General Class and Course Information

<table>
<thead>
<tr>
<th>Course Number:</th>
<th>Course Title: Critical Thinking in Nursing (Distance Learning)</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR1024 DL</td>
<td></td>
</tr>
<tr>
<td>Term/Dates:</td>
<td>Reference Number: Multiple</td>
</tr>
<tr>
<td>2017-1</td>
<td>Clock Hours: --</td>
</tr>
</tbody>
</table>

Course Description: This course is designed to assist the pre- or first year nursing student to develop learning strategies necessary to attain success in the nursing program. Learning strategies will be presented in-context (assignments will be based on current nursing content) for easy transferability and application of nursing knowledge. Focus is given to developing caring attitudes of nursing students applying critical thinking strategies specific to problem solving related to human response patterns.

Distance Learning Class Information

This course is taken completely on the Internet without attending a classroom on campus. Some courses may require students to take examination(s) in a proctored lab setting. Before you decide to take the course via online delivery, it is recommended that you:

Visit – [http://www.palmbeachstate.edu/elearning/online](http://www.palmbeachstate.edu/elearning/online) to obtain Detailed Facts & Information about

Blackboard Access
- Access to your Online Course is AVAILABLE each term on the FIRST DAY OF CLASSES
- Access to your Online Course will NOT BE AVAILABLE unless the course tuition is FULLY PAID

Blackboard Orientations
- How to Register for the Free Online Orientation Course: ELO1000
- Where/When to Attend On-Campus Orientation

Blackboard Tips & Tutorials
- How to Ensure your Computer is Compatible
- Ensure you Understand Examination and Assignment Rules
- Learn the Functions of Blackboard

Then Proceed To – [https://palmbeachstate.blackboard.com](https://palmbeachstate.blackboard.com) to Login to your Course (not available before the first day of class) using the same USERNAME and PASSWORD you used to register for classes.

For Additional Information and Notices Visit – [http://www.palmbeachstate.edu/elearning](http://www.palmbeachstate.edu/elearning)

Professor’s Information

<table>
<thead>
<tr>
<th>Name: Nursing Office</th>
<th>Office Location: AH 110</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone: (561) 868-3412</td>
<td>Email: @palmbeachstate.edu</td>
</tr>
<tr>
<td>Faculty Web Page: <a href="http://www.palmbeachstate.edu/programs/nursing/">www.palmbeachstate.edu/programs/nursing/</a></td>
<td>Office Hours: Monday-Thursday (8:00am-4:30pm), Friday (8:00am-4:00pm)</td>
</tr>
</tbody>
</table>

Information on REQUIRED Textbooks:

<table>
<thead>
<tr>
<th>Title</th>
<th>Edition</th>
<th>Author</th>
<th>Publisher</th>
<th>ISBN</th>
</tr>
</thead>
</table>

Template Date - July 2013
Beginning Nursing Students | Vitale, B. A. |
--- | --- |
Medical Terminology Simplified | 5th Ed. |
Gyllys, B & Masters, R. | F. A. Davis | 13: 978-0803639713

**Supplementary Books/Materials**

<table>
<thead>
<tr>
<th>Title</th>
<th>Edition</th>
<th>Author</th>
<th>Publisher</th>
<th>ISBN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taber’s Cyclopedia Medical Dictionary</td>
<td>22nd Ed.</td>
<td>F.A. Davis</td>
<td>13: 978-0803629776</td>
<td></td>
</tr>
</tbody>
</table>

**Other Information on Textbooks and Materials needed for class:**

- The Syllabus for NUR1024 is published online.

The **Nursing Resources** is recommended and available at: [http://palmbeachstate.libguides.com/nursing](http://palmbeachstate.libguides.com/nursing).

**Course Learning Outcomes:** As a result of taking this course, the student will be able to:

1. Utilize the basic elements of word construction in developing and interpreting both traditional and medical vocabulary related to health care.
2. Explain the role of the health care professionals in relation to the interpretation of written and oral communication using medical terminology.
3. Employ critical thinking skills during test-taking to successfully identify and solve 5 types of multiple choice questions.
4. Identify the effects of nutrition on personal well-being and test-taking abilities.
5. Interpret specific terminology that relates to lifespan considerations from antepartal through geriatric populations.
6. Define the medical terminology of drug classifications as it relates to body systems and human response patterns.
7. Identify the effects of time management, empowerment, and environment on success.
8. Cite the legal and ethical implications of confidentiality in medical documentation and in the use of test-taking strategies for student Nurses.
9. Interpret vocabulary during test-taking utilizing word roots from past experience and linguistic knowledge base.
10. Explain the importance of vocabulary, both medical and traditional in teaching and learning, especially as it relates to test-taking.
11. Demonstrate relaxation principles to aid in stress reduction and the maintenance of a positive mental attitude.
12. Explain the importance of medical terminology in both verbal and written communication related to health care issues, including the reading of nursing textbooks.
13. Describe the steps of the nursing process as a method of inquiry when making assumptions to aid in decision-making.
14. Utilize technology to enhance study skills

**Full Course Outline - Click on the following link:** [Course Outlines](http://palmbeachstate.libguides.com/nursing) and enter the course number (no space between the prefix and the number).

