

Veterans Attendance Sheet

The Veteran's Administration regulations mandate that attendance records be maintained for students receiving VA educational benefits who are enrolled in non-college degree programs (PSAV, Certificate, etc). Attendance is due on the 5th of each month. Failure to comply may result in VA benefits being terminated.

_____	_____
Student's Name	Student ID

To be completed by instructor.

_____	_____
Program or Course	Month and Year (ex: May 2009)
<input type="checkbox"/> Student attended all class sessions for the month mentioned above.	
<input type="checkbox"/> Student missed the following class session (s) provide date. _____	
<input type="checkbox"/> Student did not attend any class sessions for the month above.	
IF STUDENT HAS FAILED TO ATTEND CLASSES AT AN ACCEPTABLE LEVEL, OR HAS WITHDRAWN FROM CLASSES, PLEASE INDICATE THE LAST DAY OF ATTENDANCE: _____	
_____	_____
Instructor's Signature	Date
* (forms signed prior to the last day of the month will not be accepted)	

Forward to MS 7 Financial Aid – Lake Worth