

PALM BEACH STATE COLLEGE CURRICULUM COMMITTEE AGENDA

FEBRUARY 25, 2021

The Curriculum Committee meetings will be held via Zoom virtual conference. College personnel are asked to contact Christi White By Thursday at noon if they wish to attend but had not yet received an invitation.

Curriculum Development Session immediately following adjournment of curriculum agenda.

***Appointed members (serving 2-year terms).**

Curriculum Committee Members		List of Guests:
Trineshia Sellars – Chair	Chemistry, Year 4	Julie Sivigny, Academic Services – Curriculum Development
Julieta Tracey – Vice Chair	Business, Year 3	Jen Hudson, Academic Services – Catalog
Cynthia Alexandre – Past Chair	Mathematics, Year 4*	Maria Lopez, Academic Services
Dr. Angela Adame-Smith	Psychology, Year 2	
Joseph Brownlee	Mathematics, Year 1	
Dr. Jehu Chong	Business/Bachelors, Year 2	Eunice Gaston – Emerging Leaders
Chad Crouse	Public Safety, Year 1	
Eligio Marquez	Trade and Industry, Year 3	
Allen Mullenax	Trade and Industry, Year 2	
Dr. Nadine Sirota	Nursing, Year 2	
Julia Steff	Health Sciences, Year 1	
Carrie Thompson	Communications, Year 1	
Administrative Members		
Dr. Velmarie Albertini (Non-Voting)	Dean, Curriculum	
Teresa Armas	Financial Aid	
Kenneth Badaracco	Campus Registrar	
Santrel Carries	Office of the Registrar	Moises Pena, VA
Jennifer Johnson	SLC Director	Roz McFarlane-McCalla, Senior Registrar
Dr. Kathleen Karran-McCoy	Student Services	Susan Bierster, Associate Dean
Christi White (Non-Voting)	Academic Services, Curriculum	Dugues Saint-Laurent, Financial Aid

*(renewed)

List of Presenters:

Dr. Louise Aurelien – BS Nursing
 David Gibble – Music
 Pamela Mason-Egan – SLS

Susan Caldwell – EDG
 Colleen Bradshaw – Dental Assisting CCP

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FA - Possible Financial Aid Action Warranted

Changes are highlighted in yellow

WELCOME

Welcome Dr. Coleman-Ferrell, VPAA.

I. APPROVAL OF MINUTES OF JANUARY 25, 2021

Discussion:

Data sources consulted: Minutes

Action:

II. FOR YOUR INFORMATION

A. CCE/Avocational

B. VPAA/VP, AI&S/DBOT Action

1. Course Fees approved by Dr. Coleman Ferrell, VPAA and Dr. Roger Yohe, VP Academic Innovation and Strategy:

Course	New/ Revised	Proposed Fee	Itemized Fee Charges
COS0200 Introduction to Cosmetology	Revised	\$644.81	Medical Accident Insurance -\$4.75 Liability Insurance - \$8.15 Kit Contents (Item #6) Cutlery Tools - \$98.75 Brushes and Combs - \$38.83 Color Accessories, Face/Body – \$66.09 Styling Appliances - \$201.86 Salon Apparel - \$22.00 Salon Essentials - \$12.44 Mannequins & Clamp - \$163.62 Hair Accessories/Apparel - \$12.07 Manicure and Pedicure Set - \$9.15 Estimate Shipping Cost Per Kit - \$20.00 Note: This is a Onetime Fee Forever.
BCV0601 Electrician Helper 1	New	\$100.00	Medical Accident Insurance -\$4.75 Special Fee - \$25.00 (Fee was calculated on amount of consumables and supplies needed used for an

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			average of 20 students. Stranded wire (Black, Red, Green), 350.00 Wire nuts 60.00, Concrete, masonry, and wood fasteners 50.00)
			NCCER Tests - \$75.00* *National Center for Construction Education & Research
			Note: This is a Onetime Fee Forever.
EEV0162	New	\$160.00	Medical Accident Insurance -\$4.75
Low Voltage Technician			Special Fee - \$25.00
			(Fee based on 20 students = \$25 Honeywell Low Voltage Stat = 150.00/20 = 7.50
			Wire 18/5 Plenum rated 250 ft = 225.00/20= 11.25 Coax Crimper, Manual F BNC
			RCA RG-59, 6 = 6.25)
			NCCER Tests - \$135.00* *National Center for Construction Education & Research
			Note: This is a Onetime Fee Forever.
HIM1000C	New	\$15.00	Paper/toner (5.00)
Introduction to Health Information Management			Medical record supplies and equipment (10.00)
HIM1012C	New	\$5.00	Paper/toner (5.00)
Health Information, Law, Ethics and Compliance			
HIM1210C	New	\$5.00	Paper/toner (5.00)
Health Information Systems			
HIM2304C	New	\$5.00	Paper/toner (5.00)
Health Information Department Management			
HIM2510C	New	\$5.00	Paper/toner (5.00)
Health Data Analysis			

