your most recent qualifying employment or military deployment to the time we receive your complete application.**

- h. Enclose a copy of your current driver's license.
- i. Enclose a copy of your social security card.

- j. If you have had a name change (your name is now different from your training or employment records), then you must enclose a copy of the court order or marriage certificate that changed your name.

NOTE: A coordinator will examine and verify all required documentation. When verification is complete, the coordinator will issue a CJSTC 76 basic recruit training exemption form. Only then can the coordinator activate your EFT exemption in the statewide ATMS database. This activation will then be available to all training centers in Florida, permitting them to register you for the required training in Step 2 (below).

Step 2 Exemption from Training Demonstration of Proficiency: Once your CJSTC 76 basic recruit training exemption has been activated you must complete the required EOT Proficiency Demonstration training course at a certified training center. You may choose to attend our training course or you can visit the Florida Department of Law Enforcement (FDLE) web site to view a complete list of certified training centers. www.fdle.state.fl.us. For our course:

- **Dress Code:** Business casual, we recommend a polo / golf style shirt, long, docker-style trousers/pants.
- **NO** t-shirts, jeans/Levis, shorts, cut-offs, flip-flops, sandals, etc.
- **Supplies:** Florida Basic Recruit Training Text Books Volumes 1 and 2 for either Law Enforcement or Corrections will be provided at registration. You will need to provide your own pens, #2 pencils, and paper.
- **Defensive Tactics:** Gym shoes with socks, long pants, sweat pants or BDU's, plain t-shirt (no designs). You will be required to demonstrate proficiency on a minimum of 41 techniques for law enforcement and 42 for corrections officers. (See attached CJSTC Form 6 will be provided)

Advise instructor(s) of any Rx, cuts, wounds, infections, medical issues, etc. Any open wounds must be appropriately covered.

- **Firearms:** You must supply your own ear and eye protection, the firearms, web gear and ammunition will be furnished. We recommend that you wear a cap. Normal range attire would be long pants and t-shirt. You will be required to demonstrate proficiency, shoot 2 consecutive or 3 out of 6 qualifying scores, on the 48 round basic recruit daylight handgun course, the 36 round lowlight handgun course, the 8 round daylight shotgun course, and the handgun discretionary course. (See attached CJSTC Form 4 will be provided, courses of fire attached)
- **Vehicle Operations:** Classroom attire (light clothing recommended depending on weather). We suggest that you also bring water (to stay hydrated in the Florida heat), a cap, suntan lotion / sun block (you will be outside with very little shade or cover), and a chair (You will have an opportunity to sit down and rest between driving exercises). You will be required to demonstrate proficiency on a minimum of 11 skills. (See attached CJSTC Form 7 will be provided)
- **First Aid:** Appropriate classroom dress. (See attached CJSTC Form 5 will be provided)
- **Failure to Demonstrate Proficiency:** If you are unsuccessful in demonstrating proficiency in any of these areas you will have been deemed to have failed the course. If you fail one or more of the individual courses you will have the following options:
 1. Return and re-take the course(s) you failed in a future Equivalency of Training class offered here at Palm Beach State College. This will require a new registration and payment for tuition and fees.
 2. You may attend the course(s) you failed at one of the other Criminal Justice Standards and Training Commission's certified training schools.

If you fail to demonstrate proficiency at any point within the first aid, defensive tactics, or firearms courses you will have failed to course. You will have the option to continue with the remainder of the course but it will not change the outcome of that course. When you return to attempt the course in the future you will be required to pass all proficiency requirements again.

The vehicle operations course is the exception. By C.J.S.T.C. rules, students must satisfactorily complete the Figure 8 **and** Threshold Braking before they can proceed to the rest of the course. If the student is unable to show proficiency in either of these tasks they will not be able to proceed further thus failing the course.

There are no refunds once the course begins.

Step 3 State Exam: Once you have completed the training in Step 2 (above) you must pass the State Officer Certification Examination (SOCE). FDLE administers the SOCE at different locations and times throughout the state. The training center you attend will assist you with registering for the SOCE or you may obtain test information on the FDLE website. **It is important to remember that you only have one year, as measured from the activation of your CJSTC 76 basic recruit training exemption, to complete the EOT process by passing the SOCE.**

Notice

As you are seeking certification, we assume that you also intend to seek employment. Please be aware that the State of Florida has additional requirements you must meet to be employed as an officers.

Be at least 19 years of age. Be a citizen of the United States. Be a high school graduate or its equivalent. Not have been convicted of any felony, or of a misdemeanor involving perjury or false statement. Any person who, after July 1, 1981, pleads guilty or nolo contendere to, or is found guilty of, a felony, or of a misdemeanor involving perjury or a false statement, shall not be eligible for employment or appointment as an officer, notwithstanding suspension of sentence or withholding adjudication. Never have received a dishonorable discharge from any of the Armed Forces of the United States. Have been fingerprinted by the employing agency. Have passed a physical examination by a licensed physician. Have good moral character. Successfully complete a background investigation. Complete basic recruit training (or Exemption from Training). Pass the Florida State Officer Certification (SOCE). Comply with continuing training or education requirements.

In addition to the above, most agencies have specific standards related to driving history, prior drug use, your conduct while an officer, etc. All these areas will be covered by a thorough background investigation that is not part of this EFT evaluation. If you have questions about such standards or your ability to meet them, please contact the agency where you intend to seek employment.

When you submit your EFT application, keep these instructions for your future reference.

EQUIVALENCY OF TRAINING (EFT) EVALUATION APPLICATION

PLEASE READ THE ACCOMPANYING TWO PAGES OF INSTRUCTIONS BEFORE YOU COMPLETE THIS APPLICATION. YOU MUST ALSO ATTACH FDLE CJSTC 58 "AUTHORITY FOR RELEASE OF INFORMATION" AND FOLLOW INSTRUCTIONS TO PAY THE ASSESMENT FEE.

