# General Class and Course Information

<table>
<thead>
<tr>
<th><strong>Course Number:</strong> NUR1023 HY</th>
<th><strong>Course Title:</strong> Introduction to Concepts for Nursing Practice I (Hybrid Course)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Term/Dates:</strong> 2017-1</td>
<td><strong>Reference Number:</strong> Multiple</td>
</tr>
<tr>
<td><strong>Days:</strong> Wednesday and Thursday</td>
<td><strong>Credit Hours:</strong> 5 Credits</td>
</tr>
<tr>
<td><strong>Evening/Weekend Program:</strong> Classes will meet from 4:00 PM (1600) – 6:00 PM (1800) one designated evening per week.</td>
<td><strong>Clock Hours:</strong> 5 Hours</td>
</tr>
<tr>
<td><strong>Time:</strong> 1:30 PM (1330) – 4:00 (1600)</td>
<td><strong>Room:</strong> AH 101</td>
</tr>
</tbody>
</table>

**Course Description:** This course introduces the concepts for nursing practice. The focus is on assessment and wellness across the lifespan, as well as on roles of the professional nurse. The emphasis is on concepts such as development, culture, nutrition, elimination, mobility, health promotion, professionalism, evidence, safety, ethics, patient education, and technology/informatics. At the completion of this course the student should be able to think conceptually and provide safe nursing care through integration of the concepts introduced in this course. Special fee required.

## Distance Learning Class Information

This course is a combination (hybrid) of classroom and online instruction. Some courses may require students to take examination(s) in a proctored lab setting. Before you decide to take the course with some online delivery of instruction, it is recommended that you:

- Visit – [www.palmbeachstate.edu/elearning/online](http://www.palmbeachstate.edu/elearning/online) to obtain Detailed Facts & Information about Blackboard Access
  - Access to your Online Course is **AVAILABLE** each term on the FIRST DAY OF CLASSES
  - Access to your Online Course will **NOT BE AVAILABLE** unless the course tuition is FULLY PAID

- **Blackboard Orientations**
  - How to Register for the Free Online Orientation Course: ELO1000
  - Where/When to Attend On-Campus Orientation

- **Blackboard Tips & Tutorials**
  - How to Ensure your Computer is Compatible
  - Ensure you Understand Examination and Assignment Rules
  - Learn the Functions of Blackboard

  Then Proceed To – [https://palmbeachstate.blackboard.com](https://palmbeachstate.blackboard.com) to Login to your Course (not available before the first day of class) using the same USERNAME and PASSWORD you used to register for classes.

For Additional Information and Notices Visit – [http://www.palmbeachstate.edu/elearning](http://www.palmbeachstate.edu/elearning)

## Professor's Information

<table>
<thead>
<tr>
<th><strong>Name:</strong> Nursing Office</th>
<th><strong>Office Location:</strong> AH 110</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Telephone:</strong> (561) 868-3412</td>
<td><strong>Email:</strong> @palmbeachstate.edu</td>
</tr>
<tr>
<td><strong>Faculty Web Page:</strong></td>
<td><strong>Office Hours:</strong> Monday-Thursday (8:00am-4:30pm), Friday</td>
</tr>
</tbody>
</table>

Template Date - July 2013
Information on REQUIRED Textbooks:

