

Palm Beach State College  
Curriculum Committee Agenda  
September 20, 2018

**FA** - Possible Financial Aid Action Warranted

**Welcome – Dr. Velmarie Albertini, Dean Curriculum**

**I. Approval of Minutes of April 26, 2018**

**Discussion:** None

**Data sources consulted:** Minutes

**Action:**

**II. For Your Information (See attached FYI agenda)**

**Curriculum Actions Effective January 2019 (20192)**

To facilitate curriculum processing for actions requested for spring term effective January 2019 (20192), it is required that the course action department put these courses on hold for spring registration (starts October 4th) until notification is given from Academic Services that the course changes have been processed. If students are allowed to register for these courses, the curriculum change approved cannot be processed for Spring Term. New courses effective January 2019 will not be available until after the start of early registration.

**III. Old Business**

**Discussion:** NA

**Data sources consulted:** Curriculum Support Documents

**Action:**

**IV. New Business**

**Credits/Clock Hours**

**A. Child Care, Human Services and Teacher Education**

**Child Care**

Revised Courses

**Effective January 2019 (20192)**

EDG1314 Education Practicum 1 (change prerequisites)

Current Prerequisites	Proposed Prerequisites
Childcare Center Management CCC: EEC 1523, EEC 2002, EEC 2202, EEC 2521	Childcare Center Management CCC: EEC 1523, EEC 2002, EEC 2202, EEC 2521
Ed Assisting CCC: DEP 2102, EDF 1030, EDF 2005, EDF 2085, EME 2040	Infant/Toddler CCC: EEC 1001, EEC 1522, EEC 2201, EEC 2407
Ed Assisting CCC: EDF 1030, EDF 2005, EDF 2085, EDP 2002, EME 2040	Preschool CCC: EEC 1001, EEC 1300, EEC 1311, EEC 1312
Infant/Toddler CCC: EEC 1001, EEC 1522, EEC 2201, EEC 2407	
Preschool CCC: EEC 1001, EEC 1300, EEC 1311, EEC 1312	
School Age: EDF 2005, EEC 1003, EEC 1603, EME 2040	

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Justification: Both the School Age CCC and the Educational Assisting CCC have been retired and are no longer options for our students to complete before taking the practicum course. This action is to remove these courses/CCCs as prerequisites for EDG1314.

**Discussion:**

**Data sources consulted: Curriculum Support Documents**

**Action:**

**B. Public Safety**

**Criminal Justice**

New Courses

**Effective January 2019 (20192)**

CJK0XXX	(CJK0023) Introduction to Law Enforcement (4 clock hours, SU grading system, program limit code 5602, BAT, course learning outcomes)	4
CJK0XXX	(CJK0024) Legal Concepts (20 clock hours, SU grading system, program limit code 5602, BAT, course learning outcomes)	20
CJK0XXX	(CJK0025) Patrol and Professional Communication (12 clock hours, SU grading system, program limit Code 5602, BAT, course learning outcomes)	12
CJK0XXX	(CJK0026) Interactions in a Diverse Community (12 clock hours, SU grading system, program limit code 5602, BAT, course learning outcomes)	12
CJK0XXX	(CJK0027) Calls for Service and Arrest Procedures (24 clock hours, SU grading system, program limit code 5602, BAT, course learning outcomes)	24
CJK0XXX	(CJK0028) Traffic Stops and Crash Investigations (28 clock hours, SU grading system, program limit code 5602, BAT, course learning outcomes)	28
CJK0XXX	(CJK0029) Crime Scene and Courtroom Procedures (8 clock hours, SU grading system, program limit code 5602, BAT, course learning outcomes)	8

Deleted Courses

Course #	Course Title	Last Term Offered	End Term	Clock Hours
CJK0240	Law Enforcement Auxiliary Introduction	January 2017 (20172)	August 2018 (20191)	27
CJK0241	Law Enforcement Auxiliary Patrol and Traffic	January 2017 (20172)	August 2018 (20191)	19
CJK0242	Law Enforcement Auxiliary Investigations	January 2017 (20172)	August 2018 (20191)	17

Revised Program

**Effective January 2019 (20192)**

Current Auxiliary Law Enforcement Officer PSAV 5602			Proposed Auxiliary Law Enforcement Officer PSAV 5602 CIP0743010709		
Required Courses		Clock Hours: 319	Required Courses		Clock Hours: 364
CJK0240	Law Enforcement Auxiliary Introduction	27	CJK0023	Introduction to Law Enforcement	4
CJK0241	Law Enforcement Auxiliary Patrol and Traffic	19	CJK0024	Legal Concepts	20
CJK0242	Law Enforcement Auxiliary Investigations	17	CJK0025	Patrol and Professional Communication	12

