

# Ophthalmic Medical Technology Program Application

Fall 2017

DEADLINE: July 1, 2017

PALM BEACH STATE  
COLLEGE

OPHTHALMIC  
MEDICAL  
TECHNOLOGY

BioScience Technology Complex

3160 PGA Blvd. Suite SC130

Palm Beach Gardens, FL 33410

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[www.PalmBeachState.edu/Programs/OMT](http://www.PalmBeachState.edu/Programs/OMT)

An Equal Access/ Equal Opportunity Institution

## Program Information

### About the Program

Ophthalmology derives its name from the Greek "*ophthalmos*," meaning, "the science of eyes." It is the field of medicine that specializes in the medical and surgical treatment of eye diseases. The *Ophthalmic Medical Technologist* assists the M. D. Ophthalmologist, eye physician and surgeon, in the evaluation of vision and treatment of patients with disorders of the eyes. Palm Beach State College is one of a limited number of institutions that offers an **Associate in Science** degree in **Ophthalmic Medical Technology (OMT)**. The program's college-level, competency-based, curriculum consists of classroom experience combined with hands-on specialized training. Students develop technical proficiency through extensive clinical internships, including training in our own state-of-the-art medical clinic, under the supervision of a Board-Certified and licensed M. D. Ophthalmologist, combined with practical experience in local ophthalmic practices, clinics, and hospitals. Upon successful completion of the program, standardized examination, and clinical internships, graduates will be qualified to be certified by the Joint Commission on Allied Health Personnel in Ophthalmology as a **Certified Ophthalmic Assistant (COA®)**, **Certified Ophthalmic Technician (COT®)** or **Certified Ophthalmic Medical Technologist (COMT®)**. The program accepts its entering class through a limited access, highly competitive, admissions process during the spring of each year for admission to the following fall term.

Detailed information about the program, faculty, job outlook, schedule of course rotations, the admission process, and ophthalmic careers is available at: [www.PalmBeachState.edu/Programs/OMT](http://www.PalmBeachState.edu/Programs/OMT).

## Admission Requirements for Selection

The following are required for eligibility in the selection pool. Meeting criteria for selection does not guarantee admission to the Ophthalmic program. Final selection will be based on the applicant pool. If a student is selected and does not enter the program, or is not selected, the student must reapply and is not guaranteed acceptance in any subsequent selection process. PLEASE NOTE: All communication regarding your admissions status should be directed to the Admissions Office responses will be sent to your Palm Beach State student e-mail account.

**All documentation must be on file at the Palm Beach State College Admissions Office by the application deadline of July 1, 2017.**

### APPLICATION

**First-time Palm Beach State College Students:** Submit a completed Palm Beach State College general credit application at [www.PalmBeachState.edu/Admissions/Admissions-Applications.aspx](http://www.PalmBeachState.edu/Admissions/Admissions-Applications.aspx) and pay the appropriate fee by the deadline date. This one-time fee is \$30 for U.S. citizens, \$75 (U.S. currency) for international students and is non-refundable. Be sure to insert your current and active e-mail address where requested; be specific regarding your program of study. Once submitted, a confirmation e-mail with conditions of admission will be sent to the e-mail address provided in the college application. Print the confirmation page and follow the instructions within. Applicants must also submit the completed OMT program application contained in this packet and submit to the Admissions office.

**Current or former Palm Beach State College Students:** In addition to the Palm Beach State College general application, the applicant must also submit this OMT program application.

There is a \$20 non-refundable processing fee due with each OMT Program application. Submit a paid receipt for the processing fee along with a Palm Beach State College OMT Program Application to the Admissions Office.