**Class Information**

**Professor’s Expectations:** The student will participate in discussions; will observe “Netiquette”; will read the assigned chapters; will make an appointment with the faculty member at the first indication of a test grade below 75%, for faculty mentoring and remediation plans.
Methods of Instruction:
1. Selected reading
2. Lectures
3. Discussions
4. Demonstrations
5. Audiovisuals
6. Interactive video software programs
7. Computer-Assisted Instruction
8. Student led presentations
9. Student group work
10. Journal Articles
11. Study Guides
12. Interactive Educational Activities
13. Internet – Blackboard Learning System
14. Critical Thinking Exercises

Classroom Strategies
A. Class Discussion
B. Media Presentations: Videos and PowerPoint
C. Group Presentations/Case Scenarios
D. Critical Thinking Exercises

Evaluation Methods
A. Group/Individual Activities
B. Reflective Exercises
C. Class Attendance/Participation
D. Periodic Exams, Final Examination
E. Annotated Bibliography/paper

All students enrolled in a Nursing course must maintain compliance with the policies and procedures published in the Nursing Student Handbook in addition to those established for the general college population by Palm Beach State College.

Please refer to the following documents:
- Palm Beach State College Student Handbook
- Palm Beach State College Nursing Student Handbook
- PantherWeb Student Information

Academic Dishonesty Policy and Penalty for Violation:
The Nursing Program adheres to the college’s student disciplinary and academic dishonesty and appeals procedures as set forth in the Palm Beach State College Student Handbook.

Academic dishonesty includes but is not necessarily limited to:
1. Unauthorized assistance, communication to another through written, visual, technological, or oral means. The presentation of material, which has not been studied/learned, but obtained through someone else’s efforts and used as part of an examination, course assignment or project constitutes cheating.

2. When another’s work is deliberately used or appropriated without any indication of the source, thereby attempting to convey the impression that such work is the student’s own. Any student failing to properly credit ideas or material taken from another is plagiarizing.

3. Presenting work done in one course to fulfill requirements in another course against the stated policy of an instructor.

4. Having knowledge of another student’s violation of this policy also constitutes a violation.

5. Removal of test material from the classroom.

6. Talking during an exam is forbidden.

7. Any student who knowingly helps or is present when another student violates academic behavior standards is also in violation of this policy.

8. Unauthorized technology, including cell phones are prohibited in the Testing Lab. Possession of a cell phone constitutes cheating, so any student not in compliance with this rule will be awarded a failing grade of zero.

Initial/General Academic Dishonesty Procedures

1. Students accused of an academic honesty infraction will be subject to the following procedure:
   a. The instructor has the obligation to make sure that there is clear evidence of academic dishonesty before any sanction is imposed against any student. If there is suspicion of wrongdoing without corroborating evidence, the instructor should discuss the matter with the student and issue a verbal warning where such is warranted.
   b. Academic departments have established policies on academic dishonesty. Students should contact their instructor, department chair or dean of student services if there are questions about this policy beyond what is established within this Student Handbook.
   c. A student shall not be permitted to avoid a failing grade because of academic dishonesty by withdrawing from the course.

Health Science Appeal Process

Health Science students are subject to the following procedure whenever an appeal is warranted (except for issues involving tuition/refunds). This entire process must be completed in no more than fifteen (15) business days. Depending on appeal issue, the student may or may not be allowed to attend class/clinical during appeal process. In addition, absences incurred during the appeal process may or may not be excused by the manager/director or the program/designee.

Receipt of Gifts

Students are not permitted to accept gifts, including monetary gifts, from patients or families. Non-adherence to this policy may result in consequences such as a referral to Academic Standards for unprofessional behavior.

Assignments, Tests, Quizzes and Final Exam Schedule, with percentage/points of grade:

Assignments: NUR 1024 will have 6 exams, a cumulative final exam, an annotated bibliography, and assignments including journals and logs in a 16 week course. There will be 5 unit exams, a cumulative final exam, an annotated bibliography, and assignments including journals and logs in a 12 week course. See grading scale for details. All students are encouraged to participate fully in classroom activities. All readings, classroom discussions, AV material, and guest speakers are testable material.

