

MINUTES
General Education Assessment Committee
Friday, February 19, 2010
1:00 pm - 3:00 pm
ETA 101, Lake Worth

Attendance:	Louise Aurelien <input checked="" type="checkbox"/>	Jennifer Campbell <input checked="" type="checkbox"/>
David Childers <input checked="" type="checkbox"/>	Tcherina Duncombe <input checked="" type="checkbox"/>	Joseph Millas <input checked="" type="checkbox"/>
Karen Pain <input checked="" type="checkbox"/>	Ginger Pedersen <input checked="" type="checkbox"/>	Andrew Plotkin <input checked="" type="checkbox"/>
Carole Policy <input checked="" type="checkbox"/>	Syeda Qadri <input checked="" type="checkbox"/>	Terry Randolph <input checked="" type="checkbox"/>
Magdala Ray <input checked="" type="checkbox"/>	Matilde Roig-Watnik <input checked="" type="checkbox"/>	Helen Shub <input checked="" type="checkbox"/>
Victor Slesinger <input checked="" type="checkbox"/>	Melissa Stonecipher <input checked="" type="checkbox"/>	Patrick Tierney <input checked="" type="checkbox"/>
Connie Tuisku <input checked="" type="checkbox"/>	Bobette Wolesensky <input checked="" type="checkbox"/>	

ITEM 1. Review Assessment Results

Discussion: A complete packet of the general education assessment results was distributed to the committee. Helen Shub explained that it was the committee’s responsibility to set the benchmarks for each of the measurements. A lengthy discussion took place covering including:

- Change how we report the score for the Scenarios – instead of looking at the average score, the committee would like to see what the percent of students is who scored a “3” or higher.
- Consider not setting the initial benchmarks too high for the Scenarios since we are still in the process of evaluating the instruments themselves.
- See if we can fix the benchmark for the MAPP exam somewhere between the 50th and 75th percentile.
- Recalculate the results for the course success rate to not include withdrawals.

The following additional suggestions were made based on the committee’s review:

- Put the descriptions of the CCSSE data in an appendix rather than list the descriptions for each learning outcome. This will reduce the length of the report and make it easier to read.
- Include better descriptions in the “How Measured” column.

Although some modifications will be made to the template, the committee agreed that the learning outcomes they recommend be targeted for improvement are Communications and Quantitative Reasoning.

Data/data source: (where appropriate)

Action: The template for the general education assessment results will be revised according to the suggestions of the committee and brought back to them for further review. Ms. Shub will contact ETS to see if the MAPP results for the comparison institutions can be reported for an interval between the 50th and 75th percentile.

ITEM 2. Develop Improvement Plans

Discussion: The committee brainstormed to identify ways in which improvement plans could be created to address the two learning outcomes targeted for improvement. For both Communications and Quantitative Reasoning, the committee agreed that the focus should be on activities that would improve teaching and enhance student engagement. Since the College is still in the planning stages for its Academic Development Day, the committee suggested that the invited speakers be asked to cover material that would specifically address improving teaching and increasing student engagement. In addition, some activities that specifically target communications and quantitative reasoning were also identified by the committee, such as, Math Awareness Week, a Writer's Symposium for faculty. While already in the planning stages, it was suggested that the presentation of each of these could be more directly focused to addressing improvements in the learning outcomes.

Other areas suggested by the committee to look into further included a possible course redesign of MAT1033, credentialing of additional faculty to teach MAT1033, an extended use of My Math Lab, possible participation in "Palm Beach County Reads Together", a common reading experience tied to Holocaust Remembrance Day, and the creation of a Foundations of Science class.

Data/data source: (where appropriate)

Action: Ms. Shub will look into each of the possible improvement plans suggested by the committee and determine the feasibility of each of them. She will report back to the committee on each of them at the next meeting.

ITEM 3. Write discussion questions for cluster consideration on Development Day

Discussion: The committee developed two questions to be included on every cluster's agenda on Development Day. They are:

1. Please indicate what has been done this semester, or this past fall, in your cluster (or individual classes) to support these two general education learning outcomes? Be specific.
2. What will be done in your cluster, or individual classes, next fall semester that is new to support these two learning outcomes? Be specific.

The committee suggested that cluster chairs be contacted prior to Development Day explaining what we would like the cluster to do. In this way, the cluster can contact the

members of the cluster so that each faculty member will have some advance notice and will have time to think about things prior to the cluster meeting on Development Day.

Data/data source: (where appropriate)

Action: Ms. Shub will provide each cluster chair with a the two questions and ask that they be shared with the cluster members prior to Development Day.

Meeting Adjourned at 3:00 p.m.

Submitted by:

Helen Shub, Scribe