## ACADEMIC HIGH SCHOOL DIPLOMA OR GED

**Official high school transcript** (transcripts are considered official if sent directly to **Palm Beach State College Admissions Office** from the previous institution or hand delivered in a sealed envelope sealed by the issuing institution) showing proof of a standard high school diploma, GED, or validated foreign equivalent. All applicants – new, current, and college transfer students must have their official high school or GED transcript on file at Palm Beach State College. You may download the transcript request form and request scores for the Florida GED from our website at [www.palmbeachstate.edu/admissions/Transcript-Request.aspx](http://www.palmbeachstate.edu/admissions/Transcript-Request.aspx)

## COLLEGE TRANSCRIPTS

**Official college transcripts from ALL post-secondary institutions attended** (transcripts from the previous institution are considered official only if mailed directly from the previous institution to the Palm Beach State College Admissions Office or hand delivered in a sealed envelope from the issuing institution). You may download the transcript request form from our website at [www.palmbeachstate.edu/admissions/Transcript-Request.aspx](http://www.palmbeachstate.edu/admissions/Transcript-Request.aspx). If you have attended college, we still require proof of a standard high school diploma, GED or validated foreign equivalent. Evaluation of out of country transcripts is required and must be sent from an approved evaluating institution directly to Palm Beach State College. Information for approved evaluators available at [www.palmbeachstate.edu/admissions/Transcript-Request.aspx](http://www.palmbeachstate.edu/admissions/Transcript-Request.aspx).

\*\*\*\* PLEASE NOTE: ALL COURSE RE-EVALUATION APPEALS MUST BE SUBMITTED BY THE APPLICATION DEADLINE

## COLLEGE PLACEMENT

All applicants must submit placement test scores (taken within two years prior to admission) which meet minimum requirements for entrance into college level English, reading and mathematics courses, or required remedial work (including any and all necessary college preparatory courses). Successful test scores will allow entry to the applicant pool. Transfer applicants with successful completion (C or higher) of a minimum of three college credits each in mathematics and English courses may be used in lieu of placement scores for eligibility consideration for selection into the program.

## GRADE POINT AVERAGE

*Students must have an overall cumulative G.P.A. of 2.6 or higher to qualify for admissions into the Ophthalmic Medical Technology Program.*

## MANDATORY ATTENDANCE OPEN HOUSE INFORMATION SESSION

Prospective applicants usually have lots of questions regarding acceptance into a new program. After first viewing all of the online resources available at: [www.PalmBeachState.edu/Programs/OMT](http://www.PalmBeachState.edu/Programs/OMT), the applicant is required to attend one of our Open House Information Sessions. These sessions are conveniently held on the Palm Beach Gardens Campus 3160 PGA Blvd. from **5:00 - 6:00 p.m. on the first Thursday of each month**, in the BioScience Technology Complex, Room SC161. This is your opportunity to get to meet enrolled students, faculty, staff, ask questions and view the OMT Educational Center and facilities. No appointment is necessary. This year's schedule is as follows:

**Thursday, February 9, 2017**  
**Thursday, March 2, 2017**  
**Thursday, April 6, 2017**  
**Thursday, May 4, 2017**  
**Thursday, June 1, 2017**

## CLINICAL OBSERVATION-Visit an Ophthalmology Practice and Follow an OMT

Clinical observation allows the student to experience first-hand how an ophthalmic practice operates and to follow an Ophthalmic Medical Technician or Technologist during the course of his or her workday. This is your opportunity to ask questions of the practitioners and in many cases our graduate students while working to better enable you to determine if this career path is right for you. Each prospective student must plan on spending a minimum of four (4) hours in an approved Ophthalmic Practice following attendance at the OPEN HOUSE information session. The host practice will complete the **documentation of attendance** form that will be distributed to attendees at the Information session. Information on scheduling clinical observations along with a list of approved sites will be provided at the open house information session.

## GENERAL EDUCATION REQUIREMENT

The following courses must be completed with a "C" or better by the application deadline date. If you are planning on enrolling in any of these prerequisite courses during the summer session, please notify the admissions and OMT office so that your grade can be considered prior to the application submission deadline.