(1) Personal information of the person who is applying:

Last Name: _____

First Name: _____

Middle Name _____

Social Security Number: _____

Date of Birth: _____ _____ _____
 Month Day Year

Address: _____

City: _____

State: _____ Zip: _____

Home Phone: () _____ Cell: () _____

E-mail Address: _____

(2) Please check one. I am seeking Equivalency of Training status as a:

Law Enforcement Officer

Correctional Officer

(3) My qualifying FULL-TIME EMPLOYMENT as a law enforcement or correctional officer, which ended no more than 8-years prior to this application, can be verified at the following address:

A. Full agency Name: _____

Agency Address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ Fax: () _____

I was employed from: _____ to: _____
 Month Day Year Month Day Year

If a second employer must be used to establish a cumulative one-year of FULL-TIME employment within an eighteen-month period, please complete the following:

B. Full agency Name: _____

Agency Address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ Fax: () _____

I was employed from: _____ to: _____
Month Day Year Month Day Year

(4) The basic training that establishes my qualifications for this application may be verified at:

A. Full name of training institution / Academy _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ Fax: () _____

Date(s) attended: _____ to: _____
Month Day Year Month Day Year

(5) Have you ever applied for Equivalency of Training anywhere else in Florida?

[] No [] Yes If yes, name agency to which you applied: _____

(6) APPLICANT'S SIGNATURE AND ACKNOWLEDGEMENTS

I, the undersigned, hereby swear to affirm the following:

- (1) All the information I have provided in this application is true and correct. I am claiming eligibility for the Equivalency of Training path to certification as a law enforcement or correctional officer in Florida because I meet all the basic training and full-time employment requirements. I understand that a coordinator will verify the information in this application and that any omission or falsification of a material fact will result in rejection of the application, and may prevent my future certification or employment as a law enforcement or correctional officer in Florida.
- (2) I understand that receipt of the CJSTC-76 form may be by registered mail or hand-delivered. I further understand that I will have **one-year** from the date on the CJSTC-76 form (blk. 15) to complete the training **and pass** the State Officer Certification Examination (SOCE).
- (3) I understand that the SOCE is the same test given to cadets who have graduated from a full police academy of 770 + hours using scenario based training techniques and full-time instruction.
- (4) I understand that there are other legal requirements in Florida Statutes, the Florida Administrative Code, related to proficiency demonstration, examination, citizenship, high school education, criminal history, character of military discharge,



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and moral character, etc., which must be established in a full background investigation by a hiring agency prior to any certification or employment as a law enforcement or correctional officer in Florida.

Signature of Applicant

AFFIDAVIT

State of _____ County of _____

Before me personally appeared _____ who says that he/she executed the above instrument of his/her own free will and accord, with full knowledge of the purpose therefore.

Sworn to and subscribed before me this _____ day of _____, 20____.

My commission expires on _____, 20____. Notary Public

Personally Known _____ OR Produced the following identification _____

Handgun Qualification Course of Fire (Daylight)
This is a 48-round course of fire.

STAGE 1

Smooth Draw from Cover, Standing Position, Multiple Targets, Long Range
25-yard line; T-1, T-2; six rounds in 30.0 seconds, standing position.

STAGE 2

Multiple Targets—Two-Hand, Kneeling from Cover (Mandatory Reload)
15-yard line; T-1, T-2; 12 rounds in 30.0 seconds

STAGE 3

Multiple Targets—Two-Hand Point from Tactical Ready
7-yard line; T-1, T-2; 6 rounds; 4.0 seconds per string

STAGE 4

Multiple Target—Smooth Draw
7-yard line; T-1, T-2; six rounds; 4.0 seconds per string

STAGE 5

Smooth Draw, Standing
7-yard line, T-1, six rounds, 3.0 seconds per string

STAGE 6

Two-hand, Standing—from Tactical Ready
3-yard line, T-2, six rounds, 1.0 second per string

STAGE 7

Hip Shooting
1-yard line, T-1, six rounds, 3.0 seconds per 2 round string

39 hits or more required to qualify. Must qualify two consecutive times or three out of a maximum of six attempts.

Handgun Qualification Course of Fire (Nighttime)
This is a 36-round course of fire.

STAGE 1

Night Fire Tactical-Ready Stance

3-yard line to 5-yard line; T-1; six rounds; 3.0 seconds per string

STAGE 2

Night Fire Shooting Two-Hand, Standing

3-yard line to 5-yard line; T-1; six rounds; 4.0 seconds per string

STAGE 3

Night Fire Two-Hand, Standing

3-yard line to 5-yard line; T-1; six rounds; 6.0 seconds per string

STAGE 4

Smooth Draw with Flashlight

7-yard line; T-2; six rounds; 4.0 seconds per string

STAGE 5

Flashlight

7-yard line; T-2; six rounds; 5.0 seconds per string

STAGE 6

Two-Hand, Standing Position with Flashlight

7-yard line; T-2; six rounds; 6.0 seconds

29 hits or more required to qualify. Must qualify one time out of a maximum of two attempts.

Shotgun Qualification Course of Fire (Daylight)

STAGE 1

Before beginning the relays:

1. Make sure the fore-end/slide is forward and the safety is on.
2. On command, load four rounds of ammunition into the magazine tube.

Shoulder Shooting

Open position; 15-yard line; T-1, T-2; four rounds of ammunition; three relays of fire; varying time limits; hot line exercise

STAGE 2

Shoulder Shooting

Behind cover; 15-yard line; T-1, T-2; four rounds of ammunition; three relays of fire; varying time limits; hot line exercise

7 hits or more required to qualify. Must qualify one time out of a maximum of two attempts.