<table>
<thead>
<tr>
<th>Title</th>
<th>Edition</th>
<th>Author</th>
<th>Publisher</th>
<th>ISBN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clinical Companion to Medical-Surgical Nursing: Assessment and Management of Clinical Problems</td>
<td>9th Ed</td>
<td>Lewis, S., Dirksen, S., &amp; Bucher L.</td>
<td>Elsevier</td>
<td></td>
</tr>
<tr>
<td>Concepts for Nursing Practice (Text and E-book)</td>
<td>2nd Ed</td>
<td>Giddens, J.</td>
<td>Elsevier</td>
<td></td>
</tr>
<tr>
<td>Nursing Diagnosis Handbook (E-book)</td>
<td>11th Ed</td>
<td>Ackley B., &amp; Ladwig, G.</td>
<td>Elsevier</td>
<td></td>
</tr>
<tr>
<td>Nursing Today: Transition and Trends</td>
<td>8th Ed</td>
<td>Zerwekh, J., Garneau, A.</td>
<td>Elsevier</td>
<td></td>
</tr>
<tr>
<td>Varcarolis’ Foundations of Psych Mental Health: A clinical approach</td>
<td>7th Ed</td>
<td>Halter, M</td>
<td>Elsevier</td>
<td></td>
</tr>
<tr>
<td>Nursing Concepts Online</td>
<td></td>
<td></td>
<td>Elsevier</td>
<td></td>
</tr>
<tr>
<td>Nurse’s Drug Guide</td>
<td>2016 Ed</td>
<td></td>
<td>Elsevier</td>
<td></td>
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Supplementary Books/Materials

<table>
<thead>
<tr>
<th>Title</th>
<th>Edition</th>
<th>Author</th>
<th>Publisher</th>
<th>ISBN</th>
</tr>
</thead>
</table>

Other Information on Textbooks and Materials needed for class:

It is STRONGLY recommended that students purchase these books as a book bundle to receive a discount. The book bundle will allow Nursing Concepts to be linked to all textbooks electronically.


***Contact the Nursing Office at 561-868-3412 for more information.***

- Syllabi for NUR 1023DL, NUR 1023L & NUR 1022L posted online.
- Any current Nutrition & Diet Therapy book


All students enrolled in a Nursing course are required to download and read the current Nursing Student Handbook and the Palm Beach State College Student Handbook. All Nursing students are responsible for the information contained in these publications. Both of these publications are published on the PALM BEACH STATE COLLEGE web site.
Course Learning Outcomes: As a result of taking this course, the student will be able to:

1. Recognize the role of the nurse in the holistic care of patients, families, and communities as it relates to accountability, leadership, advocacy, values and ethical conduct which impact health care delivery.
2. Identify safe quality care and teamwork within health care organizations which influences health care policies and delivery systems to improve the quality of health for diverse populations in the context of the community.
3. Relate knowledge from the disciplines of nursing, the sciences, arts, and humanities as the foundation for nursing judgment to improve quality of care for patients, families, and communities.
4. Express a sense of curiosity to inform learning and nursing practice utilizing evidence-based practice and technology.
5. Discuss clinical decision making using evidence-based practice within a family and community context to promote wellness across diverse populations with an emphasis on cultural, spiritual, and ethical aspects of quality care.
6. Describe the components of inter-disciplinary collaboration as it relates to promoting relationship centered care and the provision of safe, quality care.
7. Identify the principles of assessment to recognize the progressive growth of patients and families to promote wellness, integrity and self-determination.

Full Course Outline - Click on the following link: Course Outlines and enter the course number (no space between the prefix and the number).

Class Information

Professor’s Expectations: The student will observe “Netiquette”; will read the assigned chapters; and will make an appointment with the faculty member at the first indication of a test grade below 75%.

Mentoring Appointment:
Mandatory face-to-face appointment must be made with your assigned Faculty Advisor to review your portfolio and ensure completion of program requirements. Please bring a current copy of your Unofficial Transcript, the Degree Audit, and your Portfolio to the appointment. Individual appointments may be made by students or faculty to discuss academic progress. This meeting counts toward your participation grade. See the Nursing Student Handbook for contents of the portfolio. This appointment should be completed by the deadline.

