

**Palm Beach State College**  
**HOME EDUCATION / DUAL ENROLLMENT/ EARLY ADMISSION**  
**LEGAL COMPLIANCE AND ELIGIBILITY FORM / ARTICULATION AGREEMENT**

***Student Information – Please Print***

Name (First, Middle, Last): \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Palm Beach State College Student ID Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

**IMPORTANT: Please read the information on page 2 of this form. Your signature indicates that you have read and understand the eligibility criteria for the Home Education Dual Enrollment Program at Palm Beach State College.**

*Section 1002.41, Florida Statutes, entitled Home Education Programs, states that the parent or guardian shall notify the superintendent of schools of the county in which the parent or guardian resides of her or his intent to establish and maintain a home education program. The notice shall be in writing, signed by the parent or guardian and shall include the names, addresses, and birth dates of all children who shall be enrolled as students in the home education program. The notice shall be filed in the superintendent’s office within 30 days of the establishment of the education program. A written notice of termination of the home education program shall be filed in the superintendent’s office within 30 days of said termination. This section also outlines portfolio and annual evaluation guidelines.*

To comply with the above stated Florida Statute, Palm Beach County residents should contact the **School District of Palm Beach County Home Education Office, 3308 Forest Hill Blvd, Suite C-124, West Palm Beach, FL 33406. Phone: (561) 434-8052; Fax: (561) 434-8934 email: homeed@palmbeachschools.org.**

<b>RECOMMENDATION OF COUNTY SCHOOL DISTRICT OFFICIAL</b>			
The above named student is appropriately registered with the Home Education Office of Palm Beach County and is in compliance with Florida Statutes related to home education.			
_____	_____	_____	_____
School District Official (Print)	Title (Print)	Signature	Date

**RECOMMENDATION OF HOME EDUCATION PROGRAM ADMINISTRATOR (PARENT/GUARDIAN)**

The undersigned certifies that the student listed above is enrolled in a home education secondary education program as defined in sections 1002.41, 1002.01, Florida Statutes.

\_\_\_\_\_  
 Parent/Guardian (Print)                      Relationship to student                      Signature                      Date

\_\_\_\_\_  
 Student Signature                      Date                      Campus Staff Signature                      Date

The Dual Enrollment Transfer Guarantees information is posted at [www.fldoe.org/schools/higher-ed/fl-college-system/academic-student-affairs/dual-enrollment.stml](http://www.fldoe.org/schools/higher-ed/fl-college-system/academic-student-affairs/dual-enrollment.stml)

Student Handbook [www.palmbeachstate.edu/studenthandbook/](http://www.palmbeachstate.edu/studenthandbook/)

Panther Web [www.palmbeachstate.edu/PantherWeb](http://www.palmbeachstate.edu/PantherWeb)

The Florida law that authorizes exemption of fees to Home Education students participating in Dual Enrollment mandates that Home Education Programs be in compliance with all requirements set forth in sections 1007.27(4), 1007.271(10), and 1002.41, Florida Statutes.

**Eligible Home Education** students in grades 6-9 must have earned four (4) high school credits, two of which must be an English Language Art course and a mathematics course. All other dual enrollment requirements must also be met. Effective fall 2016, a student is limited to earning a maximum of 60 credit hours through dual enrollment and/or early admission.

1. **Dual Enrollment** –The student may dual enroll in up to eight (8) credit hours in the Fall, Spring and Summer terms regardless of the number of institutions attended.
2. **Early Admission** –Eligible students who have completed the 11th grade (or its equivalent) may complete their senior year at Palm Beach State College upon approval from the designated program official. Interested students must submit a written recommendation from the Home Education Program administrator supporting the petition. Early Admission students must maintain full-time status, 12 credit hours per semester, **Fall and Spring terms only**. In addition, students must maintain a 2.0 term GPA in college level work. If a student enrolls in the Early Admission program, the Fall and Spring will be the conclusion of the Dual Enrollment and Early Admission program at Palm Beach State College.

**Home education students** taking dual enrollment courses must enroll in academic courses that count toward the completion of a high school program. The student must meet all entry requirements including satisfactory test scores and prerequisites for any course. Furthermore, the student must make a grade of “C” or better in all dual enrollment courses to continue in the Dual Enrollment program.

**Courses:** Dual enrolled students may not enroll in physical education courses, college preparatory courses, courses less than three credit hours unless they are co-requisites of an approved course such as a science and the corresponding lab. The *High School Subject Equivalency List* is located online at [www.fldoe.org/articulation/pad/DEList.pdf](http://www.fldoe.org/articulation/pad/DEList.pdf).

**Appeals process:** Appeals are submitted to the college-wide Appeals Committee. Considerations and exceptions are made on a case by case basis and by following the Florida Statutes and Rules. For an appeal to be considered, the home education administrator may submit a letter of appeal explaining extenuating circumstances and providing documentation to support the case. Documentation shall include a student’s transcript, test scores (SAT, ACT, PERT, or TABE for PSAV programs), high school portfolio, if applicable, auditions, letters of recommendation, and evidence of dual enrollment counseling. The decisions of the Appeals Committee are final.

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- Students taking dual enrollment courses are subject to the rules and regulations of Palm Beach State College as stated in the Catalog and Student Handbook, including a mandatory **Information/Advising session**.
- At an institution of higher education, students are exposed to a learning environment that promotes an open exchange of ideas. Course content is presented on an adult level where class discussions require a mature understanding of divergent viewpoints and the ability to think critically on controversial issues.
- Dual enrollment students who receive withdrawals and/or a failing grade may have difficulty in meeting future admission requirements at colleges and universities including financial aid and scholarship opportunities.
- Dual enrollment students who receive a D or F in a course will not be allowed to enroll in future dual enrollment courses at Palm Beach State College.
- Dual Enrollment students who withdraw from a class will not be allowed to enroll the following semester. To re-enroll in the Dual Enrollment program (after one semester) students must appeal to the Home Education Office.
- Instructional materials assigned and required for use within dual enrollment courses shall be made available by PBSC for home education students at no charge to the student.
- Home education students who dual enroll are responsible for consumables, kits, and transportation.