

**MINUTES
General Education Assessment Committee
Friday, April 23, 2010
1:00 pm - 3:00 pm
ETA 101, Lake Worth**

Attendance:	Louise Aurelien <input checked="" type="checkbox"/>	Jennifer Campbell <input checked="" type="checkbox"/>
David Childers <input checked="" type="checkbox"/>	Tcherina Duncombe <input checked="" type="checkbox"/>	Joseph Millas <input checked="" type="checkbox"/>
Karen Pain <input checked="" type="checkbox"/>	Ginger Pedersen <input checked="" type="checkbox"/>	Andrew Plotkin <input checked="" type="checkbox"/>
Carole Policy <input checked="" type="checkbox"/>	Syeda Qadri <input checked="" type="checkbox"/>	Terry Randolph <input checked="" type="checkbox"/>
Matilde Roig-Watnik <input checked="" type="checkbox"/>	Helen Shub <input checked="" type="checkbox"/>	Victor Slesinger <input checked="" type="checkbox"/>
Melissa Stonecipher <input checked="" type="checkbox"/>	Patrick Tierney <input checked="" type="checkbox"/>	Connie Tuisku <input checked="" type="checkbox"/>
Bobette Wolesensky <input checked="" type="checkbox"/>		

ITEM 1. Piloting of Revised Scenarios: Communications, Global Awareness, Quantitative Reasoning

Discussion: Three committee members, Professors Patrick Tierney, Joseph Millas and Melissa Stonecipher, volunteered to utilize classroom time during Summer A to pilot the revised scenarios for Communications, Global Awareness and Quantitative Reasoning. The committee decided that the best time to grade these revised scenarios would be during Summer A. The committee members who volunteered to meet during the summer to grade the scenarios include: Professors Patrick Tierney, Karen Pain, Melissa Stonecipher, Joseph Millas, Matilde Roig-Watnik, Tcherina Duncombe and David Childers. Non-faculty committee members who volunteered to assist with the grading include Dr. Jennifer Campbell, Helen Shub and Dr. Syeda Qadri.

Data/data source: (where appropriate)

Action: None

ITEM 2. Revisions to Scenarios, Rubrics and MAPP exam for fall implementation

Discussion: The committee reviewed all three proposed revisions of the scenarios and had a number of comments. Each group will review the committee's comments and present a revised scenario to the committee. Since the faculty who represent the Global Awareness scenario were not present at today's meeting, Ms. Shub will discuss with them what the committee suggested.

The committee suggested that the front page of the scenario include a space to students to enter the number of credits previously completed. This would be included in the same place students are asked for their name and student ID. It was felt that this would save time in determining which students have completed sufficient credits to be included in the sample for grading.

In discussing the rubrics, it was decided that all the current rubrics were in their final form. The only exception was that the Technology and Information Literacy rubric needs some formatting issues addressed. The committee also had some questions about holistic rubrics in general. Ms. Shub said that she would do some research on how holistic rubrics are typically used and report that back to the committee at the next meeting.

A question was raised regarding the possibility of adding our own items to the MAPP exam. Since the MAPP exam only tests three of our seven learning outcomes, it was suggested that we could add additional questions that could address the four other outcomes. This might present a problem with the timing of the exam, since it would make it longer. In addition, depending on how MAPP does things, it may be necessary to have students complete the actual MAPP portion and then go on as a class to the additional questions. Any student who finishes the MAPP exam early would have to wait for the others to finish before he or she could move on to the rest of the exam. Ms. Shub will contact ETS to find out exactly how it works when questions are added to the exam.

Data/data source: (where appropriate)

Action: Ms. Shub will contact Professors Bobette Wolessensky and Terry Randolph to give them the committee suggestions for possible revisions to the Global Awareness scenario. Professor Pain and Dr. Qadri will revise the Quantitative Reasoning scenario and Professors Tierney, Stonecipher and Policy will determine the exact wording for the instructions for the Communication scenarios. All three groups will submit the revised version to Ms. Shub

Ms. Shub will revise the instruction page on all the scenarios to include a question about the number of credits previously completed.

Ms. Shub will reformat the Technology & Information Literacy rubric and send it to Professors Louise Aurelian and Connie Tuisku for their approval. Ms. Shub will also do some research on the use of holistic rubrics.

Ms. Shub will contact ETS to find out what the process is for adding questions to the MAPP exam.

ITEM 3. Administration of assessment in fall 2010

Discussion: The issue of how to include distance learning students in the assessment of general education learning outcomes was discussed by the committee. The MAPP exam will present no problem since it is available to be taken in an online environment. Several committee members suggested that by using Blackboard, the scenarios should also pose

no problem. Helen will contact Sidney Beitler, e-learning manager, to find out how this can be accomplished.

Data/data source: (where appropriate)

Action: Ms. Shub will contact Sidney Beitler about administering the scenarios and MAPP exam via distance learning.

ITEM 4. Development Day

Discussion: Ms. Shub distributed the results from the Development Day committee for their review. Overall, the results of the survey were excellent. Faculty were very satisfied with the keynote speaker and the breakout sessions. Ms. Shub presented the committee with information about Dr. Connie Staley as a potential speaker for the October Development Day. The committee unanimously voted to recommend her to Dr. Sass for the keynote speaker.

Data/data source: (where appropriate)

Action: Ms. Shub will inform Dr. Sass of the committee's recommendation to hire Dr. Connie Staley as the keynote speaker for the October Development Day.

Meeting Adjourned at 3:00 p.m.

Submitted by:

Helen Shub, Scribe