Methods of Instruction:
1. Selected reading
2. Lectures
3. Demonstrations
4. Discussions
5. Audiovisuals
6. Interactive video software programs
7. Computer-Assisted Instruction
8. Student lead presentations
9. Student group work
10. Journal Articles
11. Study Guides
12. Interactive Educational Activities
13. Internet – Blackboard Learning System
14. Critical Thinking Exercises
15. Simulations

Evaluation Methods
1. NCLEX formatted computerized exams designed to measure knowledge, application, and nursing judgment and critical thinking ability. (Paper & pencil tests may be given, if necessary.)
2. Specialty exam
3. Class participation

STRATEGIES FOR SUCCESS FOR NURSING STUDENTS:
1. Read and plan in advance
2. Attend all classes
3. Utilize resources currently available
   a. Media Technology Services, Student Learning Center, Learning Groups
   b. Obtain a peer tutor or join a study group to assist with study techniques
   c. Schedule an appointment with your advisor to review your Evolve case study results
4. Study groups:
   a. Form a group for serious study time, all members must come prepared.
   b. Utilize the strengths of all group members.
5. Visual learners
   Take notes, recopy notes, take notes from text, and merge them!
6. Auditory learners
   Tape lectures, listen again, and discuss material with peers.
7. Do not procrastinate: Especially when it comes to studying, and/or reading.
8. Look at the “BIG PICTURE”

Do you have the commitment to success? How many hours are you working? What are your other life commitments? Are you neglecting your personal wellness? Have you studied effectively? Have you spent quality time with your loved ones?

**Academic Dishonesty Policy and Penalty for Violation:**
The Nursing Program adheres to the college’s student disciplinary and academic dishonesty and appeals procedures as set forth in the Palm Beach State College Student Handbook.

Academic dishonesty includes but is not necessarily limited to:
1. Unauthorized assistance, communication to another through written, visual, technological, or oral means. The presentation of material, which has not been studied/learned, but obtained through someone else’s efforts and used as part of an examination, course assignment or project constitutes cheating.
2. When another’s work is deliberately used or appropriated without any indication of the source, thereby attempting to convey the impression that such work is the student’s own. Any student failing to properly credit ideas or material taken from another is plagiarizing.
3. Presenting work done in one course to fulfill requirements in another course against the stated policy of an instructor.
4. Having knowledge of another student’s violation of this policy also constitutes a violation.
5. Removal of test material from the classroom.
6. Talking during an exam is forbidden.
7. Any student who knowingly helps or is present when another student violates academic behavior standards is also in violation of this policy.
8. Unauthorized technology, including cell phones are prohibited in the Testing Lab. Possession of a cell phone constitutes cheating, so any student not in compliance with this rule will be awarded a failing grade of zero.

**Initial/General Academic Dishonesty Procedures**
1. Students accused of an academic honesty infraction will be subject to the following procedure:
   a. The instructor has the obligation to make sure that there is clear evidence of academic dishonesty before any sanction is imposed against any student. If there is suspicion of wrongdoing without corroborating evidence, the instructor should discuss the matter with the student and issue a verbal warning where such is warranted.
b. Academic departments have established policies on academic dishonesty. Students should contact their instructor, department chair or dean of student services if there are questions about this policy beyond what is established within this Student Handbook.

c. A student shall not be permitted to avoid a failing grade because of academic dishonesty by withdrawing from the course.

Health Science Appeal Process
Health Science students are subject to the following procedure whenever an appeal is warranted (except for issues involving tuition/refunds). This entire process must be completed in no more than fifteen (15) business days. Depending on appeal issue, the student may or may not be allowed to attend class/clinical during appeal process. In addition, absences incurred during the appeal process may or may not be excused by the manager/director or the program/designee.

Receipt of Gifts
Students are not permitted to accept gifts, including monetary gifts, from patients or families. Non-adherence to this policy may result in consequences such as a referral to Academic Standards for unprofessional behavior.

Assignments, Tests, Quizzes and Final Exam Schedule, with percentage/points of grade:
Students who are actively involved in their learning are more successful. Students are expected to complete all class work and homework, participate in structured class discussion and attend all classes. Homework will include assignments given by the faculty and utilization of the Evolve computer learning package.