BSC2085 Anatomy & Physiology I	MCB20101 Microbiology
BSC2085L Anatomy & Physiology Lab	MCB2010L Microbiology Lab
BSC2086 Anatomy & Physiology II	
BSC2086L Anatomy & Physiology Lab II	

## ACCEPTANCE and PROGRAM REGISTRATION

*Applicants who are selected for admission* will be notified approximately two weeks after the deadline date. The acceptance notice will include registration information, a form for a criminal background check, including Social Security number verification, a form for a medical exam and drug screen. **Acceptance of the offer of admission must be completed and returned within one-week following receipt.** If an applicant is selected and does not complete the registration process within the designated time-frame, the applicant will lose his or her position in the class and must reapply for a subsequent year without any guarantee of acceptance.

This documentation must be filed with the OMT's Program Office. All students are *conditionally accepted* until receipt of the criminal background check, medical exam and drug screening (at their own expense). Failure to provide such documentation to the OMT office prior to matriculation will result in withdrawal of the offer of admission.

## Point System for Selection

Admission into the OMT Program is on a limited basis. The selection process does not involve a review or an interview by the program department. Once all general admission criteria have been received by the Admissions Office, a point system will be utilized for selection of students into the OMT program. In the event of a tie, with more than one student qualifying for acceptance based upon the same number of points, a lottery selection system will be used.

### COLLEGE DEGREE

(Associate degree or higher from a regionally accredited institution)..... 1 point

### CUMULATIVE GRADE POINT AVERAGE

(2.60 or higher – Points awarded equal to the cumulative G.P.A) ..... 2.60 – 4.00 points

CURRENT/PREVIOUS PALM BEACH STATE COLLEGE STUDENT ..... 1 point

GENERAL EDUCATION COURSES- Completed with a "C" or higher by the application deadline.

ENC1101- English Composition I (3 credits) ..... 1 point

SPC1017- Fundamentals of Speech Communication (3 credits) ..... 1 point

MAC\* - Any State Course Numbering ID beginning with MAC (3 credits)..... 1 point

Humanities Elective (3 credits- Refer to General Education Requirements Area 2) ..... 1 point

PSY2012- Introduction to Psychology (3 credits) ..... 1 point

HEALTHCARE RELATED WORK EXPERIENCE ..... 1

**Please Note: A letter from your employer on company letterhead stating your position and dates of employment must be submitted along with the application. Employment must be within the past three years for a minimum of three consecutive months to be eligible for consideration.**

PALM BEACH STATE  
COLLEGE

# FALL 2017 OPHTHALMIC MEDICAL TECHNOLOGY PROGRAM APPLICATION

1. NAME \_\_\_\_\_  
LAST FIRST MIDDLE SUFFIX

2. PALM BEACH STATE COLLEGE STUDENT ID: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

3. E-MAIL ADDRESS \_\_\_\_\_@\_\_\_\_\_.\_\_\_\_\_

4. If any of your transcripts, test scores, or records are listed under any names other than those above, enter those names here:  
 \_\_\_\_\_

5. LOCAL ADDRESS: **NUMBER AND STREET ADDRESS** \_\_\_\_\_ Apt. \_\_\_\_\_

City \_\_\_\_\_ COUNTY (or PROVINCE) \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_-\_\_\_\_\_

6. HOME TELEPHONE: ( ) \_\_\_\_\_-\_\_\_\_\_ MOBILE PHONE: ( ) \_\_\_\_\_-\_\_\_\_\_

WORK PHONE: ( ) \_\_\_\_\_-\_\_\_\_\_ 8. DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_

7. HIGH SCHOOL GRADUATE? Yes No or GED? Yes No

**8. COLLEGE or UNIVERSITY EDUCATION**

List all postsecondary colleges or universities in which you have enrolled, even if you did not graduate.

NAME OF INSTITUTION	CITY/STATE	DATES	DEGREE	CREDIT

9. ARE YOU CURRENTLY ENROLLED at Palm Beach State College? Yes No

10. ARE YOU CURRENTLY ENROLLED AT ANOTHER COLLEGE? Yes No Please List: \_\_\_\_\_

11. ARE YOU A FLORIDA RESIDENT? Yes No

I understand that falsification or omission of any information in this application may result in my dismissal or rejection from the College.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE