

PETER PALMER

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OBJECTIVE: To obtain an internship position that utilizes my customer relations experience and leadership skills.

EDUCATION

Palm Beach State College, Lake Worth, FL

Associate of Arts, May 2019

GPA: 3.4/4.0

Honors: Palm Beach State College Dean's List

2018-Present

Member of Phi Theta Kappa Honor Society

2018-Present

PROFESSIONAL STRENGTHS

- Possess good management and leadership skills.
- Good verbal, written and communication skills along with excellent telephone manners.
- Possess good presentation and organizational skills.
- Ability to learn and adapt to change quickly.
- Ability to handle multiple tasks.

WORK EXPERIENCE

Customer Service Associate, **Walmart**, West Palm Beach, FL

September 2016-Present

- Provide high level of customer service during high volume, fast-paced operations.
- Resolve guest issues promptly and professionally.

Sales Associate, **Kohls**, West Palm Beach, FL

May 2015-August 2016

- Communicated clearly and positively with co-workers and management
- Earned Associate of the Month Award, May 2016

LEADERSHIP EXPERIENCE

President-Student Body, **West Palm Beach High School**, West Palm Beach, FL

2015-2016

VOLUNTEER EXPERIENCE

Active Volunteer, **Hospice of Palm Beach County**, West Palm Beach, FL

2017-Present

- Greet visitors at the front desk.
- Assist patients with a wide variety of needs including providing meals.
- Provide support for family members.

Volunteer, **West Palm Beach Methodist Church**, West Palm Beach, FL

2017 to Present

- Volunteer 10 hours per week assisting church with events and educational programs

SKILLS

Computer: Microsoft Office 2016 (Word, Excel, PowerPoint)

Languages: Conversational Spanish