



Dear Palm Beach State College Travelers,

Palm Beach State College is pleased to announce that faculty and staff can now make car rentals reservations online with the state's new rental car provider, Enterprise/National. This new agreement with Enterprise/National replaces the Avis contract which was in place for the past few years. The new contract runs through September 29, 2020 and offers travelers both airport as well as neighborhood locations that can be utilized for business and personal travel. Use of the contract ID# (**FL41109**) will provide you with special negotiated pricing. **As a benefit to employees, you can utilize the program pricing for personal travel needs even if you don't travel for business at PBSC.** Personal travelers receive the same pricing as business travelers but are responsible for the insurance coverage and taxes.

For further guidance please see the PBSC travel website at <http://www.palmbeachstate.edu/finance/travel.aspx>.

Starting now, we encourage all employees to enroll in the Emerald Club program. The Emerald Club expedites the car rental process for time-sensitive travelers by offering counter bypass, car choice, rewards, and automatic e-receipts—which enables travelers to choose their own vehicles without any paperwork and simply drive away. An additional advantage is that your information is saved in a profile so all you need is your Emerald Number to schedule your travel. It uses the established profile to fill in your information, our PBSC contract number and your p-card information for business travel or personal credit card for personal travel. If you do not have a p-card please contact the travel office at 868-3621 or e-mail travel at travel@palmbeachstate.edu




Once you enroll, you can start making reservations with either Enterprise or National Car rental. **Our rates and member benefits will pre-populate automatically starting immediately.**

As an incentive if you enroll by April 15th, you will automatically be elevated to Executive Status and enjoy the enhanced benefits even if you are not a frequent traveler. If you are currently enrolled as an Emerald Club member, send [Travel](#) your membership number and we will have your status moved to Executive.


Click on the link below to enroll:


<https://www.nationalcar.com/offer/FL41109>

1. National will also status match any membership or link your existing Emerald Club number to our account. Please contact Derek Hart at Derek.A.Hart@ehi.com along with your New Emerald Club Number so that he may status match your membership accordingly.

<i>National Emerald Club</i>	<i>Hertz</i>	<i>Avis</i>
 Emerald Club ("EC")	#1 Club Gold Plus Rewards	Preferred
 Executive ("CE")	Five Star	Preferred First
 Executive Elite ("EE")	President's Circle	President's Club Chairman's Club

2. Your Emerald Club can also be used at all Enterprise Rent-A-Car locations to accrue free rental days!

**National** | EMERALD CLUB.


**WELCOME TO MORE CHOICES
AND MORE CONTROL.**

Elevate your rental experience by joining the Emerald Club® - membership is complimentary. As a member, you will experience levels of speed, choice and service that travelers know are rarities while on the road.

Emerald Club members enjoy these benefits:

- Bypass the counter and choose your own car
- E-receipts for faster rental return
- Rewards - including free rental days
- Earn rental credits at participating Enterprise Rent-A-Car® locations*

ENROLL NOW



*Enterprise service will be provided. © 2011 National Car Rental.

- **Travel Agency Profile** – If you use a travel agency to book your travel, have your agent add your Emerald Club membership number into your traveler profile to receive your expedited service each time you book travel.