C. Minutes Corrections:

1. **10/29/2020** – Developmental Education Math courses: MAT0022 and MAT0056 update effective date from Spring 2021 to Summer 2021.

D. Housekeeping

E. General Education Council – Dr. Karen Pain

Discussion:

Data sources consulted:

Action:

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III. OLD BUSINESS

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

IV. NEW BUSINESS

Credits

A. BACHELOR PROGRAMS AND COURSES

Nursing

1. Revised Courses - BSN

Effective: Fall 2021

Presenter: Dr. Louise Aurelien

Cluster Approved: 1/7/2021

Assigned Curriculum Reviewers:

CC Discipline Representative: Dr. Nadine Sirota; Julia Steff

Justification: This revision is to ensure proper curriculum alignment and delivery for the BSN students regardless of the course sequence/track they choose (4 courses, 3 courses or 2 courses a semester) to complete the BSN program of study.

	Current Course Number	Current Title	Proposed Changes
a.	NUR3164	Nursing Research and Informatics	Change corequisites from: NUR3678, NUR4636C and NUR4827C with a grade of C or higher to NUR3125 and NUR 4827C with a grade of C or higher.
b.	NUR3678	Nursing Care for The Geriatric Patient and other Vulnerable Populations	Change prerequisites from NUR3069, NUR3119 and NUR3825 with a grade of C or higher to NUR3069, NUR3119, NUR3825, NUR3125 with a grade of C or higher. Change corequisites from NUR3125 and NUR4827C to NUR 3164, NUR4636C, NUR4827C
c.	NUR4827C	Leadership and Management in Professional Nursing	Change corequisites from NUR3125 and NUR3678 to NUR3125 and NUR3164.
d.	NUR4847	Clinical Decision Making/ Critical Thinking	Change in corequisites from NUR3164 and NUR4636C to NUR3678 and NUR4636C

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

2. Revised Program - BSN

Effective: Fall 2021

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Presenter: Dr. Louise Aurelien

Cluster Approved: 1/7/2021

CIP Code: 1105138012

Program Code: S901

Total Credits: 120

Assigned Curriculum Reviewers:

CC Discipline Representative: Dr. Nadine Sirota; Julia Steff

Justification: This revision is to ensure proper curriculum alignment and delivery for the BSN students regardless of the course sequence/track they choose (4 courses, 3 courses or 2 courses per semester) to complete the BSN program of study.

Flexible Online BSN Course Sequencing

No changes to the full-time 4 courses per semester plan.

4 Courses per Semester – Finish in 1 year		
First Semester	Second Semester	Third Semester
NUR3825 - Transitional Nursing Role Perspectives	NUR3678 - Nursing Care for the Geriatric Patient and other Vulnerable Populations	NUR4847 - Clinical Decision Making/Critical Thinking
NUR3069 - Advanced Health Assessment	NUR4827C - Leadership and Management in Professional Nursing	NUR4655 - Nursing in a Multicultural Society
NUR3119 - Heritage of Nursing Concepts/Theories	NUR3164 - Nursing Research and Informatics	NUR4107 - Nursing Perspectives/Global Trends
NUR3125 - Advanced Pathophysiology for Nursing Practice	NUR4636C - Community Health Nursing	NUR4945 - Capstone Experience: Nursing

Propose switching NUR3164 to third semester and NUR3678 to second semester.

3 Courses per Semester – Finish in 16 months			
First Semester	Second Semester	Third Semester	Fourth Semester
NUR3825 - Transitional Nursing Role Perspectives	NUR3125 - Advanced Pathophysiology for Nursing Practice	NUR3678 - Nursing Care for the Geriatric Patient and other Vulnerable Populations	NUR4655 - Nursing in a Multicultural Society
NUR3069 - Advanced Health Assessment	NUR3164 - Nursing Research and Informatics	NUR4636C - Community Health Nursing	NUR4107 - Nursing Perspectives/Global Trends
NUR3119 - Heritage of Nursing Concepts/Theories	NUR4827C - Leadership and Management in Professional Nursing	NUR4847 - Clinical Decision Making/Critical Thinking	NUR4945 - Capstone Experience: Nursing

Propose switching NUR3164 to fourth semester and NUR3678 to third semester.