Test, Quizzes & Final Examination Schedule: Grades will be computed as follows:

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Exam 1</td>
<td>10%</td>
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<tr>
<td>Exam 2</td>
<td>10%</td>
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<tr>
<td>Exam 3</td>
<td>10%</td>
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<tr>
<td>Exam 4</td>
<td>10%</td>
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<tr>
<td>Exam 5</td>
<td>10%</td>
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<tr>
<td>Exam 6</td>
<td>10%</td>
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<tr>
<td>Specialty Exam in Fundamentals</td>
<td>10%</td>
</tr>
<tr>
<td>FINAL EXAM</td>
<td>20%</td>
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<tr>
<td>Participation: (See below)</td>
<td>5%</td>
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<tr>
<td>Application Exercises</td>
<td>5%</td>
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<td><strong>Total:</strong></td>
<td><strong>100%</strong></td>
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Participation will be calculated as follows:

- **A.** 25% for homework as assigned
- **B.** 25% for Evolve case studies as assigned/practice test
- **C.** 40% for attendance as verified by signature sign-in record. Any student who has not signed in will be considered absent for that lecture date.
- **D.** 10% for visit with assigned Faculty mentor.

All tests/exams (including online students) will be administered on campus in AH208, at the Lake Worth campus on the date and at the time scheduled. Please see the Nursing Student Handbook for the Make-up policy for exams. No additional resources are allowed to be used during tests, including notes, technology, other people, or any other
means by which a student can gain an unfair or unearned advantage. This will result in a test failure. This list is not all inclusive.

**Grading:**

All students must receive a passing grade in each of the Semester 1 Nursing Courses in order to proceed to the second semester. The following courses are considered Semester 1 courses:

- NUR 1023
- NUR1023L
- NUR1022L
- NUR1141 or NUR 2140

Standardized testing administered in each course will count as part of the total grade for that course. **In order to pass the course the student must complete the following requirements:**

Achieve a combined average of 75% on course exams including the comprehensive final and the Specialty exam prior to adding in the class participation points.

**If the student fails the course, remediation will be accomplished through course repetition.**

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Points</th>
<th>Percentage (if applicable)</th>
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<tbody>
<tr>
<td>A</td>
<td>90-100</td>
<td>--</td>
</tr>
<tr>
<td>B</td>
<td>83-89</td>
<td>--</td>
</tr>
<tr>
<td>C</td>
<td>75-82</td>
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<tr>
<td>D</td>
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<tr>
<td>F</td>
<td>Below 75</td>
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**Class Policies**

**Attendance:** Professors are **required** to take attendance.

Students are required to sign into each lecture, on the record provided, as they enter the classroom to verify their attendance. If the student does not sign the record they are considered absent for that class.

All students are expected to attend all classes and clinicals/labs. In the event of an absence due to extenuating circumstances, the student is expected to notify the appropriate faculty member.

**Electronic Device Use and Email Policy:**

Laptops and Hand-held devices are allowed in class for note-taking purposes, only. The use of Hand-held devices that are iPod capable are encouraged to facilitate downloadable information as learning strategies and study tools. Audio taping of faculty lectures is encouraged, however videotaping is prohibited. Cell phones must be turned off in class and are prohibited in the campus Testing Centers.

All students have access to a college email account. It is the responsibility of the student to activate this account in order to be kept current with college, program and course information. College email must be checked at least twice weekly. This course has a web component that has email within the course. Course email should be used for all course-related communications with faculty. Faculty will contact students via college and course email.
"Netiquette Rule" requirements:
The faculty expectation is for student adherence to the same standards of behavior online that you follow in real life.

Late Assignment Policy:
Late assignments are not accepted unless prior arrangements have been approved by the instructor.

Make-up Exam Policy:
Please see Nursing Student Handbook for standard Nursing policy related to Essay Make-up Exams.

Withdrawal Policy:
Students are asked to notify the instructor and the team leader for their semester when attempting to withdraw from a course. Withdrawal or lack of participation in any particular nursing course will result in the student being removed from all nursing courses for the term, as these courses need to be taken concurrently.

