

## AMENDMENT NUMBER 1 TO THE BID DOCUMENTS

Amendment Date: **04/08/15**

BID DOCUMENT NUMBER 14/15-05

Voice Over Internet Protocol (VoIP) Unified Messaging System

**A. This Amendment shall be considered part of the bid documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Amendment shall govern and take precedence. BIDDERS MUST SIGN THE AMENDMENT AND SUBMIT IT WITH THEIR BIDS.**

**B. Bidders are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Amendment. It will be construed that each bidder's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.**

Except as described below, the original bid document remains unchanged. The bid documents are modified and/or clarified, as follows:

### 1. Revised Calendar

Release of ITN	04/07/15
Pre-proposal Conference ( <b>Strongly Encourage</b> )	04/21/15
Deadline for Written Questions	04/24/15
Answers to Questions posted on Palm Beach State College Purchasing website: <a href="http://www.palmbeachstate.edu/purchasing/bid-openings.aspx">http://www.palmbeachstate.edu/purchasing/bid-openings.aspx</a>	04/30/15
<b>Proposals Due 3 p.m. local time</b>	<b>05/05/15</b>
Committee Evaluations	05/06/15 – 05/12/15
Posting of shortlist	05/12/15
Interviews	05/18/15 – 05/22/15
Negotiation Period	05/22/15 – 06/16/15
Posting date of Award Recommendation	05/26/15
Board of Trustees Meeting selection and Award	06/16/15
Deadline – Signed contracts to the College	06/30/15
Contract Commencement	07/15/15

BIDDER MUST ACKNOWLEDGE THIS AMENDMENT BY SIGNING BELOW AND ATTACHING THE SIGNED AMENDMENT TO THE BID FORM:

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_