

Respiratory Care Resume Sample

300 Broadway Lane, Boca Raton, FL 33431
000-000-0000 | example-email@example.com

EDUCATION

Associate of Science in Respiratory Care
Palm Beach State College

December 2017
Lake Worth, FL

RELATED COURSEWORK

- Fundamentals of Respiratory Care 1, 2, 3 and 4 with lab
- Clinical Internship Rotations

PROFESSIONAL EXPERIENCE

Respiratory Care Internship
JFK Medical Center

Jan. 2016-Present
Atlantis, FL

- Assist doctor with exams of patients
- Maintain and clean exam room and medical equipment
- Take and record patient vital signs, including blood pressure and heart rate
- Oversee medical supply inventory
- Manage appointment calendar when necessary

Medical Scribe
PhysAssist Scribes

Dec. 2015-Dec. 2016
West Palm Beach, FL

- Recorded the physician's observations and comments on paper
- Retrieved data for physician review (labs, radiology reports, medical records)
- Facilitated communication between physician and medical team

ADDITIONAL SKILLS

- Knowledgeable in HIPAA guidelines
- Bi-Lingual in Spanish and English
- Knowledge of medical terminology and pharmacology
- Proficient in medical gas therapy
- Certification in NRP and PALS

LEADERSHIP EXPERIENCE

President
Medical Science Club, PBSC

Sept. 2016-Dec. 2016
Lake Worth, FL

- Elected President for Fall semester 2016 and led an e-board team of 15 members
- Held events and meetings on campus in order to promote interest in Health Sciences
- Designed marketing materials to promote club meetings and recruit new members