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2 Courses per Semester- Finish in 2 years					
First Semester	Second Semester	Third Semester	Fourth Semester	Fifth Semester	Sixth Semester
NUR3825 - Transitional Nursing Role Perspectives	NUR3119 - Heritage of Nursing Concepts/Theories	NUR3164 - Nursing Research and Informatics	NUR3678 - Nursing Care for the Geriatric Patient and other Vulnerable Populations	NUR4847 - Clinical Decision Making/Critical Thinking	NUR4107 - Nursing Perspectives/Global Trends
NUR3069 - Advanced Health Assessment	NUR3125 - Advanced Pathophysiology for Nursing Practice	NUR4827C - Leadership and Management in Professional Nursing	NUR4636C - Community Health Nursing	NUR4655 - Nursing in a Multicultural Society	NUR4945 - Capstone Experience: Nursing

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

B. AA COURSES AND TRACKS

1. Revised Courses - Music- Class Instruction - Piano

Effective: Fall 2022

Presenter: David Gible

Cluster Approved: 1/7/2021

Assigned Curriculum Reviewers:

CC Representative: Carrie Thompson; Trineshia Sellars (AA)

Justification: SCNS mandated change for course alignment within taxonomy.

	Current Course Number	Current Title	Proposed Course Number	Proposed Changes
a.	MVK1111A	Class Instruction – Piano 1	MVK1111	Remove suffix.
b.	MVK1111B	Class Instruction – Piano 2	MVK1112	Remove suffix. Prerequisite: MVK1111 with a grade of C or higher
c.	MVK2121L	Class Instruction – Piano 3	MVK2121	Remove suffix. Prerequisite: MVK1112 with a grade of C or higher
d.	MVK2122L	Class Instruction – Piano 4	MVK2122	Remove suffix. Prerequisite MVK2121 with a grade of C or higher

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

2. Revised Courses - SLS 1501 – Introduction to the College Experience

COURSE LEARNING OUTCOMES

Presenter: Pamela Mason-Egan

Effective: Fall 2021

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Assigned Curriculum Reviewers:

Cluster Approved: 1/8/2021

CC Representative: Carrie Thompson, Joe Brownlee

Justification: The SLS Cluster has decided to revisit our current learning outcomes to be more specifically reflect the course content and expectations.

	Current Course Number	Current Title		Current CLOs	Proposed CLOs
a.	SLS1501	Introduction to the College Experience	Revise	Engage in our college culture and utilize academic resources.	Engage and understand PBSC campus resources and college culture
b.			Revise	Develop and strengthen academic skills	Develop and strengthen college level academic skills
c.			New		Explore academic mindset and learning processes
d.			New		Develop cultural awareness and competence
e.			New		Develop and advance skills in financial literacy
f.			Revise	Explore and research career options.	Conduct career exploration and research
g.			Revise	Establish an educational plan.	Explore programs/majors outlined in the college's career pathways and develop an academic plan
h.			New		Recognize the connection between one's health, wellness and academic success

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

C. ASSOCIATE IN SCIENCE (A.S.)

EDUCATION

1. Revised Course - EDG 1315 Education Practicum 2

Presenter: Susan Caldwell

Assigned Curriculum Reviewers:

CC Representative: Angela Adame-Smith

Effective: Fall 2021

Cluster Approved: 1/8/2021

Programs Affected: AS2358

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Justification: These prerequisite courses had been required at one time for EDG 1315 but were eliminated in error when eliminating other prerequisites—courses which no longer existed. These four prerequisite courses are part of the Childcare Center Management CCC and contain the content required to be successful in EDG 1315 which is taken by students who complete the Childcare Center Management CCC.

The reason for the change in the course description is to remove the reference to the 8-week term in which the course is offered—as this is inappropriate for the course description AND the course is now being offered in a 15-week term. Also, this action changes 225 to 240 hours in the course description as the hours under “lab” in the course outline and in PantherNet are shown as 240. This will also keep it consistent with EDG 1314 which is 240 hours as well.