Tests, Quizzes and Final Examination- Your course grade will be determined by the following:
Palm Beach State College  
Course Syllabus – ELearning Online Class

12 Week Course

<table>
<thead>
<tr>
<th>Test 1</th>
<th>10%</th>
<th>Test 1</th>
<th>12%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Test 2</td>
<td>10%</td>
<td>Test 2</td>
<td>12%</td>
</tr>
<tr>
<td>Test 3</td>
<td>10%</td>
<td>Test 3</td>
<td>12%</td>
</tr>
<tr>
<td>Test 4</td>
<td>10%</td>
<td>Test 4</td>
<td>12%</td>
</tr>
<tr>
<td>Test 5</td>
<td>10%</td>
<td>Test 5</td>
<td>12%</td>
</tr>
<tr>
<td>Final Exam</td>
<td>20%</td>
<td>Final Exam</td>
<td>20%</td>
</tr>
<tr>
<td>Annotated Bibliography</td>
<td>10%</td>
<td>Annotated Bibliography</td>
<td>10%</td>
</tr>
<tr>
<td>Class participation</td>
<td>5%</td>
<td>Class participation</td>
<td>5%</td>
</tr>
<tr>
<td>Journals/Assignments</td>
<td>5%</td>
<td>Journals/Assignments</td>
<td>5%</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>Total</td>
<td>100%</td>
</tr>
</tbody>
</table>

**Grading:**
All students must achieve an average grade of 75% on all tests before grades for assignments, journal submissions, and class participation will be added for a final grade. An end of course grade of 75% is required to pass this course. All testing for this course is will be done on campus in the assigned testing lab.

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Points</th>
<th>Percentage (if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90-100</td>
<td>--</td>
</tr>
<tr>
<td>B</td>
<td>83-89</td>
<td>--</td>
</tr>
<tr>
<td>C</td>
<td>75-82</td>
<td>--</td>
</tr>
<tr>
<td>D</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>F</td>
<td>Below 75</td>
<td>--</td>
</tr>
<tr>
<td>P</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>N</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>S</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>U</td>
<td>--</td>
<td>--</td>
</tr>
</tbody>
</table>

**Class Policies**

**Attendance:** Professors are required to take attendance.
Students are expected to attend all scheduled classes. Students who are actively involved in their learning are more successful. Students are expected to complete all class work and homework and participate in structured class discussions.

ALL students are expected to attend all classes. In the event of an absence due to extenuating circumstances, the student is expected to notify the appropriate faculty member.

**Electronic Device Use and Email Policy:**
Laptops and Hand-held devices are allowed in class for note-taking purposes, only. The use of Hand-held devices that are iPod capable are encouraged to facilitate downloadable information as learning strategies and study tools. Cell phones must be turned off in class and are prohibited in the campus Testing Centers.
Email Policy: All students have access to a college email account. It is the responsibility of the student to activate this account in order to be kept current with college, program and course information. This course has a website that has email within the course. Course email should be used for all course-related communications with faculty.

Faculty will contact students via college and course email, so be certain to check these email accounts twice a week for any updates or changes to coursework.

"Netiquette Rule" requirements:
The faculty expectation is for student adherence to the same standards of behavior online that you follow in real life.

Late Assignment Policy:
All late assignments will lose 5% for each day beyond the scheduled due date unless prior arrangements have been approved by the instructor. Discussion board postings are not permitted after posted deadline date.

Make-up Exam Policy:
Please see Nursing Student Handbook for standard Nursing policy related to Essay Make-up Exams.

Withdrawal Policy:
Students are asked to notify the instructor when attempting to withdraw from a course.

Other:

**Equipment & Supplies:** Required text books; access to a computer with active Internet service; word processing and printing capabilities are essential to be successful in this class.

---

**College Policies and Web Information**

**Academic Dishonesty**
Academic dishonesty includes the following actions, as well as other similar conduct aimed at making false representation with respect to the student's academic performance:
(1) Cheating on an exam, (2) Collaborating with others on work to be presented, if contrary to the stated rules of the course, (3) Submitting, if contrary to the rules of the course, work previously submitted in another course, (4) Knowingly and intentionally assisting another student in any of the above actions, including assistance in an arrangement whereby work, classroom performance, examination, or other activity is submitted or performed by a person other that the student under whose name the work is submitted or performed, (5) Plagiarism.

Please refer to the Palm Beach State College Student Handbook ([www.palmbeachstate.edu/current](http://www.palmbeachstate.edu/current) for link to the student handbook).

**Classroom Etiquette and Student Behavior Guidelines**
Students will demonstrate respect for professors and fellow students. Behavior that is disruptive to a positive learning environment reported by the professor will result in a warning on the first instance; the second instance might result in expulsion from the course or campus.

**Computer Competency Component**
Each student will, to the satisfaction of the professor, demonstrate a fundamental understanding of basic computer operations through various professor-determined exercises and/or assignments.

**Disability Support Services**
Students with disabilities are advised, in compliance with federal and state laws, that accommodations and services are available through the office of Disability Support Services (DSS). It is the student's responsibility to contact Disabled Student Services Advisors and to submit appropriate documentation prior to receiving services. Please see the website at [www.palmbeachstate.edu/current](http://www.palmbeachstate.edu/current) for web address for Disability Support Services.
Eating, Drinking and Smoking
Eating and drinking are confined to areas designated on the campus. Smoking is not permitted in any College building and only in areas designated at each campus.

Final Course Grade Appeal
The evaluation of academic work is the responsibility of the faculty member/instructor. The method for assigning the final course grade is established by the faculty member/instructor. Per Board Rule 6Hx-18-3.191, faculty/instructors shall communicate the grading policy of the course to their students in writing. If this policy changes during the term, students should be notified of any changes in writing. The method to determine final course grades must be given to students in a course syllabus at the beginning of the class. Should a student have a question about a final course grade, please follow the procedures as outlined in the student handbook: www.palmbeachstate.edu/current.

Mid-Term Grade Reporting
Within one week after the close of the mid-term grading period, mid-term grades will be made available to all students for each class by either written notification or individual conference.

Student Responsibility Policy
When a student attends the College, s/he becomes subject to its jurisdiction. Students are expected to conduct themselves in a responsible manner, in all areas of campus life. By enrolling, they pledge to obey the rules and regulations of the College and are responsible for observing all College policies and procedures as published in the student handbook, the College catalog and other College publications. The student will be responsible for preparing for class, participating in class, and completing assignments on time.

Palm Beach State Websites of Interest
Please see this web page (www.palmbeachstate.edu/current) for a list of web addresses for students.

Withdrawal Policy for Individual Courses
The last day to withdraw from a College course with a "W" grade in this course is November 4, 2016. It is the responsibility of the student to use the PantherWeb system or visit a campus Registrar’s office to withdraw. An official withdrawal entitles the student to a grade of "W" in the class.

Other Information from your Professor:

<table>
<thead>
<tr>
<th>Disclaimer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Changes may be made to the syllabus at any time during the term by announcement of the professor. It is the responsibility of the student to make any adjustments as announced.</td>
</tr>
</tbody>
</table>

Distance Learning Requirements

Computer Systems
Your computer system resources must be compatible with the Learning Management System (LMS) used to deliver/manage course content. System Check (analysis) is provided on the course login page at https://palmbeachstate.blackboard.com. Your computer needs to be configured per recommended settings. Failure to do so generally results in test submission and other participative action errors. These types of errors are generally not accepted as an excuse for missed submissions.

SLC Computer Lab
If students do not have access to a computer at home, the SLC Computer Lab at a Palm Beach State campus can be used to complete course assignments. Visit the SLC Computer Lab webpage at http://www.palmbeachstate.edu/slc for location and hours.

Student Computer & Learning Management System Skills
Students need to possess basic web-browsing skills and need to learn the functions of the Learning Management System (LMS). Online video tutorials are provided for all major LMS functions and can be accessed from the online classroom or directly at http://www.palmbeachstate.edu/elearning/resources

Course Login

Template Date – July 2013
Courses become accessible on the first day of class and tuition must be fully paid to obtain access. If this is your first PBSC online course, review the Course Access Facts & Information at http://www.palmbeachstate.edu/elearning/online before attempting to login to your course – information on how to change your password and solving other login related issues is provided on this page.

Login Page: https://palmbeachstate.blackboard.com

Username: Your PBSC Student ID
Password: Your PBSC Password (must be 6 characters)

Online Textbook Purchase
The textbook(s) can be purchased at the PBSC Campus Bookstore or online at http://www.efollett.com.

Online Course Assistance
For assistance, contact your:
- Professor -- with Course Instructional Content (assignment/test availability dates, course instructions, etc.) issues.
- Student Helpdesk -- with Username/Password & General Access issues. Call 561-868-4000.
- Blackboard Administrator -- for Course Availability issues. Email BbAdmin@palmbeachstate.edu.

Department Contact Information

<table>
<thead>
<tr>
<th>Name: Lawrence (Buddy) Herrington</th>
<th>Office Location: AH 114</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone: (561) 868-3437</td>
<td>Email: <a href="mailto:herrinbd@palmbeachstate.edu">herrinbd@palmbeachstate.edu</a></td>
</tr>
<tr>
<td>Job Title: Director of Nursing</td>
<td></td>
</tr>
</tbody>
</table>