Other:

| Equipment & Supplies: Required text books; access to a computer with active Internet service; word processing and printing capabilities are essential to be successful in this class. |

College Policies and Web Information

Academic Dishonesty
Academic dishonesty includes the following actions, as well as other similar conduct aimed at making false representation with respect to the student's academic performance:
(1) Cheating on an exam, (2) Collaborating with others on work to be presented, if contrary to the stated rules of the course, (3) Submitting, if contrary to the rules of the course, work previously submitted in another course, (4) Knowingly and intentionally assisting another student in any of the above actions, including assistance in an arrangement whereby work, classroom performance, examination, or other activity is submitted or performed by a person other that the student under whose name the work is submitted or performed, (5) Plagiarism.
Please refer to the Palm Beach State College Student Handbook (www.palmbeachstate.edu/current for link to the student handbook).

Classroom Etiquette and Student Behavior Guidelines
Students will demonstrate respect for professors and fellow students. Behavior that is disruptive to a positive learning environment reported by the professor will result in a warning on the first instance; the second instance might result in expulsion from the course or campus.

Computer Competency Component
Each student will, to the satisfaction of the professor, demonstrate a fundamental understanding of basic computer operations through various professor-determined exercises and/or assignments.

Disability Support Services
Students with disabilities are advised, in compliance with federal and state laws, that accommodations and services are available through the office of Disability Support Services (DSS). It is the student's responsibility to contact Disabled Student Services Advisors and to submit appropriate documentation prior to receiving services. Please see the website at www.palmbeachstate.edu/current for web address for Disability Support Services.

Eating, Drinking and Smoking
Eating and drinking are confined to areas designated on the campus. Smoking is not permitted in any College building and only in areas designated at each campus.

Final Course Grade Appeal
The evaluation of academic work is the responsibility of the faculty member/instructor. The method for assigning the final course grade is established by the faculty member/instructor. Per Board Rule 6Hx-18-3.191, faculty/instructors shall communicate the grading policy of the course to their students in writing. If this policy changes during the term, students should be notified of any
changes in writing. The method to determine final course grades must be given to students in a course syllabus at the beginning of the class. Should a student have a question about a final course grade, please follow the procedures as outlined in the student handbook: [www.palmbeachstate.edu/current](http://www.palmbeachstate.edu/current).

**Mid-Term Grade Reporting**

Within one week after the close of the mid-term grading period, mid-term grades will be made available to all students for each class by either written notification or individual conference.

**Student Responsibility Policy**

When a student attends the College, s/he becomes subject to its jurisdiction. Students are expected to conduct themselves in a responsible manner, in all areas of campus life. By enrolling, they pledge to obey the rules and regulations of the College and are responsible for observing all College policies and procedures as published in the student handbook, the College catalog and other College publications. The student will be responsible for preparing for class, participating in class, and completing assignments on time.

**Palm Beach State Websites of Interest**

Please see this web page ([www.palmbeachstate.edu/current](http://www.palmbeachstate.edu/current)) for a list of web addresses for students.

**Withdrawal Policy for Individual Courses**

The last day to withdraw from a College course with a "W" grade in this course is November 4, 2016. It is the responsibility of the student to use the PantherWeb system or visit a campus Registrar’s office to withdraw. An official withdrawal entitles the student to a grade of "W" in the class.

**Other Information from your Professor:**

<table>
<thead>
<tr>
<th>Disclaimer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Changes may be made to the syllabus at any time during the term by announcement of the professor. It is the responsibility of the student to make any adjustments as announced.</td>
</tr>
</tbody>
</table>

**Department Contact Information**

<table>
<thead>
<tr>
<th>Name: Lawerance (Buddy) Herrington</th>
<th>Office Location: AH 114</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone: (561) 868-3437</td>
<td>Email: <a href="mailto:herrinbd@palmbeachstate.edu">herrinbd@palmbeachstate.edu</a></td>
</tr>
<tr>
<td>Job Title: Director of Nursing</td>
<td></td>
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</tbody>
</table>