Current Course Number	Current Title	Proposed Changes
a. EDG1315	Education Practicum 2	Change in course description; course prerequisites from none to EEC1523, EEC2002, EEC2202 and EEC2521; change in contact hours from 225 to 240. Correct PLO #5: Develop and maintain anecdotal records for three children for the course of the semester -- minimum 2 entries per child per week.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

D. CAREER CERTIFICATION PROGRAM (CCP)

Clock Hours

1. Revised Program - Dental Assisting CCP

Presenter: Colleen Bradshaw

CIP Code: 035060112

Total Hours: 1230 **Program Code:** 5155

Assigned Curriculum Reviewers:

CC Representative: Julia Steff; Dr. Nadine Sirota

Justification: Updated Program Learning Outcomes to more measurable outcomes

Effective:

Cluster Approved: 10/29/2019

Business Partnership Council Approved: 12/5/2019

PLOs Approved: 12/14/2020

Program Learning Outcomes

New, Replace	PLOs	Target Measures

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	or Edit Measures		
1.	Replace	Synthesize and apply clinical skills and knowledge. Understand and identify the importance of professional ethics in a dental environment.	Measure 1.1: Mock Dental Assisting National Board (DANB) exams at the beginning and end of DEA0850 (2 nd 8-week spring term) Target 1.1.: All students will demonstrate improved scores on second exam at the end of the course. Measure 1.2: Dental Assisting National Board (DANB) certification exam. Target: 1.2: 85% of the students who take the DANB certification exam will pass all three components on the first attempt.
2.	Replace	Demonstrate proper procedure and protocol required for the care and treatment of patients. (General Chairside) Adhere to state and federal laws, recommendations and regulations in the provision of dental assisting care	Measure 2.1: General Chairside component of the Dental Assisting National Board (DANB) Target 2.1: 85% of the students will meet or exceed the national average on the General Chairside component of the DANB certification exam on the first attempt.
3.	Replace	Evaluate and utilize methods to ensure the health and safety of patients, clients, operators, faculty, and related staff in delivery of oral health care (Infection Control) Advance the profession through service activities and affiliations with professional organizations.	Measure 3.1: Infection Control component of the Dental Assisting National Board (DANB) Target 3.1: 85% of the students will meet or exceed the national average on the Infection Control component of the DANB certification exam on the first attempt. Measure 3.2: Students will practice industry-specific safety measures in the delivery of oral health care. Target 3.2: 85% of the students will meet or exceed clinical scores.
4.	Replace	Adhere to state and federal laws, regulations, and safety factors regarding the utilization of ionized radiation (Radiology) Promote the values of oral and general health and wellness to the public and organization within and outside the profession.	Measure 4.1: Radiology Component of Dental Assisting National Board (DANB) certification exam Target 4.1: 85% of the students will meet or exceed the national average on the Radiology Component of the DANB certification exam on the first attempt.
5.	Delete	Evaluate factors that can be used to promote patient/client adherence to disease prevention and/or health maintenance strategies	
6.	Delete		

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7.	Delete	Collect, maintains, and organizes data in a dental environment	
8.	Delete	Understand and utilize proper procedures and protocol for patient safety risk factors by demonstrating knowledge and understanding of medical/dental social histories	
9.	Delete	Demonstrate the ability to handle multi tasks simultaneously and to operate in a logical, sequential, and orderly manner	
10.	Delete	The program graduate will pass the state of board licensure/certification exam.	

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

V. MOTION TO DISMISS ADMINISTRATIVE MEMBERS AND GUESTS

Discussion: NA

Action:

VI. CURRICULUM COMMITTEE BUSINESS

A. Follow-Up – Attendance and Proxys – Juliett Tracey and Trineshia Sellars

Discussion:

Action:

B. SACSCOC Substantive Change Procedures and Policies – Julie Sivigny

Discussion:

Action:

VII. MOTION TO ADJOURN

Discussion:

Action:

Curriculum Development Session immediately following adjournment if time permits.

2020-2021 Curriculum Actions

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Actions	BAS/BS	AA	AS	ATC	ATD	CCC	PSAV/CCP	Dev. Ed	Totals
New Program	-	-	-	-	-	-	-	-	-
New Course	-	-	-	-	-	-	-	-	-
Revised Program	1	-	-	-	-	-	1	-	2
Revised Course	4	5	1	-	-	-	-	-	10
Deleted Program	-	-	-	-	-	-	-	-	-
Deleted Course	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Agenda Totals	5	5	1	-	-	-	1	-	12
Cumulative Total for AY 19-20	6	6	43	-	-	2	30	4	91