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CJK0422	Dart-Firing Stun Gun	8	CJK0026	Interactions in a Diverse Community	12
CJK0031	CMS First Aide For Criminal Justice Officers	40	CJK0027	Calls for Service and Arrest Procedures	24
CJK0040	Criminal Justice Firearms	80	CJK0028	Traffic Stops and Crash Investigations	28
CJK0051	Criminal Justice Defensive Tactics	80	CJK0029	Crime Scene and Courtroom Procedures	8
CJK0020	CMS Law Enforcement Vehicle Operations	48	CJK0422	Dart-Firing Stun Gun	8
Total Program Clock Hours: 319					
			CJK0031	CMS First Aide For Criminal Justice Officers	40
			CJK0040	Criminal Justice Firearms	80
			CJK0051	Criminal Justice Defensive Tactics	80
			CJK0020	CMS Law Enforcement Vehicle Operations	48
			Total Program Clock Hours: 364		

Current Program Learning Outcomes	Proposed Learning Outcomes
#1 Demonstrate an understanding of the primary role and duties of an Auxiliary Law Enforcement Officer	#1 Demonstrate an understanding of the primary role and duties of an Auxiliary Law Enforcement Officer
#2 Demonstrate an understanding of patrol and traffic skills required of an Auxiliary Law Enforcement Officer	#2 Demonstrate an understanding of patrol and traffic skills required of an Auxiliary Law Enforcement Officer
#3 Demonstrate an understanding of the investigative skills required of an Auxiliary Law Enforcement Officer	#3 Demonstrate an understanding of the investigative skills required of an Auxiliary Law Enforcement Officer
#4 Demonstrate proficiency in all high liability skills	#4 Demonstrate an understanding of legal requirements to effect a lawful arrest and handling/preservation of evidence
	#5 Demonstrate proficiency in all high liability skills

Justification: Demands for Law Enforcement in Palm Beach and the surrounding Counties to maintain an Auxiliary Officer pool. This certification is often required of paramedics who serve law enforcement agencies as SWAT medics. This program was changed and improved by Florida Department of Law Enforcement effective July 2017.

**Discussion:**

**Data sources consulted: Curriculum Support Documents**

**Action:**

**C. Trade and Industry**

**Engineering**

Revised Courses

**Effective January 2019 (20192)**

ETD2218C Geometric Dimensioning and Tolerancing (change course description) 2

ETI1411 (requested ET2411C) (Convert to “C” course) Manufacturing Process (change course description, change credits from 2 (32 lecture contact hours to 3 (32 lecture and 32 lab contact hours, add methods of assessment, add course learning outcomes) 3

Justification: ETD2218C - change the course description to a newer standard that is covered in this course. The existing Manufacturing Process class (ETI1411) is an entry level course with a lot of overlap with the material offered in other courses. Industry wanted us to make it a more advance class, covering new manufacturing technologies that were not covered before and also building new higher level skills in students.

**Discussion:**

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**Data sources consulted: Curriculum Support Documents**

**Action:**

**V. Curriculum Committee Business**

**A. Election of Committee Vice Chair for 2018-2019 Academic Year**

**Discussion:**

**Data sources consulted: Curriculum Support Documents**

**Action:**

**VI. Motion to Dismiss**

*Curriculum Development Session immediately following adjournment.*

The Curriculum Agendas and Minutes are at <http://www.palmbeachstate.edu/curriculum-development>.

The Curriculum Committee meetings will be held in ETA 101 in Lake Worth and will be available for members and presenters in the reserved conference rooms at the other college locations. (Belle Glade TEC220, Boca Raton AD 406, Lake Worth ETA 101, Loxahatchee LGA 216, and Palm Beach Gardens AD 207)

Attendance	Faculty and Instructors
	Cynthia Alexandre, Mathematics – CHAIR 3rd Year LW
	Emmanuel Alvarado, Spanish – 2nd Year PBG
	Tina Collins, Nursing – 1st Year LW
	Robin D’Agati, Accounting – 2nd Year LW
	Timothy Finamore, Math – 2nd Year BR
	Paul Friedman, Public Safety – 1st Year LW
	Sabrina Greenwell, Social Science – 1st Year LW
	Eligio Marquez, Trade & Industry – 1st Year LW
	Dan Neff, Trade & Industry – 2 <sup>nd</sup> Year LW
	Trineshia Sellars, Chemistry – 1 <sup>st</sup> Year LW
	Juliett Tracey, Business – 1st Year LW
	<b>Administrative Members</b>
	Dr. Velmarie Albertini – Dean Curriculum District (Non-voting)
	Mike Sfiropoulos, Interim Academic Associate Dean
	Michelle Williams, Campus Registrar BG & Lox
	Teresa Armas, Financial Aid Associate Director
	Peter Biegel, Interim College Registrar
	Kathleen Karran-McCoy, Interim Dean Student Development
	Geri Spain, Academic Services (Non-voting)

Presenters:

Guests:

Degree Type	Program Action			Course Action		
	New	Rev	Delete	New	Rev	Delete
BAS/BS						
AA						
AS						
ATC						

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<b>ATD</b>						
<b>CCC</b>						
<b>College Prep</b>						
<b>PSAV</b>						
<b>TOTAL</b>						